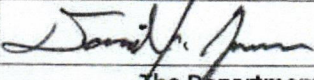


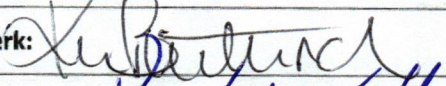
## Contract / Leases / Agreements / Grants Form

This is	New	<input checked="" type="checkbox"/>		Renewal		Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes	<input checked="" type="checkbox"/>		No		If you marked YES this needs to go through Grant Review.
This is an	Agreement ___ Contract ___ Lease ___					
	Other <input checked="" type="checkbox"/> : Grant					
Name of Entity who Contract / Lease / Agreement / Grant is with	Michigan Department of Labor & Economic					
Project Name	Women's Lockerroom					
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.					
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.					
Total Amount	\$ 300,000. <sup>00</sup>					
Organization Match	\$					
County Match	\$ 0. <sup>00</sup>					

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

 The Department Head Requesting	08/01/2023 Date Signed
---	---------------------------

**GRANT REVIEW COMMITTEE APPROVAL:**

County Clerk: 	Date Signed: 8-1-23	I am requesting a meeting	
County Treasurer: 	Date Signed: 8-4-23	I am requesting a meeting	
Finance Chairman: 	Date Signed: 3 Aug 23	I am requesting a meeting	<input checked="" type="checkbox"/>
County Administrator: 	Date Signed: 8/4/23	I am requesting a meeting	

Please do NOT mark below this line

**INTEROFFICE USE ONLY**

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:



## RFP PROCESS AND TERMS AND CONDITIONS MI Community Center Grant Application Sample and Instructions

### Proposals must be submitted by 5 p.m. August 31, 2023 via EGrAMS

Michigan Department of Labor and Economic Opportunity (LEO)  
Michigan Community Service Commission (MCSC)

#### Grant Overview and online application

It is strongly recommended that you review all information in conjunction with the online application in EGrAMS before you begin to prepare your application. Please use this document to assist you in your application for the Community Center Grant program.

The Michigan Community Service Commission (MCSC) and the Michigan Department of Labor and Economic Opportunity (LEO) also prepared a [MI Community Center Grant Application Booklet](#) to assist you in developing your Michigan Community Center Grants application. This information and all forms needed to complete an application are available on our website: [Michigan.gov/CommunityCenterGrants](https://Michigan.gov/CommunityCenterGrants).

All applicants must complete their application in the EGrAMS Grants Management's online application system. Paper applications and supporting materials will not be accepted and will be considered ineligible. The EGrAMS Online Application System is available at <https://egramsmi.com/LEO>

#### Grant Process

1. Register or update your organization in the System for Award Management (SAM).
2. Report or obtain a Unique Entity Identifier Number and Employer Identification Number
3. Register in Sigma, Establish an EGrAMS account, and initiate application.
4. Write a high-quality proposal that is responsive to the RFP
5. Submit application in EGrAMS by 5 p.m. August 31, 2023

#### Community Center Grants Schedule

Date	Activity
June 29, 2023	RFP Posted
July 12, 2023	<a href="#">Community Center Grant webinar</a>
July 13, 2023	<a href="#">EGrAMS webinar</a>
August 31, 2023	Deadline for Submission
October 23, 2023	Awardees Notified
October 30, 2023	Project Agreements issued to successful applicants
December 31, 2024	All awarded grant funds must be committed to third-party contracts

### Technical Assistance

It is highly recommended that you register and participate in the webinars being provided to assist in preparing your grant application. A recording will be sent to all who register for the webinar.

1. **Community Center Grant Webinar** will be held at 10 a.m. on July 12. Register in advance for the [Community Center Grant webinar](#). The webinar will be recorded and made available after the presentation.
2. **EGrAMS Webinar** will be held at 11 a.m. on July 13 Register in advance for the [EGrAMS webinar](#). The session will be recorded and made available after the presentation.

After you have attended the webinars, additional technical support and individual assistance can be received by contacting Community Center Grants Management Team at [leo-miccentergrants@michigan.gov](mailto:leo-miccentergrants@michigan.gov).

### Application Process

All applications must be completed in the EGrAMS Grants Management's online application system. Paper applications and paper supporting materials will not be accepted and will be considered ineligible.

The EGrAMS Online Application System is available at <https://egram-mi.com/LEO> Begin by creating a "user profile" affiliated with LEO. Once your profile is complete, find the Community Center Grant Application.

Each application should be prepared simply and economically, providing a straightforward, concise description of the respondent's ability to meet the requirements of the RFP. Emphasis should be on completeness and clarity of content.

Completed applications **must be submitted in EGrAMS by 5 p.m. on August 31, 2023** to be eligible. There should be no attachments, enclosures, or exhibits other than those required in the RFP or considered by the respondent to be essential in providing a complete understanding of the proposal.

