



# Wharton County Junior College

## Support Staff Organization Wharton CDC, SGL266, TC138, BC112

Item	Description
Date	09/28/17
Time	2:15 pm
Location	

### 1. Attendees

Role	Name
Chair	Emily Voulgaris
MinuteTaker	Rhonda Clayton
Attendees	Shannon Calk, Lori Baumgarten, Stephanie Witzkowski, Linda Hines, Leilani Flores, Anna Cortez, Joe Ann Balles, Amanda Schulze, Amanda Jurek, Kelly Crosson, Carol Riley, Emily Voulgaris, Rhonda Clayton, Lea Kostelnik, Michelle Smith, Kerrie Cunningham, Kimberly Bowen-Johnson, Chris Ramsey, Lettie Castillo, Cynthia Fields, Kayla Harden, Lindsey Shimek
Absent	

### 2. Approval of Previous Committee Meeting Minutes

	Description
Motion by:	Leilani Flores (by e-mail)
Seconded by:	Linda Hines (by e-mail)
Vote:	

### 3. Information Items

	Description
1.	Extended Cabinet Meeting – All regs that were presented were approved.
2.	September Board Meeting – All agenda items were approved.
3.	Volunteers signed up for door prizes for the coming year. September – Rhonda Clayton/ Emily Voulgaris, October – Library, November – Michelle Smith/Kerrie Cunningham/ Vicki Hudson, January – Kimberly Bowen-Johnson, February – Carol Riley/ Lori Baumgarten/ Kelly Crosson, March – Joe Ann Balles/Anna Cortez, April – Shannon Calk/Lea Kostelnik, May – Emily Voulgaris/Rhonda Clayton
4.	The Support Staff Scholarship committee will try to meet soon.
5.	WCJC Wharton campus will have a holiday tree. All departments are encouraged to place an ornament that represents their department on this tree.
6.	We will be decorating a Christmas tree for the Bay City Chamber of Commerce. Emily will be getting with the Art department to see if they will make the decorations.
7.	WCJC has a go fund me page for all of the employees that were affected by Hurricane Harvey. #Pioneers Care. If you would like to donate you can follow the link on the WCJC webpage or give your checks to Deanna Feyen.
8.	The support staff will be recognizing Breast Cancer Awareness month on Oct. 20 <sup>th</sup> . All are encouraged to wear pink on that day. We will also recognize Veterans day – TBA.
9.	Shirt Order – Emily passed out information on polo shirts that can be ordered. Prices are \$15 and are due to Emily by Oct. 6 <sup>th</sup> .

10.	Lea Kostelnik brought up concerns about the Fitness Center. The hours are very limited and employees can no longer work out during lunch hours.
11.	Insurance changes – Rachel Bahnsen (Director of Payroll and Benefits) spoke of the insurance changes for this fiscal year. She also stated that an AFLAC rep will be on the campus in Oct. She recommended for everyone to periodically check their ERS accounts and social security accounts. This can be done online. She reminded everyone of the new criteria for retirement. These changes went into effect last year.
12.	<p>Employment Changes:</p> <p><b>New Employees:</b></p> <p>Larry West, PT Fitness Center Mgr, Wharton, <a href="mailto:westl@wcjc.edu">westl@wcjc.edu</a>, effective 9/11/17</p> <p>Christy Gonzales, PT EMS lab Asst., Wharton, <a href="mailto:gonzalesc@wcjc.edu">gonzalesc@wcjc.edu</a>, effective 9/18/17</p> <p>Pamela Hinson, Temp FT Instructor of English, Wharton S-213, <a href="mailto:HinsonD@wcjc.edu">HinsonD@wcjc.edu</a>, Effective 8/21/17</p> <p>Shannon Calk, Secretary to Facilities Mgmt, Wharton, Maint 101, ext 6358, <a href="mailto:calks@wcjc.edu">calks@wcjc.edu</a>, effective 7/13/2017</p> <p>Ramonica Cortez, Admissions Tech, Wharton, A-106, ext 6462, <a href="mailto:CortezR@wcjc.edu">CortezR@wcjc.edu</a>, Effective 7/6/17</p> <p>Elife Dogan-Ciftci, Temp FT Instructor of Math, SL, SGL-235, ext 8520, <a href="mailto:DoganE@wcjc.edu">DoganE@wcjc.edu</a>, effective 8/21/17</p> <p>Anna Cortez, Secretary to the Director of Instructional Assessment, Wharton, A-203. <a href="mailto:corteza@wcjc.edu">corteza@wcjc.edu</a>, effective 8/14/17</p> <p>Alyssa Cabrera, Campus Support Clerk, SL, SGL-106, ext. 8446, <a href="mailto:cabreraa@wcjc.edu">cabreraa@wcjc.edu</a>, Effective 8/14/17</p> <p>Oner Celepcikay, Instructor of Computer Science, SL, SGL-223, ext 8565 <a href="mailto:CelepcikayO@wcjc.edu">CelepcikayO@wcjc.edu</a>, effective 8/21/17</p> <p><b>Change in Title/Assignment/Name/Office:</b></p> <p>Rachel Molano, Financial Aid QC Specialist, Wharton, A-101, extension 6345, Changing to Rachel Cavazos, <a href="mailto:cavazosr@wcjc.edu">cavazosr@wcjc.edu</a>, effective 7/10/17</p> <p>Tracey Willis, Instructor of Chemistry, Wharton, S-207, ext 6572, Changing to Wharton, A-112A, effective 5/25/17</p> <p>Amanda Heard, Internet Marketing Coordinator, Wharton S-111, ext 6573, changing to Amanda Sitka, email <a href="mailto:SitkaA@wcjc.edu">SitkaA@wcjc.edu</a>, effective 8/7/17</p> <p>Marci Macek, Instructor of Physical Therapy Asst, J-236, ext 6373 changing to Marci Espinosa, <a href="mailto:espinosam@wcjc.edu">espinosam@wcjc.edu</a>, effective 8/22/17</p> <p>Samantha Perez, CE specialist, SL, SGL-128, ext 8494, <a href="mailto:perezs@wcjc.edu">perezs@wcjc.edu</a>, changing to Academic Advising Specialist, Wharton, PSC-311A, ext 6935 email same, effective 7/11/17</p> <p>Amanda Schulze, PT testing asst, Wharton, <a href="mailto:schulzea@wcjc.edu">schulzea@wcjc.edu</a> changing to Transcript Analyst, Wharton, A-101B, ext 6382, email same, effective 7/31/17</p> <p>Kelly Wallace, Instructor of PT Asst, Wharton, J-236 ext 6373, <a href="mailto:wallacek@wcjc.edu">wallacek@wcjc.edu</a>, Changing to Program Director/Instructor of PT Asst, Wharton J-234, ext 6374, email Same, effective 8/1/17</p> <p>Ernest Ramirez, PT Humanities instructor, changing to Instructor of Govt, SL, SGL-225 Ext. 8525, email <a href="mailto:ramireze@wcjc.edu">ramireze@wcjc.edu</a>, effective 8/21/17</p>



