

FOR DECISION

AGENDA ITEM:

March 18, 2014

SUBJECT: Elevator Pre-Purchase Award

MOTION: That the Board of Education of Oak Park District 97 award a contract to Thyssen Krupp in the total amount of \$58,800 for the pre-purchase of an elevator for Whittier School as described in the memorandum to the Superintendent dated February 25, 2014.



ak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations

RE: Elevator Pre-Purchase Bid – Whittier School

DATE: March 18, 2014

The Board of Education reviewed, at its February 25, 2014 meeting, the preliminary recommendation to award a contract to Thyssen Krupp for the elevator at Whittier School, in the total amount of \$58,800. Between initial review and approval this evening, FAC (Facilities Advisory Committee), also reviewed the recommendation, as well as the process followed in acquiring this bid. FAC fully supports the recommendation to award a contract to Thyssen Krupp.

Therefore, it is my recommendation that a contract in the amount of \$58,800 be awarded to Thyssen Krupp for the purchase of an elevator for Whittier School. Attached are the previous documents shared with the Board at its February 25, 2014 meeting.

tmo
attachments (4)



Oak Park Elementary School District 97

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TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations

RE: Elevator Pre-Purchase Bid – Whittier School

DATE: February 25, 2014

The Board of Education authorized the complete accessibility of Whittier School workgoing out to bid and it was recommended by the District's architectural firm, STR Partners LLC, given the necessary lead time, that these elevator, along with 23 unit ventilators across the District for a temperature control pilot project, be let early as a pre-purchase package. The appropriate legal notice calling for both of these projects appeared in the January 29, 2014 issue of the Wednesday Journal (see attached copies of bid notices) with a bid opening date set for Thursday, February 20, 2014 at 10:00 a.m., however, the opening was extended until Monday, February 24, 2014.

On Monday, February 24, 2014, only one bid was received – see attached letter from STR Partners LLC recommending award to Thyssen Krupp in the total amount of \$58,800. The original estimate for this work was \$100,000 and the bid submitted is considered “fair and reasonable” by our architects. Jennifer Costanzo is unable to be at the meeting on Tuesday evening; however, Norm will be there and he has worked closely with both Jennifer and the mechanical engineer and should be able to respond to any questions raised. However, if Board members do have questions prior to Tuesday evening, perhaps they could share with you and I can provide answers at the meeting Tuesday evening.

tmo
attachments (4)

PUBLIC NOTICES

PUBLIC NOTICE

**OAK PARK ELEMENTARY
SCHOOL DISTRICT 97
OAK PARK, ILLINOIS**

**INVITATION TO BID FOR:
Whittier Elementary School
ELEVATOR EQUIPMENT
Pre-Purchase**

Oak Park Elementary School District 97 is seeking bids for Elevator Pre-Purchase for equipment to be installed at the Whittier Elementary School. Specifications and bid forms will be available on Thursday 2.6.14 from Best Imaging, 55 East Monroe St., Lower Level, Con F., Chicago, IL 60603 and 312.357.9050, service@emailbest.com. Payment and delivery arrangements should be made through Best Imaging Solutions. Bidding documents will be available for review at the offices and/or on-line at the following:

STR Partners LLC, 350 West Ontario Street, Chicago, Illinois 60654 (in office only)
Best Imaging Solutions

No Pre-Bid conference will be held.

Bids are due no later than 10:00 a.m. on Thursday, February 20, 2014 in the District 97 Administration Building, located at 970 Madison St., Oak Park, IL 60302, at which time all bids will be opened and read publicly in the Board Room. Each envelope should be sealed and plainly marked, Whittier Elementary School Elevator Equipment Pre-Purchase.

1. Bid should contain all costs.

2. Bids must be firm bids.

3. The Board of Education reserves the right to accept or reject any or all bids, to waive any irregularities in the bidding, and to accept the bid or bids which it determines to be in the best interest of the school district.

Questions should be directed to the office of STR Partners at 312-464-1444.

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STR PARTNERS LLC
350 WEST ONTARIO STREET
SUITE 200
CHICAGO IL 60654
T 312.464.1444
F 312.464.0785
www.strpartners.com

February 24, 2014

Ms. Therese O'Neill
Assistant Superintendent of Finance and Operations
Oak Park Elementary School District 97
970 W. Madison Ave
Oak Park, IL 60302

Re: **Recommendation on Construction Contract Award**
Elevator Pre-Purchase Bid Package for Whittier Elementary
STR Project No. 13197

Dear Ms. O'Neill:

Proposals were received for the above-referenced project at the District Administration Office, 970 W. Madison St., Oak Park, Illinois. Proposals were publicly opened and read aloud on Monday, February 24, 2014 at 9:00 a.m. local time.

Enclosed, for your information, is a copy of the Bid Tabulation Sheet listing the Proposal received from the elevator manufacturer. Also enclosed is a letter from ThyssenKrupp Elevator the bidder, indicating that they have reviewed and confirmed their bid.

Our firm has positive past experience working with ThyssenKrupp Elevator. Therefore, we recommend that an award for construction be made to ThyssenKrupp Elevator.

ThyssenKrupp Elevator
355 Eisenhower Lane South
Lombard, IL 60148

Base Bid	\$58,800.00
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TOTAL CONTRACT WORK	\$58,800.00
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The preceding recommendation represents our interpretation and understanding of the bids submitted. Please do not hesitate to contact us if you have any questions or need any additional information.

Sincerely,
STR Partners LLC

Jennifer Costanzo, AIA, LEED AP
Principal

cc: project file

BID TABULATION SHEET

Project Name: **Elevator Pre-Purchase for Whittier Elementary**

Owner: **Oak Park Elementary District 97**

STR Project No: **13197**

Opening Date: **February 24, 2014**

Opening Location: **Oak Park District Administration Offices**

	Thyssen Krupp	Otis	Kone		
Acknowledge Addenda Issued: (1)	✓				
Bid Form	✓				
Bid Bond	✓				
Substitution Sheet	N/A				
Non-Collusion Affidavit	✓				
Individual Drug-Free	✓				
Contractors Drug-Free	✓				
Human Rights Act	✓				
Bidder Eligibility Certification	✓				
Business Enterprise Certification	✓				
Smoking and Tobacco Policy	✓				
Criminal Background Check/Sex Offender	✓				
Contractors Qualification A305	✓				
TOTAL BASE BID	\$58,800				