

PARKROSE SCHOOL BOARD 2024-25 MONTHLY FINANCIAL STATEMENTS
11/30/2024

FUND	FUNCTION	OBJECT	LOCATION	Description	Amended			
					Budget	YTD Transactions	Encumbrance	Balance
100	2310	122	130	BOARD OF EDUCATION - Substitute Classified	\$ 3,852.00	\$ 1,034.54	\$ -	\$ 2,817.46 (a)
100	2310	211	130	PERS - Employer Contribution	\$ 264.00	\$ -	\$ -	\$ 264.00
100	2310	212	130	PERS - Employer Pickup	\$ 231.00	\$ -	\$ -	\$ 231.00
100	2310	221	130	SOCIAL SECURITY	\$ 295.00	\$ 79.63	\$ -	\$ 215.37 (a)
100	2310	231	130	WORKERS COMPENSATION	\$ 16.00	\$ 4.11	\$ -	\$ 11.89 (a)
100	2310	232	130	UNEMPLOYMENT	\$ 12.00	\$ 2.88	\$ -	\$ 9.12 (a)
100	2310	233	130	Oregon Paid Family and Medical Leave	\$ 39.00	\$ 10.29	\$ -	\$ 28.71 (a)
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,120.00	\$ 1,473.48	\$ -	\$ 646.52 (a)
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 3,710.00	\$ 13,940.87	\$ 3,481.18	\$ (13,712.05) (a,b)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 265.00	\$ -	\$ -	\$ 265.00
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 1,120.00	\$ -	\$ -	\$ 1,120.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,150.00	\$ -	\$ -	\$ 2,150.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 409.00	\$ 522.58	\$ -	\$ (113.58) (a)
					\$ -	\$ -		\$ - (a)
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 13,166.00	\$ 10,643.75	\$ 500.00	\$ 2,022.25 (a,b)
					\$ 27,649.00	\$ 27,712.13	\$ 3,981.18	\$ (4,044.31)
Exp's associated with LEVY activity					\$ -	\$ 13,940.87	\$ 3,706.18	\$ (17,647.05)
Adjusted Budget to Actual without LEVY Costs					\$ 27,649.00	\$ 13,771.26	\$ 275.00	\$ 13,602.74

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders for known future expenses

LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2024-25 - BOARD OF EDUCATION

11/30/24

Salary & Benefit Account Lines

<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>
8/26/2024		Salary & Benefit Acct Lines	Aug Student Board Members	\$55.30	\$ -	
9/26/2024		Salary & Benefit Acct Lines	Sept Student Board Members	\$244.27	\$ -	
10/26/2024		Salary & Benefit Acct Lines	Oct Student Board Members	\$360.59	\$ -	
11/22/2024		Salary & Benefit Acct Lines	Nov Student Board Members	\$471.29	\$ -	
		Salary & Benefit Acct Lines		\$0.00	\$ -	
	Acct's				\$ -	
	100.2310.0122.130.000	\$1,034.54	Additional Salary			
	100.2310.0211.130.000	\$0.00	PERS - Employer Contribution			
	100.2310.0212.130.000	\$0.00	PERS - Employer Pickup			
	100.2310.0221.130.000	\$79.63	Social Security			
	100.2310.0231.130.000	\$4.11	Workers Compensation			
	100.2310.0232.130.000	\$2.88	Unemployment	\$	1,131.45	
	100.2310.0233.130.000	\$10.29	OR Paid Leave			
		\$1,131.45				

TRAVEL - OUT OF DISTRICT

<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>
8/1/2024	PerDiem Conf	100.2310.0342.130.000.000	Paul T & Joash B conf	\$ 258.00	\$ -	Board members
8/1/2024	Mileage Reimb	100.2310.0342.130.000.000	Paul T & Joash B mileage reimbursement	\$ 147.40	\$ -	Board members
9/1/2024	Hotel - Salem	100.2310.0342.130.000.000	Hotel costs for Board Members - Salam OR	\$ 718.08	\$ -	Grand Hotel
10/1/24	Registration	100.2310.0342.130.000.000	Summer Conf Registration - Michael	\$ 350.00	\$ -	COSA
		100.2310.0342.130.000.000				
				\$	1,473.48	

Postage

<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>
		100.2310.0353.130.000.000		\$ -	\$ -	
				\$	-	

