

**MULTNOMAH
EDUCATION SERVICE DISTRICT**

Code: JOA
Adopted: 9/20/94
Amended: 7/16/02

DIRECTORY INFORMATION**

Directory information means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information. The following directory information may be released to the public through appropriate procedures:

- 1. Student's name;**
- **2. Student's address;**
- 3. Student's telephone listing;**
- **4, Student's electronic address;**
- **5. Student's photograph;**
- **6. Date and place of birth;**
- **7. Major field of study;**
- **8. Participation in officially recognized sports and activities;**
- **9. Weight and height of athletic team members;**
- **10. Dates of attendance;**
- **11. Degrees or awards received;**
- **12. Most recent previous school or program attended.**

Public Notice

MESD ~~will~~**shall** give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information and MESD's option to release such information **and the requirement that the MESD ~~must~~ shall , by law, release secondary students' names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students requires the MESD withhold this information.** Such notice ~~will~~**shall** be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information **or release of information to military recruiters and/or institutions of higher education ~~must~~ shall** be submitted in writing to MESD by the parent, student 18 years of age or emancipated student within 15 days of annual public notice.

Directory information shall be released only with Superintendent or designee approval.

Directory information considered by MESD to be detrimental **will-shall** not be released.

Information **will-shall** not be given over the telephone except in health and safety emergencies.

At no time will-shall a student's Social Security number or student identification number be considered directory information.

END OF POLICY

**As used in this policy, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 – 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056.

Legal Reference(s):

ORS 30.864	ORS 336.187	OAR 581-01-0210 – 440
ORS 107.154	ORS 339.260	OAR 581-021-0220 to 0430
ORS 326.565- 336.591		OAR 581-022-1660
ORS 326.575		

~~Education of the Handicapped Act of 1975, as amended, 20 U.S.C., Sections 1400-1427, as amended and renamed Individuals with Disabilities Education Act, P.L. 101-476, 104 Stat 1103 (1990) as amended P.L. 105-17 (1997). [P.L. 94-142 is the well-known “short” reference to this federal legislation.]~~

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 – 1427 (2006).

Family Education Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2006); Family Educational Rights and Privacy, 34 C.F. R. Part 99 (2008).

No Child Left Behind Act of 2001, 20 U.S.C. § 7908 (2006).

Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F. R. Part 98 (2006).

MESD Policy Cross Reference(s):

EH	Electronic Data Management
EH-AR	Electronic Data Management Procedures and Guidelines
GCAB	Personal Communication Devices and Social Media - Staff
IGBAB	Educational Records/Records of Students with Disabilities
IIBGA	Electronic Communications System
IIBGA-AR(1)	Electronic Communications System Procedures and Guidelines
IKF	Graduation Requirements
JA/JAA	Student Policies, Goals and Objectives
JECD	Attendance
JECD-AR	Attendance

JFCEB	Personal Communication Devices and Social Media
JFCEB-AR	Personal Communication Devices and Social Media Procedures and Guidelines
JFE	Pregnant Students
JI	Student Awards and Scholarships
JI-AR	Student Recognition, Awards and Honors
JIA	Student Recognition Program
JO	Education Records
JO-AR	Education Records Management
JOB	Personally Identifiable Information**