

**Purchase Request #4**  
**Regular Board Meeting June 27, 2017**  
**Consideration of Approval to**  
**Purchase Consulting Services**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the purchase of natural and cultural resources consulting services from Terracon Consultants, Inc. for the 2017 Capital Improvement Program.

**BACKGROUND**

Terracon Consultants, Inc. has been providing consulting services for natural and cultural resources related to the properties where the future Wylie and Technical Training Center campuses will be built. Reference number (REF) 4087 was issued to track the volume of spend for consulting services. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Professional engineering services are classified as professional services pursuant to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code.

**IMPACT OF THIS ACTION**

This purchase will allow the College to proceed with the necessary site review and investigation activities required to comply with state and federal law. Natural and cultural resources investigation is a required step to obtain the necessary permits for the development of the Wylie and Technical Training Center campuses in Phase 1 of the 2017 Capital Improvement Program.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$110,000.00 which will be funded by the 2017 Capital Improvement Program funds, in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

**RESOURCE PERSONNEL**

Ken Lynn

Chief Financial Officer

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