

# Geneva Community Unit School District 304



## Office of Human Resources Personnel Report

March 9, 2015



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
FROM: Craig T. Collins  
RE: March 9, 2015 Personnel Report  
DATE: March 9, 2015

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. New Hires**

None

**II. Resignations**

Name	School	Subject/Grade	Effective Date	FTE
Knewitz, Daniel	GMSS	Psychologist	6/2/15	1.0
Kratochvil, Julie	GMSS	Social Studies	6/2/15	1.0

**III. Reappointments**

None

**IV. Reclassifications**

None

**V. Long-Term Substitutes**

None

## VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Cann, Sarah	GMSN	Language Arts	5/11/15 - 6/2/15	1.0

## VII. Leave of Absence

Name	School	Subject/Grade	Dates	FTE
Engelhart, Heather	HSS	Grade 5	2015/2016 school year	1.0

## VIII. Retirement

None

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## SUPPORT STAFF

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### I. New Hires

Start Date	Name	School	Position	School Year
3/9/15	Scribano, Jennifer	FS	Special Education Assistant- 3 hrs a day-temporary	9 month

### II. Resignations

Name	School	Position	Effective Date	School Year
Kohorst, Tom	GHS	Maintenance	4/16/15	12 month

### III. Reappointments/Reclassifications

None

### IV. Family and Medical Leave

None

## V. Retirement

<b>Start Date</b>	<b>Retirement Date</b>	<b>Name</b>	<b>School</b>	<b>Position</b>	<b>School Year</b>
8/6/02	3/25/15	Mezo, Ken	GMSS	2nd Shift Custodian	12 month
8/30/04	6/2/15	Gauntt, Ellen	GMSS	Special Education Asst	9 month
9/4/01	6/2/15	Holsteen, Micki	GMSS	Special Education Asst	9 month
8/27/96	6/5/15	Crawford, Peggy	MCS	Administrative Asst	12 month

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## ADMINISTRATORS

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### I. New Hires

None

### II. Resignations

None