

# Minutes of Regular Meeting

## The Board of Trustees Terrell ISD

A Regular Meeting of the Board of Trustees of Terrell ISD was held Monday, December 15, 2025, beginning at 5:00 PM in the Terrell ISD Professional Development Center, 201 East Alamo Street, Terrell, Texas 75160.

After calling the meeting to order and recognizing Terrell ISD staff and students as well as Terrell community members, the meeting relocated to the Terrell ISD Boardroom at the Central Administration Building, 700 N. Catherine Street, Terrell, Texas 75160, where the remainder of the meeting resumed after a brief recess.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call Meeting to Order and Establish that a Quorum is Present  
*The meeting was called to order at 5:23 p.m. by Board President Dena Risinger, and established that a quorum was present. Ann McDonald, Monty Westbrook, Tonya Derrick, Kenneth Baker and Ashley Fivecoat were present. Nick Alford was absent. Monty Westbrook left at 5:45 p.m.*
2. Recognitions  
*The Tiger of the month, Support Staff, and Students were recognized. In addition, the high school graduation ceremony for Noah Lewis was conducted.*
3. Recess  
*A brief recess was taken at 5:45 p.m. The meeting resumed at 6:00 p.m. in the Board Room.*
4. Pledges of Allegiance and Moment of Silence  
*Board President Dena Risinger led the Pledges of Allegiance and a moment of silence was observed.*
5. Public Comments  
*There were no public comments.*
6. Superintendent's Report
  - A. *Dr. Warnock shared the district update*
  - B. *Mr. Chris Lay shared an update on the Administration building HVAC Project Overview.*
  - C. *Ms. Jennifer Workman, Architect at VLK, shared an overview of the Educational Specifications.*

*Dr. Warnock asked the board if they would consider moving items 9A and B from Discussion and Action to Consent Agenda.*

7. Consent Agenda
  - A. Consider Approval of the Election of Personnel
  - B. Consider Acceptance of Financial Reports: October 2025 Tax Report; October 2025 Financial Summary; Head Start October 2025 Financial Report; Head Start October 2025 Credit Card Report
  - C. Consider Acceptance for the Purchasing Report for the Period of October 1, 2025, through October 31, 2025
  - D. Consider Award for RFP 2526-002 General Services and Supplies
  - E. Consider Award for RFP 2526-003 Technology Related Services and Supplies
  - F. Consider Approval of Educational Specifications
  - G. Consider Approval of the 2026-2027 School Year Head Start Continuation Application
  - H. Consider Approval of the Terrell High School Robotics Competition Trip to Colorado
  - I. Consider Approval of the Delay for DOI Certifications
  - J. Consider Approval of the Employee Reporting Conflict of Interest and Disclosures
  - K. Consider Approval of Regular and Special Board Meeting Minutes

***A motion was made by Tonya Derrick and seconded by Ann McDonald to approve the consent agenda.***

***Dena Risinger, Yea; Tonya Derrick, Yea; Ann McDonald, Yea; Kenneth Baker, Yea; Ashley Fivecoat, Yea.***

***The motion carried unanimously. 5 – Yea, 0 – Nay, 2 - Absent***

8. Items Removed from Consent Agenda  
***There were no items removed from the consent agenda.***

9. Items for Discussion and Action
  - A. Consider Award for CSP 2526-004 HVAC Renovation for Terrell ISD Administration Building

***Ms. Tillman presented item A.***

***A motion was made by Tonya Derrick and seconded by Ashley Fivecoat to approve the item A as presented.***

***Dena Risinger, Yea; Tonya Derrick, Yea; Ann McDonald, Yea; Kenneth Baker, Yea; Ashley Fivecoat, Yea.***

***The motion carried unanimously. 5 – Yea, 0 – Nay, 2 - Absent***

- B. Consider Approval of the Ranking of the Real Estate Broker Services Firms Providing the Best Value for Terrell (Request for Qualifications #2425-015), and Delegate Authority to the Superintendent to Negotiate and Execute the Contracts

***Mr. Billy Kidd presented item B.***

***A motion made by Ann McDonald and seconded by Tonya Derrick to approve item B as presented.***

***Dena Risinger, Yea; Tonya Derrick, Yea; Ann McDonald, Yea; Kenneth Baker, Yea; Ashley Fivecoat, Yea.***

***The motion carried unanimously. 5 – Yea, 0 – Nay, 2 - Absent***

10. Adjournment

***A motion was made by Ann McDonald and seconded by Tonya Derrick to adjourn the meeting at 6:20 p.m.***

***Dena Risinger, Yea; Tonya Derrick, Yea; Ann McDonald, Yea; Kenneth Baker, Yea; Ashley Fivecoat, Yea.***

***The motion carried unanimously. 5 – Yea, 0 – Nay, 2 - Absent***

If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, in accordance with applicable law, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL)]

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Ann McDonald, Secretary of TISD  
Board of Trustees

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Dena Risinger, President of TISD  
Board of Trustees