

**TO:** Board of Directors  
Region One Education Service Center

**SUBJECT:** **Region One Purchasing Cooperative Copy Paper, Envelopes, Tabs, Labels, Binding, Printing – Equipment and Supplies, Proposal 16-01-04, Extension 1 of 2**

**DATE:** January 17, 2017

**ITEM 9:** Action

**BACKGROUND AND SIGNIFICANT ISSUES:** On February 23, 2016 the Region One Education Service Center Board of Directors met to review and approve Region One Purchasing Cooperative Copy Paper, Envelopes, Tabs, Labels, Binding, Printing – Equipment and Supplies Proposal 16-01-04, effective March 1, 2016 through February 28, 2017, with the option to extend up to two (2) additional one-year terms, if all parties are in agreement. This proposal allows Region One ESC and its Purchasing Cooperative members the ability to procure goods and services related to Copy Paper, Envelopes, Tabs, Labels, Binding, Printing – Equipment and Supplies.

On behalf of the Region One ESC, and its ROPC membership, the eleven (11) current awarded vendors were offered, and accepted, the opportunity to extend their proposal for the first of two (2) one-year options; the term of this extension is effective March 1, 2017 through February 28, 2018.

**RELATED GOAL:** To assist the ESC and its cooperative members in Region One and other school districts, charter schools, and governmental entities throughout the State operate more efficiently and economically (TEC §8.002).

**COST AND FUNDING SOURCES:** Region One Education Service Center programs and its cooperative members order products and/or services directly through the awarded vendor(s). Currently, there is no membership fee charged to join the Region One Purchasing Cooperative.

**EXECUTIVE DIRECTOR'S RECOMMENDATION:** Recommend approval of the Region One Purchasing Cooperative Copy Paper, Envelopes, Tabs, Labels, Binding, Printing – Equipment and Supplies Proposal 16-01-04 Extension 1 of 2 to the following vendors: ***Bosworth Papers – Austin, TX; Cielo Office Products – McAllen, TX; Coast to Coast Computer Products – Simi Valley, CA; Gulf Coast Paper – Brownsville, TX; Olmsted-Kirk Paper – Dallas, TX; Quill – Lincolnshire, IL; Ray's Business Products – Pharr, TX; Liberty Paper – Los Angeles, CA; Marketing & Technical Materials – Tualatin, OR; School Specialty – Greenville, WI; Staples Advantage – Framingham, MA.***

Respectfully submitted,



Dr. Cornelio Gonzalez  
Executive Director

Staff Responsible: Frances Guzman, Deputy Director  
Amanda Galvan, Finance Director  
Lori A. Ramos, Coordinator for Purchasing  
Marc David García, Purchasing Specialist

**Region One Purchasing Cooperative Copy Paper, Envelopes, Tabs, Labels, Binding, Printing –  
Equipment and Supplies, Proposal 16-01-04, Extension 1 of 2**

**Action Taken**

\_\_\_\_\_ made a motion to approve the Region One Purchasing Cooperative Copy Paper, Envelopes, Tabs, Labels, Binding, Printing – Equipment and Supplies, Proposal 16-01-04, Extension 1 of 2 to the following vendors: ***Bosworth Papers – Austin, TX; Cielo Office Products – McAllen, TX; Coast to Coast Computer Products – Simi Valley, CA; Gulf Coast Paper – Brownsville, TX; Olmsted-Kirk Paper – Dallas, TX; Quill – Lincolnshire, IL; Ray’s Business Products – Pharr, TX; Liberty Paper – Los Angeles, CA; Marketing & Technical Materials – Tualatin, OR; School Specialty – Greenville, WI; Staples Advantage – Framingham, MA.***

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**Seconded by:** \_\_\_\_\_

**Vote:** \_\_\_\_\_