

TENTATIVE MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION BOX ELDER SCHOOL DISTRICT

A work session was held at 5:30. The School Board reviewed the cell phone policy and its implementation. The attendance policy was also discussed.

Tentative minutes of a Regular Meeting of the Board of Education, Box Elder County School District, held Wednesday evening September 10, 2025, at 6:30 p.m. at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

Those in attendance at the meeting included Board President Tiffani Summers, Board Vice President Danielle Wright, Members Bryan Smith, Julie Taylor, Karen Cronin, Wade Hyde, and Stephanie DeFilippis and Student Board Member Makayla Barton. Also, present were Superintendent Steven Carlsen, Assistant Superintendents Keith Mecham and Heidi Jo West, Business Administrator Neil Stevens, and IT Director Robert Gordon, officers of the Box Elder Education Association, District employees, representatives of the press and interested citizens.

President Summers welcomed those in attendance and conducted the business of the meeting. After the reverence, which was offered by Danielle Wright, Wade Hyde led the audience in the pledge of allegiance.

Recognitions

Jamie Kent, Public Information Officer, presented the educators for the 5th Cohort of the Utah Teacher Fellows. The following educators were chosen to participate: Sara Alfonso – BRHS, Shannon Neeley – BRMS and Jamie Porter – BRHS.

Dawn Devoe, Jeremy Hunsaker, Seth Salmond, Chris Payne from Walmart presented the donation to the District

Tara Buckway and Capree Austin presented Nucor Grants donation for the educators who received Nucor grants.

Approval of Agenda

Danielle Wright made the motion to approve the agenda. Bryan Smith seconded the motion, which passed unanimously.

Julie Taylor – Yes
Wade Hyde – Yes
Tiffani Summers – Yes
Danielle Wright – Yes
Stephane DeFilippis – Yes
Bryan Smith – Yes
Karen Cronin - Yes

Swear in Student Board Member, Makayla Barton, BEHS

Neil Stevens, Business Administrator, swore in Makayla Barton as the Student Board Member for the 2025-26 school year.

Public Comment

DJ Bott provided public comment in support of the School Board and on the responsibility to use social media ethically.

Lisa Marble provided public comment in opposition to the tax increase passed by the School Board in the prior month.

Ben Soholt, representing the Box Elder County Republican Party, provided public comment opposing the tax increase that was passed by the School Board in the prior month.

Action Items

Approval of E-sports

Keith Mecham, Assistant Superintendent of Secondary Teaching & Learning, presented the request to approve adding E-sports as a UHSSA sanctioned sports at BEHS and BRHS, along with the associated school fees to support the program.

Wade Hyde made the motion to approve E-sports at BEHS and BRHS for the 2025-2026 school year. Danielle Wright seconded the motion, which passed unanimously.

Julie Taylor – Yes

Wade Hyde – Yes

Tiffani Summers – Yes

Danielle Wright – Yes

Stephane DeFilippis – Yes

Bryan Smith – Yes

Karen Cronin - Yes

Approval of Amendment to 2025-26 General Student Fees and Deposits increasing FBLA Participation Fee and Intervention Student Drug Testing

Keith Mecham, Assistant Superintendent of Secondary Teaching & Learning, presented the request to increase school fees for FBLA participation and student drug testing for interventions. Additionally, school fees for the Art Opps club, Auto club and Skills USA club are being requested to be added to the 2025-26 school fees schedule.

Bryan Smith made the motion to approve amendment to 2025-26 general student fees and deposits increasing FBLA participation fee and intervention student drug testing. Julie Taylor seconded the motion, which passed unanimously.

Julie Taylor – Yes

Wade Hyde – Yes

Tiffani Summers – Yes

Danielle Wright – Yes
Stephane DeFilippis – Yes
Bryan Smith – Yes
Karen Cronin - Yes

Resolution to Receive Exempt Status for Days Off for Memorial Services for Fallen Officers in Box Elder County

Superintendent Steve Carlsen presented a letter written to the Utah State Board of Education requesting that the District be granted an exemption from 180 school day rule due to the tragedy of the fallen officers in Tremonton.

Danielle Wright made the motion to approve sending the letter to the Utah State Board of Education requesting that Box Elder School District be granted exempt status from the 180-school day rule. Stephanie DeFilippis seconded the motion, which passed unanimously.

Julie Taylor – Yes
Wade Hyde – Yes
Tiffani Summers – Yes
Danielle Wright – Yes
Stephane DeFilippis – Yes
Bryan Smith – Yes
Karen Cronin - Yes

Information Items

Transportation Field Trip Report

Jason Sparks, Transportation Director, presented a summary of field trips taken in the prior school year.

Early Learning Plan

AshLee Nelson, Director of Literacy & Instructional Support, and Jamie Kent, Director of Public Information and Math Specialist, presented the early learning goals and outcomes from the prior school year. They also presented the new goals for the 2025-26 school year.

