

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
June 26, 2023**

Directors Present: Mel Hernandez, Nick LaRusso (via Zoom), **Becky Lund, Suzanne McInroy, Sasha Ross, Bavi Weston, Jennie Winter**

Directors Absent: Colleen Hansen, Diane Ruday

Advisors Present: Brett Wedlund, Michael Pelofske (via Zoom), **Missy Johnson** (via Zoom), **Kriscel Estrella** (via Zoom), **Joe Aliperto** (Dieci Finance via Zoom)

Others in Attendance: Nova staff, parents (Note: While this meeting was held in-person at 1455 Victoria Way, it was also made available on Zoom.)

I. Call to Order

The meeting was called to order at 6:01 pm. Jennie Winter chaired the meeting.

II. Business Meeting: Approval of Agenda

Ms. Lund moved to approve the agenda. Ms. Ross seconded. Ms. Lund, Ms. McInroy, Ms. Ross, Ms. Weston, and Ms. Winter voted in favor. Ms. Hernandez abstained. The motion passed.

III. Consent Agenda

- A. Add Ashlee Sherrill as a member of the Governance Committee
- B. 2nd reading, potential approval of new policy NP 602 (Racial Equity)
- C. 2nd reading, potential approval of revised policy 418 (Drug-Free Workplace)
- D. 2nd reading, potential approval of revised policy 419 (Tobacco-Free Environment)
- E. Regular Board Minutes, May 22, 2023

Ms. Weston moved to approve the consent agenda. Ms. McInroy seconded. Ms. Lund, Ms. McInroy, Ms. Ross, Ms. Weston, and Ms. Winter voted in favor. Ms. Hernandez abstained. The motion passed.

IV. Public Comment

There was no public comment.

V. Reports received by the Board

A. Executive Director Report

Dr. Wedlund highlighted the update on the equity audit and its timeline and the update on the facilities needs analysis. He also spoke about the work being done to the building over the summer. There was discussion regarding staffing changes.

B. Board Chair Report

Ms. Winter thanked people for their work over the year and for the wonderful efforts to keep the school healthy and moving forward.

Dr. LaRusso joined the meeting at 6:05 pm.

The other items in her report will be discussed later in the meeting. There was brief discussion.

C. Board Committees

i. **Governance Report**

There was no discussion.

ii. **Finance and Budget Report**

Ms. Ross spoke about the final budget revision being up for a vote. She also spoke about needing an additional board member or two to join the F&B committee.

iii. **ED Review Committee**

Dr. LaRusso highlighted a few items from the report.

iv. **Academic Excellence Report**

There was no report this month.

v. **NPTO Report**

There was no report this month.

vi. **Student Representative Report**

There was no report this month.

VI. Business

A. FY24 Business Insurance Proposal

Ms. Estrella gave background information of the insurance bids including splitting some of our insurance to Friends of Nova would be more in line with regulations and that moving to GuideOne would be a savings of about \$10,000. There was discussion.

Ms. Lund, “Resolved, that the Board approved the risk management & insurance proposals for Nova Classical and Friends of Nova Classical with GuideOne.” Ms. McInroy seconded. Dr. LaRusso, Ms. Lund, Ms. McInroy, Ms. Ross, Ms. Weston, and Ms. Winter voted in favor. Ms. Hernandez abstained. The motion passed.

B. FY23 Budget Revision

Dr. Wedlund gave background information explaining that the changes amount to about 1% of the budget. Ms. Ross and Mr. Aliperto gave further details including reallocating some federal grants to be able to use them next year, adjusting donations to the actual amounts that were raised, and adjusting to our final ADM. There was discussion.

Ms. Ross, “Resolved, the Board approves the revised budget for FY23.” Ms. Weston seconded. Dr. LaRusso, Ms. Lund, Ms. McInroy, Ms. Ross, Ms. Weston, and Ms. Winter voted in favor. Ms. Hernandez abstained. The motion passed.

C. Selection of Board Officers

Ms. Winter gave background information. There was discussion.

Ms. Lund, “Resolved, that the Board approves the following officers for FY24 beginning July 1, 2023:
Board Chair - Suzanne McInroy
Vice Chair – Colleen Hansen
Treasurer – Sasha Ross
Secretary – Becky Lund
Budget & Finance Chair – Sasha Ross
Governance Chair – Becky Lund
Academic Excellence Chair – Colleen Hansen
Executive Director Review Chair – Colleen Hansen.” Ms. Weston seconded. Dr. LaRusso, Ms. Lund, Ms. McInroy, Ms. Ross, Ms. Weston, and Ms. Winter voted in favor. Ms. Hernandez abstained. The motion passed.

D. Revisions to Paid Holidays

Dr. Wedlund and Ms. Estrella gave background information. There was discussion.

Ms. Hernandez, “Resolved, that the current (2022-2023) approved calendar and all subsequent years reflect the addition of Juneteenth as a paid holiday, pursuant to the provisions contained in Nova Classical’s employee handbook.

Further resolved that the 2023-2024 employee handbook shall be updated to reflect the addition of Juneteenth as a paid holiday, pursuant to existing provisions found on page 12 of that document, previously approved by the Board in February 2023.” seconded. Ms. Hernandez, Dr. LaRusso, Ms. Lund, Ms. McInroy, Ms. Ross, Ms. Weston, and Ms. Winter voted in favor. The motion passed unanimously.

E. Revision to the Strategic Action Plan

Dr. Wedlund spoke about changing the Strategic Action Plan to add more strategies to item 9.5. There was discussion.

F. Review of the 2022-2023 Board Goals

Ms. Winter led the Board in a review of the FY23 board goals. There was discussion including using a rubric similar to the one being developed for the Executive Director review for next year’s goals. There was also discussion about the process for developing board goals. The Board accomplished a lot of the criteria set out in the goals.

G. Review of the FY23 Board Training

Ms. Winter will pass on this list of past and possible trainings to Ms. McInroy as a starting place for next year. Board members can give further input to Ms. McInroy as well. Ms. Winter also encouraged the Board to consider reading a book together.

H. FY24 Board Calendar

Ms. Lund, “Resolved, that the Board approves the regular meeting calendar as follows:

July 31, 2023

August 21, 2023

September 18, 2023

October 30, 2023

November 27, 2023

No meeting in December due to Winter Break, though a “board retreat” may be scheduled at some time.

January 29, 2024

February 26, 2024

March 25, 2024

April 29, 2024

May 20, 2024

June 24, 2024,” Ms. McInroy seconded. Dr. LaRusso, Ms. Lund, Ms. McInroy, Ms. Ross, Ms. Weston, and Ms. Winter voted in favor. Ms. Hernandez abstained. The motion passed.

VII. Closed Session

The meeting was closed as permitted by section 13D.05, subdivision 3 (a), to evaluate the performance of the School's Executive Director.

After the meeting was reopened, the Board shared this summary:

The Board stated that Dr. Wedlund made adequate or more than adequate progress on his goals for SY23. The Board especially commends Dr. Wedlund's outstanding efforts in creating the new Strategic Plan and the detailed Action Plan to support it.

VIII. Next Meeting Date/Agenda Items

The Board recognized the service of departing board members Mel DeJesus Hernandez, Nick LaRusso, Diane Ruday, and Jennie Winter and thanked them for their invaluable contributions during their tenure on the Board.

The next regular board meeting will be on Monday, July 31.

IX. Adjournment

The meeting was adjourned at 7:58 p.m.

Minutes submitted by Becky Lund.