

**Board of Education Meeting Agenda – 6:00 p.m.  
Immediately Following Public Hearing  
Administration Building, Farmington, UT  
Tuesday, June 3, 2025**

Live-streamed via YouTube

[https://youtube.com/live/Bdc\\_l2Sq4KE?feature=share](https://youtube.com/live/Bdc_l2Sq4KE?feature=share)

**Board Members Present:**

President Brigit Gerrard, Vice President Emily Price, Julie Powell, Kristen Hogan, Michelle Barber, Alisa Mercer, and Joani Stevens

**Board Members Excused:**

Julie Powell and Michelle Barber

**Administration Present:**

Superintendent Dan Linford, Business Administrator Mr. Tim Leffel, Asst. Superintendent John Zurbuchen, Asst. Superintendent Logan Toone, and Asst. Superintendent Fidel Montero.

**Introductory Items**

**Welcome**

Ms. Brigit Gerrard, Board President

**Pledge of Allegiance**

Presenter: Ms. Kristen Hogan, Board Member

**Public Comment Period**

**Savannah Lund Rowley** – teacher at North Layton Jr – the power of secondary literacy.

**Board Recognition**

**Ut. Education Tribute Outstanding Administrator Award to Mr. Robert (Robby) Kinghorn**

Ms. Barbara Smith, former Board Member.

**Retirement Celebration for Mr. Dave Tanner, Secondary School Director**

Ms. Emily Price, Board Vice-President

Ms. Price shared the Board's appreciation to Mr. Tanner for his dedication, hard work and service in the Davis School District. He has worked as a teacher, Assistant Principal at Syracuse Jr, Principal at Millcreek and Central Davis Junior High School and Secondary School Director. Mr. Tanner spoke about working in the District for 35 years and loved working with students.

Superintendent Linford expressed his appreciation for Mr. Tanner. One of the many talents he has is the ability to bring ideas to fruition.

**Retirement Celebration for Mr. Ryck Astle, Secondary School Director**

Ms. Emily Price, Board Vice-President

Ms. Price recognized Mr. Astle's 33 years as an Administrator, and 6 years as a teacher. He was an Assistant Principal at Bountiful High School, and Principal at North Layton Jr, Bountiful and Layton High School. He has worked as a Secondary School Director for the last five (5) years. She

expressed appreciation on behalf of the Board for his dedication to students, their families and his faculty. Mr. Astle shared his appreciation for the opportunity to work in the Davis School District.

Superintendent Linford expressed gratitude for the impact Mr. Astle had in his life.

### **Retirement Celebration for Mr. John Zurbuchen, Assistant Superintendent**

Ms. Brigit Gerrard, Board President

Ms. Gerrard presented Mr. Zurbuchen with an honorary Award from the Utah School Employees Association 2025, in recognition of exemplary respect for and dedication to Education Support Professionals by the USEA.

Mr. Zurbuchen is currently an Assistant Superintendent and has worked as an Assistant Principal at Fairfield and North Davis Jr High and Principal at Holt Elementary and North Layton Junior High.

He has left an impact wherever he has been. He has worked with the Directors at Adult Ed, Special Education, Federal Programs, Equity, Risk Management and Latinos in Action. Mr. Zurbuchen has received many prestigious awards for his dedication and commitment to the Education of students. He is an outstanding leader who works through challenges with a calm and respectful demeanor. He is a friend to all.

Mr. Zurbuchen shared how he has worked in four (4) different states but sees Davis as special. The care and connection we have with each other in this District is not common, so he invited us not to take that for granted. Keep cultivating those relationships.

Superintendent Linford expressed his deep respect and appreciation for Mr. Zurbuchen.

### **Information Items**

#### **Committee Reports**

##### **Davis Education Foundation**

Ms. Emily Price, Board Vice-President

Davis Education Foundation was awarded the Best Charity in Davis County. The Outstanding New Teacher Award was presented to Ms. Kylie Blake at South Clearfield Elementary, the Catalyst Center held their Classic Mother's Day Tea for 300, the Best of Davis Award night honored 45 incredible Educators and Support Staff, Teacher of the Year was awarded to Ms. Hollie Fisher at Lakeside Elementary, and there were 40 Teachers that received the Excellence in Education Awards.

We greatly appreciate the generosity from our many Sponsors for their Donations, Grants, and Scholarships, for our students. A few Calendar items are the Gala on June 4, Child Spree Aug 1<sup>st</sup> and New Express Golf on Aug 7<sup>th</sup>. We are so grateful to Director Jodi Lunt and her team.

##### **Davis Technical College (DTC)**

Ms. Brigit Gerrard, Board President

Board of Trustees meeting was held in the past week. The 2026 Budget was approved. Spoke to the HOSA and Skills USA winners. Groundbreaking was held for the new CDL driving range located at the Freeport Center. Davis School District donated the land for this venture, and we were honored with an Award from the DTC.

### **Board Reports**

#### **Kristen Hogan:**

Enjoyed the Graduations at Farmington, Layton, Clearfield, and Syracuse High Schools. Attended the Horizon Junior High Parent Meet-and-Greet, and the Best of Davis Award Night. The VISTA Graduation included the presentation of the Nona Miller Award to Mikey Craynor.