### Grant Award Opportunities – Up to \$2,500,000

Organizations can apply for a Capital Project Grant, a Program grant, or they can apply for both a Capital Project Grant and a Program Grant. The total request in all circumstances cannot exceed \$2,500,000.

1. **Capital Project Grants**  
Projects could include but are not limited to: new construction, remodeling existing structures, purchasing land, purchasing equipment, purchasing and installing energy efficient heating and/or cooling equipment, installing renewable energy systems, weatherizing facility, replacing roof and windows, installing/updating recreation fields.
2. **Program Grants**  
Project examples could include but are not limited to mentoring, STEM education, environmental justice activities, renewable energy information, disaster preparedness, outdoor education, before or after-school education, volunteer programs, youth volunteer efforts, career or workforce training, programming for women, recreational or athletic activities, senior activities, veteran support activities, food access, and wraparound services (health services, behavioral services, licensed childcare).

The following information is provided to assist you in preparing your application. It is suggested that you prepare your responses and then put them into the online application, EGrAMS

## Required Activities before Completing Application

### Register in Federal Systems

#### 1. System for Award Management Number (SAM)

- All applicants must register with the System for Award Management (SAM) at <https://sam.gov/content/home/> and maintain an active SAM registration until the application process is complete.
- If an applicant is awarded a grant, it must maintain an active SAM registration throughout the life of the award. See the [SAM Guide for Grantees](#). SAM registration must be renewed annually.
- It is recommended that you finalize a new registration or renew an existing one at least three weeks before the application deadline, to allow time to resolve any issues that may arise.
- Applicants must use their SAM-registered legal name and physical address on all grant applications.
- The legal applicant's name and physical address in EGrAMS must match exactly the applicant's SAM-registered information.

#### 2. Unique Entity Identifier

- Applications must include a valid Unique Entity Identifier (UEI), which is generated as part of the SAM registration process.
- LEO will not make awards to entities that do not have a valid SAM registration and UEI.
- If an applicant has not fully complied with these requirements by the time LEO is ready to make a federal award, LEO may determine that the applicant is not qualified to receive an award and use that determination as a basis for making an award to another applicant.

#### 3. Employer Identification Number

- Applications must include an Employer Identification Number if you are a [charity or nonprofit](#).

### Register in State of Michigan Systems

#### 1. SIGMA Registration

- Applicants must register as a State of Michigan Vendor through the SIGMA system.
- The State of Michigan SIGMA Vendor Self Service (VSS) system allows you, as a payee/vendor/grantee, to manage your information and view your financial transactions.
- Click on the Register button to begin filling out an electronic application to become a payee/vendor/grantee at <https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>

#### 2. EGrAMS Application Platform

- Applications must be submitted in EGrAMS. <https://egramsmi.com/LEO>
- It is recommended that applicants create an EGrAMS account and begin the application creation process as soon as possible.
- The applicant's authorized representative must be the person who submits the application.
- The authorized representative must use their own EGrAMS account to sign and submit the application.
- A copy of the governing body's authorization for this official representative to sign must be on file in the applicant's office.

## **EGrAMS Application**

*The following questions correspond to the questions listed in the EGrAMS application. It is recommended that you complete the questions in a word document and then cut and paste it in the application. Please note the application times out every 15 minutes.*

## **Program Overview and Acknowledgement**

### **Grant Purpose and Intent**

The MI Community Center Grant program supports Governor Gretchen Whitmer's economic vision outlined in the "[MI New Economy](#)" agenda that set a goal of lifting 100,000 families out of working poverty during the next five years. It also supports the recommendations of the [Michigan Poverty Task Force](#), whose goal is to address the disparities that affect Michiganders' abilities to afford necessities such as housing, child care, food, health care and transportation.

The Michigan Department of Labor and Economic Opportunity (LEO) is allocating \$60 million for this grant program for community center projects as described in this application. This funding is supported through the American Rescue Plan Act, Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, which has the goal to build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity. Grants will be provided to Community Centers supporting communities that have been negatively impacted due to the pandemic. LEO will award multiple grants: Minimum awards - \$150,000, Maximum Awards - \$2,500,000.

### **Eligible Applicants**

**Eligible Applicants** – Entities that provide Community Center activities could include, Municipalities, Local government agencies, Consortium of local governments, Nonprofits, Faith-based organizations (providing nonreligious services to public), Schools, Colleges, or Universities. **Noneligible Applicants:** for-profit entities, hospitals, trade associations, credit unions, insurance trusts, fraternal order.

