

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 05-28-2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other: ____
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 05-14-2025

To: Rebecca Rappold
 Superintendent

From: Belinda Turley
Title: Special Services Director

Subject: **CSA: Physical Therapy Services 2025-2026**

Description: Recommend contract service agreement for Robin Tachetti to provide Physical Therapy services for the 2025-2026 school year.

Financial Impact: \$79,900.00

Funding Source (Budget/grant, etc.): 115-76-456-2152-330-612

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: May 19, 2025

Board Approval: 5/28/25

Contractor: Robin Tachetti

Phone: 301-466-4202

Address: 1320 Hennessy Terrace

City: Sandy Spring

State: MD

Zip: 20860

Type of Project/Service (be specific): The Physical Therapist will conduct appropriate assessments via tele-therapy of referred students, which can include assessments through appropriate testing and diagnostic practices while still providing case management services for students entering the special education system. The P.T. will perform testing, diagnoses, write evaluations and therapy reports, conduct evaluations and IEP report meetings, and maintain appropriate records to meet state and district requirements. The P.T. will follow the Browning Public Schools adopted 2025-2026 school year calendar, will be required to work additional days due to emergency cancellations (weather, water, etc.) without additional compensation, also excludes identified BPS holidays and weekends. The P.T. will provide the district with appropriate proof of current licensure, individual liability insurance, and W-9. A 30-day notice is required for termination of contract by contractor or by Browning Public Schools.

Contracted Dates: 08/18/25 to 06/05/26

Rate per hour/per day: \$85.00 x 30hrs/week (not to exceed 940 hrs) = 79,900.00

Per Diem/per day: x # of Days =

Mileage: miles @ per mile =

Other costs (explain): Not to exceed total \$ amount =

Total Project Cost **\$79,900.00**

Contract to be paid from:

115-76-456-2152-330-612

Independent Contractor:

☒ Submit invoice Monthly

☐ Other

Employee:

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office