



Canutillo Independent School District

7965 Artcraft Road El Paso, Texas 79932
Mailing Address: P.O. Box 100 Canutillo, Texas 79835

Annette Brigham
Executive Director - School Resources

(915) 877-7460 Fax (915) 877-7418
abrigham@canutillo-isd.org

DATE: November 29, 2012
TO: Canutillo ISD Board of Trustees
FROM: Annette R. Brigham, Associate Superintendent
SUBJECT: Library Book Orders

Description/Justification: To purchase library books for all campuses to meet instructional TEKS for all grade levels in content areas.

Vendor Names: Mackin Educational Resources

Funding Source: account #199.12.6329.00.999.11

Cost: Not To Exceed \$25,000.00

Participating Schools: District-Wide

Signature:

A handwritten signature in black ink that reads "Annette R. Brigham". The signature is written in a cursive style and is positioned above a horizontal line.

Annette R. Brigham, Associate Superintendent

Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age, or disability in its employment practices or in providing education services, activities, and programs, including technical education programs. For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Road, El Paso, Texas 79932.



Canutillo ISD
CHS-Library
 P.O. Box 100
 Canutillo, Texas 79835

School/Department

REQUISITION **DATE:**
 Vendor: 10 18 12

Name:
 Division: CHS Library
 Deliver to: 6675 South Desert Blvd.
 El Paso, TX 79932
 915-877-7815, Bitsy Platt

Name: Mackin Educational Resources
 Address: 3505 County Road 42 West
 City: Burnsville St.: MN Zip: 55306
 Phone: 1-800-245-9540
 Fax: 800.369.5490

Qty	Item#	Description	Unit Price	TOTAL
		Library books according to attached list entitled #1 Fall 2012-2013		8,266.98
		Processing according to Canutillo ISD directions	.	
		Do Not Exceed \$8,266.98.		

When:	Sub-total	8,266.98
Who: Library	S & H	None
Why: Curriculum support for teachers and students	Tax	Tax Exempt
	Total Gen. Su	8,266.98

Organization Head Date
 Bitsy Platt *Bitsy Platt* 10-18-2012

Originator Date

Account# Date
Abdulla 10-18-12

Principal/Director Date



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CHS-Library
 P.O. Box 100
 Canutillo, Texas 79835

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 City: Burnsville St.: MN Zip: 55306
 Phone: 1-800-245-9540
 Fax: 800.369.5490

Qty	Item#	Description	Unit Price	TOTAL
		Library books according to attached list entitled		6,815.23
		#2 Fall 2012-2013		
		Processing according to Canutillo ISD directions	.	
		Do Not Exceed \$6,815.23		

When:	Sub-total	6,815.23
Who: Library	S & H	None
Why: Curriculum support for teachers and students	Tax	Tax Exempt
	Total	6,815.23

Organization Head Date
 Bitsy Platt *Bitsy Platt* 11-26-2012

 Originator Date

Account#
A. Silva 11-27-12

 Principal/Director Date