### **Eligibility Requirements**

A Community Center, for the purpose of this project, is defined as a building or other place in which people may gather to receive support services and to participate in social, educational, recreational, and cultural activities. Centers are typically free and open to the community in which they are located or serve. Community Center grants will provide financial assistance to strengthen Michigan communities by enhancing services that provide education support, workforce training, health services, recreation activities, older adult programming, meeting space, and other community needs. Preference will be given to communities that are below the average median income, according to the most recent federal decennial census and to Centers serving the ALICE population.

### **Eligible and Ineligible Costs**

**Eligible costs:** acquisition of property, planning and design costs – including architectural plans, construction and materials costs, renovation costs, infrastructure to equip facilities as needed, programming, and development. **Ineligible costs:** corporate debts, contingencies, contributions and donations, entertainment costs, fines and penalties, legislative expenses, lobbying and political activity, advocacy efforts to further issues campaigns, religious activity and programming (faith-based nonprofits may request funding to support services that are not religious based programming and do not discriminate based on religion), tuition and fees, conferences, travel, lodging, meals, group meals and mileage, costs incurred outside of the project period specified in the project agreement or amendment, salaries/fringes of individuals not working on the project directly, Sales tax for exempt agencies.

### **Acknowledgement**

- *I have read the information above and the MI Community Center [Application Booklet](#) and agree to comply with all requirements. If our organization is awarded a grant, staffing and support will be provided to the initiative to ensure all requirements and project outcomes are met.*

# Matt Liske Construction, Inc.

6875 Winters Rd

Hubbard Lake, MI 49747

(989)727-1205

(989)255-4797

[mattliskeconstruction@yahoo.com](mailto:mattliskeconstruction@yahoo.com)

## **Estimate For:**

Northern Lights Arena

751 Woodward Ave.

Alpena, MI 49707

August 3, 2023

Estimate for 30' x 30' x 12' tall Women's Lockerroom

Estimate includes

### Excavation

- Strip topsoil or other overlying materials from proposed construction site
- Dig foundation for building
- Backfill after completion of blockwork
- Fill sand allowance of 150 yards
- Final grade after completion of project
- Seed & straw area around building if needed.

Excavation allowance~

\$7,800.00

### Masonry

- Footings 24" x 12" thick by perimeter of building with 2 #4 rerod continuous
- 24 courses of block, 4' of masonry below grade, split face block to match existing building
- Rerod & fill cores every 40" on center
- Anchor bolts 40" on center

- Interior masonry walls 12' tall for bathrooms & showers
- Concrete floor, 5" thick with 2" foam underneath

Masonry Allowance~ \$46,345.00

#### Framing & outside finish

- Sill seal on top of blocks
- Install treated sill plate
- Set trusses with boom truck, 5/12 pitch trusses, hip set
- 5/8" OSB roof sheeting
- 24" overhangs
- Metal roofing & all necessary trims
- Aluminum soffit & fascia
- Sky trak fees
- Tie into existing building

Framing allowance~ \$37,500.00

#### Plumbing

- Plumbing for 2 toilets, 2 sinks & 4 showers
- All underground plumbing
- All venting of plumbing
- All water supply lines
- All water waste lines.
- Fixtures allowance for toilets, faucets, shower heads ect.
- Make connections back to existing hot & cold water in main building

Plumbing allowance~ \$38,900.00

#### Mechanical

- Heating for locker room & bathroom for women's locker room
- Venting of bath fans
- Gas line for heat
- Connection to existing building

Mechanical allowance~ \$41,000.00

#### Electrical

- Supply & install all necessary switches, plugs & lights
- Lighting fixtures
- Exit signs
- Connect to existing electrical system.

Electrical allowance~ \$14,000.00

#### Fire suppression system

- Connection to existing system
- Supply all water lines & smoke alarms

Fire suppression allowance~ \$9,300.00

#### Insulation

- Insulate block walls
- Insulate ceiling

Insulation allowance~ \$10,700.00

#### Interior finish

- 3 metal doors
- Install bathroom dividers & grab bars in toilet areas
- Install grab bars in shower areas
- Install benches in locker room area
- Install shelving above benches in locker room area
- Install mirrors, toilet paper holders, paper towel dispensers, ect.
- Clean up
- Dump fees

Interior finish allowance~ \$27,550.00

#### Painting & drywall

- Drywall ceiling, hang, tape, finish & sand drywall



- Prime drywall, 1 coat
- Paint drywall, 2 coats
- Prime all concrete blocks, 1 coat
- Paint all concrete blocks, 2 coats
- Paint exterior of building, 2 coats with waterproofing

Painting & Drywall~ \$12,500.00

Misc. charges

- Permits \$6,500.00
- Dump fees \$3,500.00
- Porta jon \$500.00
- Underground connections \$5,000.00
- Utilities \$2,500.00

Misc. totals~ \$18,000.00

Total for above~ \$263,595.00

General Contracting Cost 15% \$39,539.00

Total Job cost~ \$303,134.00

**Builder's license #2101183574**