



Oak Park Elementary School District 97

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TO: Dr. Sheila Johnson, Assistant Superintendent of Finance & Operations

FROM: John Pahlman, Senior Director of Buildings and Grounds

CC: Dr. Ushma Shah, Superintendent

SUBJECT: Landscape Services Bid

DATE: June 11, 2024

Background

The current contract for Landscape Services is set to end on June 30, 2024. A legal notice announcing a [formal bid](#) opening for Landscape Services on May 24, 2024, at 3:00 PM was published in the May 8 edition of the Wednesday Journal. [Seventeen \(17\) landscape services contractors](#) were invited to bid. A mandatory pre-bid meeting was held on May 17, 2024. The district received [two responses](#). A scope review and reference checks were completed with the proposed landscape contractor. The bid includes Landscape Services at our 12 locations and requires a fixed price for the next three years.

Financial Impact

The current Landscape Services contractor is Beverly Environmental LLC with a base contract cost for 2023-2024 of \$46,910.

Recommendation

The administration recommends accepting the low bid from HL Landscape of Joliet IL. in the amount of \$78,420 per year. The contract term will be 7/1/2024 through 6/30/2027