

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves additional funds to purchase software, hardware, and related goods and services from SHI Government Solutions (SHI).

### **BACKGROUND**

This contract is used to purchase various software, software licenses, and maintenance renewals for software and hardware and related goods and services.

Reference (REF) Number 2486 was issued to track the volume of spend for software, hardware, and related services. SHI has contracts through multiple cooperative contracts programs to provide software, hardware, and related services for the District and comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 the Texas Government Code.

### **IMPACT OF THIS ACTION**

Additional funds are needed to purchase self-checkout kiosks, accessories, and ancillary services for the District libraries, which will be bought using CARES Act funds. The District President's pre-approval will expedite the delivery and installation of the units before the end of the fiscal year and is covered as a technological resource under the emergency authority granted by the Board of Trustees.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board has approved a total spend authorization of \$305,000. This purchasing request is for spend authorization for an additional \$50,000, which is budgeted in the various Departments' FY21 operating budget and CARES Act funding.

### **MONITORING AND REPORTING TIMELINE**

The contract term is September 1, 2020 through August 31, 2021.

### **RESOURCE PERSONNEL**

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