ADVERTISING

<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>
9/1/2024	250329	100.2310.0354.130.000.000	Minuteman press - levy handouts	\$ 347.93	\$ -	Minuteman Press
10/1/2024	250498	100.2310.0354.130.000.000	Minuteman press - 5x7 levy handouts	\$ 806.22	\$ -	Minuteman Press
10/1/24	8611-100424	100.2310.0354.130.000.000	USPS Mailing of Local Option Flyers	\$ 5,575.60	-	SL Lithograph LLC
11/1/24	250582	100.2310.0354.130.000.000	Levy postcards, posters, banner, mailings, delivery and computer time	\$ 7,211.12	-	SL Lithograph LLC
		100.2310.0354.130.000.000		\$ -		
		100.2310.0354.130.000.000		\$ -		
				\$	13,940.87	

PRINTING & BINDING

<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>
		100.2310.0355.130.000.000		\$ -	\$ -	
		100.2310.0355.130.000.000		\$ -	\$ -	
				\$	-	

LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2024-25 - BOARD OF EDUCATION
11/30/24

Negotiation Services							
<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>	
		100.2310.0388.130.000.000		\$ -	\$ -		
		100.2310.0355.130.000.000		\$ -	\$ -		
				\$ -			

Election Services							
<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>	
		100.2310.0388.130.000.000		\$ -	\$ -		
		100.2310.0355.130.000.000		\$ -	\$ -		
				\$ -			

SUPPLIES & MATERIALS							
<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>	
7/25/2024	250208	100.2310.0410.130.000.000	Goodbye Rose for E Durant - Board member	\$ 34.99	\$ -	Portland Nursery	
9/1/2026	250329	100.2310.0410.130.000.000	Baja Fresh - Board Dinner	\$ 361.52	\$ -	Baja Fresh	
10/1/2024	250498	100.2310.0410.130.000.000	BOE Dinner 8/26	\$ 16.15	\$ -	Grocery Outlet	
10/1/2024	1R6Q-J6YP-GJXL	100.2310.0410.130.000.000	Name Plates	\$ 109.92	\$ -	Amazon	
		100.2310.0410.130.000.000		\$ -	\$ -		
				\$ 522.58			

Subscriptions							
<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>	
				\$ -	\$ -		
				\$ -			

NON-CONSUMABLE SUPPLIES							
<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>	
		100.2310.0461.130.000.000		\$ -	\$ -		
				\$ -			

DUES AND FEES							
<u>Date</u>	<u>PO / REQ #</u>	<u>Account</u>	<u>Line Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Vendor</u>	
8/22/2024	250123	100.2310.0641.130.000.000	FlashAlert Subscription	\$121.00	-	FlashAlert	
8/22/2024	250089	100.2310.0641.130.000.000	BoardBook Premier Subscription	\$3,000.00	-	Oregon School Board Association	
8/22/2024	250081	100.2310.0641.130.000.000	Policy Update Subscription	\$650.00	-	Oregon School Board Association	
9/5/2024	250266	100.2310.0641.130.000.000	Legal Assistance Trust Dues	\$800.00	-	Oregon School Board Association	
10/1/2024	250080	100.2310.0641.130.000.000	OSBA Membership	\$5,952.75	-	OSBA	
11/1/2024	250654	100.2310.0641.130.000.000	MESD/OSBA Fall Regional Dinner	\$120.00	-	Multnomah Educ Svc Dist (MESD)	
		100.2310.0641.130.000.000		\$0.00	-	-	
				\$ 10,643.75			

TOTAL EXPENSES TO DATE \$ 27,712.13

LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2024-25

11/30/2024

Entry	Date	Account	Amount	Req. No.	PO No.	Vendor	Description
	8/1/2022	100.2310.0641.130.000.000	\$ 500.00	49	250089	Oregon School Board Association	BoardBook Premier Subscription
	10/1/2024	100.2310.0354.130.000.000	\$ 225.00	547	250496	IRCO	Translations for Families
	8/1/2022	100.2310.0354.130.000.000	\$ 2,000.00	322	250263	Minuteman Press	Local Option printing
	11/1/2024	100.2310.0354.130.000.000	\$ 1,706.18	780	250720	US Bank	\$890.18 VistaPrints - LEVY magnets,\$816 StickerMule-LEVY Buttons
Total Encumbrances			\$ 4,431.18				