



San Elizario ISD  
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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Jesus Martinez, Executive Director-Support Services  
**Subject:** Consider and possible Board action to approve the Texas Association of School Boards (TASB) Facility Services Master Agreements for the Educational Facility Assessment and the Long-Range Facility Plan Services  
**Date:** March 4, 2026

**HISTORY:** On February 11, 2026, during the Regular Board Meeting, information was presented to the board regarding declining enrollment and sustainability. In the presentation, information regarding facility assessments and long-range planning was presented. The board directed administration to procure the services.

**RATIONALE:** The purpose of an educational facilities assessment is to measure the quality, sustainability, functionality, and educational effectiveness of school facilities. The Texas Association of School Boards (TASB) Facility Services will conduct educational facility assessments utilizing a comprehensive appraisal method tailored for elementary, middle, and high school educational levels as well as support areas, including all district campuses, support buildings and athletic facilities. In addition, TASB will assist in the development and completion of a long-range facility plan for district facility needs and efficient long-term use and management of district facilities. The timeline to complete facility assessments is 4-6 months, then an additional 3-6 months after that to complete the long-range facility plan.

**BUDGET IMPACT:** The total cost for the facility assessments is \$96k, which would be billed over three years (\$32k per year). The total cost for the long-range facility plan is a fixed one-time amount of \$25k. The grand total is \$121k.

### ADMINISTRATIVE RECOMMENDATION:

The recommendation is for the Board of Trustees to approve the TASB Facility Services Master Agreement for the Educational Facility Assessments and the Long-Range Facility plan services. The Agreement has been reviewed by the district's legal counsel.

**For Approval?**  Yes  No

**If no, please check one:**  Presentation  Report  Information

**Please check if applicable:**  Attachment Included

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.