AP and Acadience Results

Jeff Morris, Assessment Director, presented the AP and Acadience testing participation and results for the 2024-25 school year.

CAPS Update

Ben Wiley, CTE Director, presented an update on the CAPS program. The CAPS program is the capstone program that is taken at the conclusion of their CTE Pathways coursework. The program began this year and has been extremely popular with students.

Monthly Financial Report

Neil Stevens, Business Administrator, presented the August 2025 Financial Report to the Board.

Board Committee Reports

Karen Cronin provided an update about the open house for Bridgerland Technical College happening on September 29th.

Policy Review

The following Policies were presented to be deleted:

Policy 4035 Early Intervention Kindergarten

Policy 5030 Attendance - Compulsory (Combined with Policy 5035)

Policy 5031 Attendance - Exemption from Compulsory Attendance (Combined with Policy 5035)

Karen Cronin made the motion to approve the above policies for deletion. Bryan Smith seconded the motion, which was approved unanimously.

Julie Taylor – Yes

Wade Hyde – Yes

Tiffani Summers – Yes

Danielle Wright – Yes

Stephane DeFilippis – Yes

Bryan Smith – Yes

Karen Cronin - Yes

The following Policies were presented for first reading:

Policy 2100 Gifts, Donations, and Bequests – Acceptance

Policy 3091 Postpartum and Parental Leave

Policy 3108 Certificated: Educator's Hours and Teaching Load

Policy 3126 Certificated: Sickness, Absences and Leaves

Policy 3208 ESP: Fringe Benefits and Leave of Absence

Policy 4033 Early Learning Plan

Policy 4067 Curriculum: Ethnic Studies

Policy 4175 Student Data Protection

Policy 4178 Internet Use

Policy 4185 Use of Video/Digital Media Materials

Policy 5010 Admissions Eligibility Requirements

Policy 5011 Admissions and Attendance of Military and Department of Defense (DOD) Civilian Children Policy 5035 Attendance Requirements and Procedures

Policy 5050 Immunization Requirements

Policy 5060 Medical Treatment for Students

Policy 5061 Medical Treatment Directives

Policy 5064 Medical Recommendations by School Personnel to Parents

Policy 5065 Administration of Medication

Policy 5066 Students with Potentially Life-Threatening Allergies

Policy 5067 Student Asthma Emergency

Policy 5069 Student Treatment for Diabetes

Policy 5080 Mental Health Care

Policy 5090 Child Abuse, Sexual Abuse and Human Trafficking Prevention Training and Reporting Policy 5270 Student Rights and Responsibilities: Bullying, Cyberbullying, Hazing, and Abusive Conduct Policy 5282 Student Behavior Management

Bryan Smith made the motion to approve the above policies for first reading. Wade Hyde seconded the motion, which was approved unanimously.

Julie Taylor – Yes

Wade Hyde – Yes

Tiffani Summers – Yes

Danielle Wright – Yes

Stephane DeFilippis – Yes

Bryan Smith – Yes

Karen Cronin - Yes

The following Policies were presented for second reading:

Policy 1090 Rules of Order

Policy 3038 Highly Needed Educator Salary Supplement

Julie Taylor made the motion to approve the above policies for second reading. Bryan Smith seconded the motion, which was approved unanimously.

Julie Taylor – Yes

Wade Hyde – Yes

Tiffani Summers – Yes

Danielle Wright – Yes

Stephane DeFilippis – Yes

Bryan Smith – Yes

Karen Cronin - Yes

Suggestions for Future Board Meetings

1. Report on Kindergarten Roundup in the October Work Session
2. Information presentation on math instruction in the secondary schools
3. Facilities Discussion

Consent Calendar

Karen Cronin moved to accept the consent items. The motion was seconded by Bryan Smith and passed on a unanimous vote.

Julie Taylor – Yes

Wade Hyde – Yes

Tiffani Summers – Yes

Danielle Wright – Yes

Stephane DeFilippis – Yes

Bryan Smith – Yes

Karen Cronin - Yes

The Consent Calendar included the following items:

Approval of the minutes of the regular meetings and Tax Hearing of August 13, 2025.

Approval of claims numbered 545544 – 54731;
7082925,8082925,9082925,9082025,9080425,101524 – 101535; 1106907 – 1106969, 356 –
363; 30403203 – 30403208; 30703228 – 30803832; 40403476 – 40403478; 4080403 –
408404809; 70415593 -70815736 and the ACH and school activity checks for the month of
August 2025.

Personnel Items

As detailed in the agenda.

Clubs

As detailed in the agenda

Adjournment

With the announcement that the next meeting will be held on Wednesday, October 8, 2025 at 6:30 p.m. at the Independent Life Skills Center, President Tiffani Summers adjourned the meeting at 9 p.m.

APPROVED: _____

ATTESTED: _____
School Business Administrator
Box Elder School District

President, Board of Education