

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
-----------------------------------	---	----------------------------------

(A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) Action Item

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO EXTEND AND RENEW SEALED BID NO. 160106 FOR ART AND PAPER SUPPLIES, CONTINGENT ON VENDOR COMPLETING FORM 1295 AS REQUIRED BY STATE LAW, AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

(C) **Funding source: Identify the source of funds if any are required.**

BUDGETED FUNDS


(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

SEE ATTACHED MEMORANDUM



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

To: Mr. Ismael Mijares, Deputy Superintendent for Business and Finance

From: Luis A. Vélez, Purchasing Director 

Date: Monday, April 25, 2016

Subject: **Recommendation to extend and renew sealed bid 160106 for Art and Paper Supplies**

Digitally signed by Luis A. Vélez
Date: 2016.06.30 14:32:20 -05'00'

Please accept this memorandum as the request to extend and renew **Sealed Bid 160106 for Art and Paper Supplies** for the upcoming 2016-2017 fiscal year. This extension and renewal of the purchase contract is in accordance with the specifications and requirements outlined in the above mentioned sealed bid.

Please note that this renewal is set to commence on September 1, 2016 and expires on August 31, 2017.

If you have any questions or need more information regarding this matter, please contact me at the purchasing department.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
SEALED BID NO. 160106
ART AND PAPER SUPPLIES**

	VENDOR NAME	ART SUPPLIES DISCOUNT %	PAPER SUPPLIES DISCOUNT %
1	ASEL ART SUPPLY	20%	20%
2	BLICK ART MATERIALS, LLC	20%	20%
3	**BUCKHORN PRINTING & SUPPLIES	0%	0%
4	CONCHO BUSINESS SOLUTIONS	15%	20%
5	FASCLAMPITT PAPER STORE	NO BID	5%
6	NOLANS OFFICE PRODUCTS, INC.	10-80%	10-80%
7	ORIENTAL TRADING COMPANY	5%	5%
8	*PAPER DIRECT	20%	20%
9	PYRAMID SCHOOL PRODUCTS	10%	10%
10	QUILL CORPORATION	15%	15%
11	S&S WORLDWIDE	18%	18%
12	SCHOOL SPECIALTY	35%	35%

* Vendor has not completed Certificate of Interested Parties (Form 1295) as requested

** Business has closed down