

Browning Public Schools  
**Board Agenda Request**  
 Meeting To Be Held: November 12, 2024



- Recognition:**     Students                       Staff                       Parents
- Information:**     Building Report               Old Business               Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State               Travel In State               Approvals
- Termination                       Legal Matters               Other:
- This action request pertains to     Elementary (only)               High School/District Wide

**Date:**        November 4, 2024

**To:**            Rebecca Rappold  
 Superintendent of School

**From:**        Beverly Sinclair  
 Human Resources Director

**Subject: Substitute Eligibility Roster 2024-2025**

**Description:** The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, Substitute Workshop Facilitators will conduct Substitute Teaching workshops Superintendent/Asst. Superintendent & Principals will facilitate future trainings/sub workshops to be used throughout the school year. Trainings will consist of preparing, presenting, recording, editing, and finalizing workshops, Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Human Resources Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

**Pending Successful Background Checks**

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** 2024-2025 Substitute/Temporary List

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

#	Last Name	First Name	Phone #	Approved Subbing Location
1	Jiron	Kim	406-845-8877	Teacher, TA @ Bullshoe, BES, BHS, Secretarial, Extra-curricular
2	Wagner	Connie	406-590-2611	Teacher, TA @ Bullshoe, BES, Napi, BMS, BHS, BHA, Child care, PCA, Secretarial
3	Wells	Sissy	406-845-5779	Extra-curricular
4	Blackweasel	Patrick	406-214-7515	Teacher, TA @ BHS, Security, maintenance, Warehouse
5	Curtis	Ronald	406-845-2086	Teacher, TA @ BMS, cook, ware house, coaching, extra-curricular
6	SpottedBear	Carl	No number	Teacher, TA @ Bullshoe, BES, Napi, BHS, custodian, security, extra-Curricular, Maintenance, food services, ware house
7	Fenner	Rachel	406-845-8258	Teacher, TA @ Bullshoe, BES,
8	Begay	Tommy	406-338-5757	Teacher, TA @ BES, Napi, custodian, food services
9	Gopher	Pete	406-890-0328	Teacher, TA @ all buildings, custodian, security
10	Gopher	Anna	406-890-0328	Teacher, TA @ all buildings, extra-curricular, secretarial, ware house
11	MadPlume	Edward	406-845-5275	Teacher, TA @ BES
12	GrandChamp	George	406-229-1256	Custodian
13	Balibardin-Sollars	Mariah	406-845-5211	Teacher, TA @ all buildings, extracurricular, food service, secretarial, child care, maintenance
14				
15				