## Memo



**To:** Board of Education

From: Dr. Karla Guseman, Superintendent

Date: December 17, 2024

**Re:** Action Plan 2.1 Recommendation

The Board of Education approved the following positions for the 2025-2026 school year at the January 16, 2024 Board of Education meeting:

• Assistant Director of Athletics and Activities (2 FTE: Central/West Campuses)

The attached job description for the Assistant Director of Athletics and Activities was developed in collaboration with the Directors for Athletics and Activities, Building Principals and Assistant Superintendent for Business Services. Upon approval, these positions will be posted on December 18, 2024.

Please let me know if you have further questions.

Thank you.