	<p>Ariel Taylor, PT Math instructor changing to Temp FT Developmental Math Instructor, Richmond, TC-240D, <a href="mailto:TaylorA@wcjc.edu">TaylorA@wcjc.edu</a>, effective 8/21/17</p> <p>GG Hunt, FT Instructor of Criminal Justice, Wharton, A-112, ext 6344, <a href="mailto:gghunt@wcjc.edu">gghunt@wcjc.edu</a>, Changing to PT Online instructor of Criminal Justice, email same, effective 8/21/17</p> <p>Jimidene Murphey, Instructor of English, Wharton, P-204A, ext 6318, <a href="mailto:murpheyj@wcjc.edu">murpheyj@wcjc.edu</a> changing to PT Online instructor of Humanities, email same, effective 8/21/17</p> <p>Kimberly Ashburn, PT Distance Ed Media Support Specialist, changing to FT, Wharton, DE-101, ext 6944, email same, effective 9/12/17</p> <p>Josh Ann Martinez, PT Instructor of Cosmetology, changing to FT, Wharton, LD-108E, Ext. 6419, email same, effective 8/21/17</p> <p>Robert Falco, Help Desk Tech, Wharton, P-112A, changing to Helpdesk/Training Coordinator, Richmon, TC-111, ext 1538, email same, effective 9/25/17</p> <p>Ricky Schooler, PT instructor of Process Tech, changing to FT temporary instructor, BC, BC-103, email same, 8/21/17</p> <p><b>Separations:</b></p> <p>CC Nguyen, PT Psychology instructor, effective 6/5/17</p> <p>Christopher Frick, Fitness Center Mgr., effective 7/21/17</p> <p>Betty Salas, Instructor of Physical Therapy Asst, effective 8/31/17</p> <p>Benjamin Brink, Instructor of Math, effective 8/31/17</p> <p>Kathy Rod, Instructor of Developmental Math, effective 8/31/17</p> <p>Melissa Bruton, Instructor of Surgical Tech, effective 8/31/17</p> <p>Kay Gardener, Helpdesk/Training Coordinator, effective 8/25/17</p> <p>Robin Nealy, Instructor of English, effective 8/31/17</p> <p>Richard Hyde, Director of Financial Aid, effective 8/31/17</p>
13.	Door Prize was donated by Rhonda Clayton/Emily Voulgaris and won by Anna Cortez.

#### 4. Action Items

	Action Items	Responsible Party	Due Date
1.			
2.			
3.			

#### 5. Adjournment

Time:	3:20pm
Motion by:	
Seconded by:	
Next Meeting:	