

DUCHESNE COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION

REGULAR SESSION

October 2, 2025

District Office 1010 East 200 North, Roosevelt, Utah

OFFICERS: President Brandon Bench presided with Board Members Emilee Wells, Mark Thacker, Tony Smith, and Don Busenbark present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles.

VISITORS:

Phillip Bertoch	Jamie Lemon	James Lemon	Nova Mata	Samantha Suter
Mike Ross	Cliff Murray	Jorge	Naryi Lopez	Ashley
Kendra Embleton	Bruce Guymon	Evelyn Escobar	Isabella Onton	Tyler Powell
Addison Potter	Jim Freston	Maribel Gonzalez	Aura Granados	
Presley Duncan	Tommy Olsen	Elvira Huaman	Alex Onton	
Yvonne Dieter	Marcia Olsen	Litzzy Saabedra	Malyrndn Hoffman	

WORK SESSION: The Board discussed building projects and possible locations.

REGULAR SESSION: President Bench called the regular session to order at 7:00 p.m. Mr. Bench offered prayer. Mr. Smith led the Pledge of Allegiance to the Flag of the United States of America.

MINUTES: Mr. Busenbark moved and Ms. Wells seconded to approve the minutes of the regular board meeting held September 4, 2025; voting was unanimous in the affirmative. Audio recording is available at: <https://secure.utah.gov/pm-admin/files/1332565.mp3>.

RECOGNITION: The Extra Degree award was presented to Yvonne Dieter and Jamie Lemon for their exceptional contributions to student success. President Bench noted Ms. Wells was right, and the new cell phone policy has been implemented without any problems and helping students learn without distraction.

ADMINISTRATIVE REPORTS: The Board reported on their visit to schools. Mike Ross reported on the transportation program, the safety record, training, and programs to manage the fleet.

OPEN TIME: At 7:38 p.m. President Bench opened the meeting for those who signed up for public comment. Marcia Olsen noted the good things happening in the Special Education Severe Unit. Cliff Murray reviewed the bullying policy. President Bench closed open time at 7:47 p.m.

ACTION ITEMS:

1. Travel Requests
 - a. Powerschool training in Austin Texas – Mr. Thacker moved to approve. Mr. Busenbark seconded; passed unanimously.
2. Buildings – Superintendent Young reported the Altamont project was moving along well. New HVAC equipment for East Elementary is starting to arrive.
3. Policy (2nd Reading): 3.0200.02 Criteria & 3.0200.03 Authorization Pay – Superintendent Young reviewed the changes for interns. Mr. Busenbark moved to approve. Ms. Wells seconded; passed unanimously.
4. Fraud Risk Questionnaire – Mr. Miles reviewed the report. Board members noted they had completed training as well. Mr. Busenbark moved to approve. Mr. Smith seconded; passed unanimously.
5. UHS TSSA Adjustment – Superintendent Young reviewed the proposed plan. Mr. Busenbark was concerned for the goals to more closely match the proposed expenses. Mr. Thacker noted the plan was much improved and expressed the desire to approve the plan. Mr. Busenbark moved to approve, Mr. Thacker seconded; passed unanimously.

DISCUSSION ITEMS:

1. Capitalization and Depreciation Threshold – Mr. Miles reviewed the proposed increase in the reporting threshold as now allowed by governing entities.
2. Policy 1st Reading: 4.0412 Artificial Intelligence – Superintendent Young reviewed the proposed policy for appropriate use of the new technology.
3. Policy 1st Reading: 4.0510.05 Focused Graduation Pathway – Superintendent Young noted certain circumstances where credits could now be granted by passing the test.

EXECUTIVE SESSION: Mr. Thacker moved and Mr. Busenbark seconded that the Board go into executive session to discuss personnel and property negotiations at 8:25 p.m., and that since there is no further business, the Board would stand adjourned afterward; aye votes: Mr. Bench, Mr. Busenbark, Ms. Wells, Mr. Smith, Mr. Thacker. Nay votes: none. Motion passed. Mr. Thacker moved and Mr. Smith seconded that the Board go out of executive session at 9:39 p.m.; passed unanimously.

ADJOURNMENT / FUTURE PLANNING: The meeting stood adjourned. The next Regular Meeting will be held Thursday, November 6, 2025, at the District Office, 1010 East 200 North, Roosevelt, Utah.