**Alisa Mercer:**

Attended the following Events, Latinos In Action Graduation, Excellence in Education deliveries, Bountiful Elementary End-of-Year Review and the farewell to the building before it is torn down, Foxboro Elementary was certified as a One-Kind-Act-a-Day School, where First Lady Abby Cox attended. Mae Johnson from Bountiful High School was recognized on the Senate floor as being the National High Jump Champion. Enjoyed the Graduations at Davis Connect, Bountiful and Woods Cross High Schools and Canyon Heights. Enjoyed reading LAND Trust Plans. Encouraged parents to join their Community Council and be a part of the decision-making process at their school.

**Emily Price:**

Visted the Horizon Junior High Parent Meet-and-Greet, then went on a tour of the school with Principal Sims and our Architect. Enjoyed the State Track Meet at BYU and the Best of Davis Awards where we recognized our Teachers and Support Staff. Attended leadership, committee meetings and Graduations for VISTA, Davis Connect, Canyon Heights, Layton, Clearfield and Syracuse High Schools.

**Brigit Gerrard:**

Enjoyed the Ribbon Cutting of the Davis High School Veterans Wall, Graduations, One-Kind-Act-A-Day Award at Foxboro Elementary, concerts at the Amphitheater and Band concert at Centerville Junior, La Crosse Play-offs, Track Meets, Best of Davis Awards, Soup with the Supt, Teacher of the Year Award presented to Ms. Hollie Fisher from Lakeside Elementary, and a dinner to recognize Ms. Denise Willmore who has been serving as the DEA President. Read many TRUST Land Plans and expressed appreciation to those who are on their Community Councils.

**Joani Stevens:**

Attended the Bountiful High School Choir Concert, Bountiful Elementary Open House, Ribbon Cutting for the Davis High School Veterans Wall, and Graduations. Enjoyed the speeches given by students. Read many TRUST Lands Plans.

**Superintendent Report**

Dr. Dan Linford, Superintendent

Graduations are always an incredible experience. Appreciation to the Board for their wonderful and thoughtful speeches to the graduates and their families. Thankful to the Superintendency and School Directors for their attendance and support. The Davis School District was presented with the Sutherland Institute's Partners in Learning Certificate for Transparent and Accountable Websites. Recognized Dr. Toone and Director Brett Singleton for their hard work in ensuring that we have accessible websites.

**New OEO Department Leadership**

Dr. Fidel Montero, Asst. Superintendent

Dr. Linford, Dr. Montero and President Brigit Gerrard expressed appreciation to Mr. Darrin Nash, previous Director of OEO who was hired at a defining moment for the Davis School District. He exemplified professionalism and dignity in every conversation.

Dr. Montero introduced and welcomed the new OEO Leadership:

**New OEO Director** – Mr. Ben Hill

**New OEO Asst. Director** – Ms. Tara Best

**Consent Items**

1. Financial Report  
Presenter: Mr. Tim Leffel, Business Administrator
2. Personnel Report  
Mr. John Zurbuchen, Asst. Superintendent

3. Head Start/Early Head Start Reports  
Mr. John Zurbuchen, Asst. Superintendent
4. 2HR-401 District Travel Policy for Employees  
Mr. Ben Onofrio, General Counsel
5. 2HR-201 Employee Volunteer and Background Checks  
Mr. Ben Onofrio, General Counsel

Kristen Hogan made a motion to approve Consent Items 1 – 5. Emily Price seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Kristen Hogan, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

### **Business Items**

#### **Approval of School TSSP/LAND Trust Plans for the 2025-26 School Year**

Dr. Greg Wilkey, Assessment Director

Emily Price made a motion to approve the School TSSP/LAND Trust Plans for the 2025-26 School Year. Alisa Mercer seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Kristen Hogan, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

#### **Mountain High School LAND Trust Exemption**

Dr. Greg Wilkey, Assessment Director

Alisa Mercer made a motion to grant Mountain High School the exemption outlined in State Board rule R277-491-3 to distribute School LAND Trust Program funds without a school Community Council. Emily Price seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Kristen Hogan, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

#### **FY 2024-2025 Final Budget Adoption**

Mr. Tim Leffel, Business Administrator

Kristen Hogan made a motion to approve the FY2024-2025 Final Budget Adoption. Alisa Mercer seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Kristen Hogan, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

#### **2HR-209 Postpartum Recovery and Parental Leave Second & FINAL Reading**

Mr. Ben Onofrio, General Counsel

Emily Price made a motion to approve the 2HR-209 Postpartum Recovery and Parent Leave on a Second & FINAL Reading. Joani Stevens seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Kristen Hogan, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

**Approval of Plan for the Focused Graduation Pathway**

Dr. Logan Toone, Asst. Superintendent

Kristen Hogan made an **amended motion** to postpone consideration of the Plan for the Focused Graduation Pathway for a month. Joani Stevens seconded the motion.

President Brigit Gerrard, Vice President Emily Price, Kristen Hogan, Alisa Mercer, and Joani Stevens voted in favor. There was none in opposition. The motion carried.

**Closed Meeting** - Administration Building

The Board will go into closed session immediately following Board meeting for the purpose of Personnel.

Joani Stevens made a motion to move into a Closed Session for the purpose of Personnel. Emily Price seconded the motion. Roll call was unanimous.

Meeting adjourned at 7:35 pm.

---

President  
Board of Education  
Davis School District

---

Business Administrator  
Board of Education  
Davis School District

A Closed Meeting May Be Held to Discuss Property, Negotiations, Personnel Issues, Pending Litigation or Development of Security. In compliance with the Americans with Disabilities Act, persons needing special accommodations for this meeting should call Steve Baker at 801-402-5315 to make appropriate arrangements. Advance notice is appreciated.