

**FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT
October 2010**

Facilities Management – General

Our three-year Fire Marshal inspections have begun at all District sites. With review of four schools completed, compliance so far looks very good.

Annual inspections such as fire extinguisher, kitchen hood fire suppression, fire alarm, and back flow preventer have all been completed.

Capital Construction:

Currently, LRFP site work is ongoing at WMS, Denfeld, East HS, Piedmont, East MS, Lester Park, and Laura MacArthur.

The Grant user group met at Nettleton to review efforts by DSGW. Overall the group is very pleased with the current plans.

A PO has been issued for the HOCHS Roof Replacement project for the flat roofs which will begin this week. The contractor performing the work is Jamar Company.

JCI, District, and CM's continue to meet at Facilities on a weekly basis to review all ongoing issues, as well as weekly at all site construction meetings.

Maintenance:

The start of the school year began relatively smoothly for Facilities Management. With all the changes that took place, school started on time, kids were in the classroom, and most sites picked up where they left off at the end of the school year. East High School had substantial clean up over the Labor Day weekend due to all the construction that took place over the summer. The timeline was tight but crews worked hard and got the building ready for the opening of school.

Currently the district has **418** open work requests district-wide. Specific to the month of September, we received **326** new work requests and **308** were successfully responded to and closed.

August FY 2010 / August FY 2011 Usage

Utility	August 2009			August 2010		
	Cost	Usage	Heating Degree Days	Cost	Usage	Heating Degree Days
Electricity	\$39,184	483,413 KwH	124	\$56,432	667,907 KwH	38
Gas	\$6,919	8,018 CCF		\$5,083	4,999 CCF	
Water	\$3,349	1,219 CCF		\$2,759	1,017 CCF	
Sewage	\$6,288	1,176 CCF		\$5,014	950 CCF	
Storm	\$9,670	-----		\$8,838	-----	
Refuse	\$1,708	-----		+\$5,512	-----	

+Schools were doing substantial clean up requiring dumpsters.

Health, Safety & Environmental Management

- Emergency Response Crisis Management (ERCM) activities included:
 - Continual work on advancing and improving our ERCM program district-wide.
 - Starting to deliver additional radios and explaining usage guides and procedures to aid our staff with communication needs
 - Delivering all ERCM Classroom Guides, which are being customized and hung in every classroom throughout the district
 - Returning some of the completed individual site ERCM plans to Facilities Management for review to be uploaded into the database
- Workers' Compensation activities included:
 - Filing of 17 new employee accident reports during the month of August. Two of the reports were classified as "OSHA recordable" and one was considered "Lost – time" due to the employees missing work as a result of their work related injury.
 - Ongoing management of several open Workers' Compensation cases.
 - A "Claims Review" meeting was held with RJF, our workers' compensation insurance broker. The meeting, which is held quarterly, reviews open work comp cases in excess of \$5,000.
- Ongoing involvement with various issues related to the construction currently under way across the district.
- The Fire Marshall's district-wide, three-year inspections are currently under way.
- Continued removal of waste classified as "hazardous" from several building sites throughout the district. The waste was brought to the "Clean Shop" at WLSSD for disposal and/or recycling.

Risk Management

There have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.