

Date: July 18, 2022
To: Pana CUSD #8 Board of Education
From: Mr. Jason J. Bauer, Superintendent
Subject: **Superintendent's Report and Board Actions for July 18, 2022 Regular Board Meeting.**

BOARD AGENDA NOTES

- 2 Consent Agenda Items** – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of these items. We had two FOIA request from Smart Procure. They requested any and all purchasing records from 4/4/22 to current. The request was fulfilled on June 28. The second request was from the Illinois Retired Teachers Association. They requested names and addresses for any teacher that has announced their retirement for the future.
- A. Reading/Approval of Special Minutes
 - B. Reading/Approval of Regular Minutes
 - C. Approval of Bills and Payroll
 - D. Treasurer's Report
 - E. FOIA Request(s)

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$458,832.39 and payroll totaling \$849,878.87 for a total payables and payroll of \$1,308,711.26.

3 Visitor, Teacher & Support Staff Considerations

- Ashley Keeling has requested to address the board about the possibility of beginning a Boys' Bowling program.
- A. Booster Organization(s) Budgets

Action: Motion to approve the FY 23 Booster Organization(s) Budgets

4 Committee Reports

- A. Facilities – Did not meet this month. Next Meeting – Thursday, August 11th at 5:00 p.m.
- B. Finance – Did not meet this month Next Meeting – Friday, August 12th at 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: TBD.
- D. Policy – James and I will provide an overview of the June 23rd meeting. Next Meeting: TBD.

Action: Motion to approve the 1st Reading of the Press Service policy updates as presented at the policy committee meeting.

- E. Pana Education Foundation – Did not meet. Next Meeting – Wednesday, July 20th at 7:00 a.m.
- F. Strategic Plan – Did not meet this month. Next Meeting: TBD
- G. Technology – Did not meet this month. Next Meeting: TBD
- H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD

5 Administrative Reports

- A. **Principals** – The building principals will not be in attendance this month.
- B. **Building and Transportation** – Jeff will provide a brief update of the status of summer projects.
- C. **Curriculum and Instruction** – Mr. Donahue has included an update for you to review.
- D. **Superintendent**

1. Personnel Recommendations

Action: Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

- 2. **Milk, Bread, and Frozen Food Bids** – We were limited again this year after only receiving 1 bid for each. Prairie Farms won our milk bid. Milk prices went up by \$0.04 cents, juice prices went up \$0.03, cottage cheese increased \$0.10, and yogurt increased by \$0.07. Juice prices increased by \$0.03. We did not receive any bread bids due to Aunt Millie’s Bakeries no longer serving schools. Two were sent out to local bakeries, but there was no formal bid provided. We will get bread from one of our distributors we use for frozen foods. Frozen food and canned good bids were won by MJ Kellner and Kohl Wholesale. MJ Kellner is keeping prices the same and Kohl wholesale has increased significantly. MJ Kellner is out of Springfield and Kohl Wholesale is out of Quincy.

Action: Motion to accept the Prairie Farms Milk, Juice, & Dairy Products Bid and MJ Kellner and Kohl Wholesale Frozen Foods Bids for the 2022-2023 school year.

- 3. **NPT Report** – I will provide a brief update from our June meeting. The next NPT Executive Board meeting is scheduled for Tuesday, July 26 at 9:00 a.m.

Action: Information Only

- 4. IRS Mileage Rate** – The Federal IRS reimbursement rate increased by 4.0 cents on July 1st from 58.5 cents per mile to 62.5 cents per mile. Our practice has been to adjust our reimbursement rate to match the federal rate. Keep in mind that we do not reimburse a lot of mileage to employees due to access to District vehicles. My recommendation is to stay with the Federal rate.

Action: Motion to approve the updated 2022 IRS Mileage reimbursement rate.

6 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, student concerns, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to return from the executive session to the regular meeting.

Action: Motion to approve executive session minutes as read.

Action: Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes.

7 Communications

- A. Alliance Legislative Report
 B. Capitol Watch
 C. IARSS
 D. Other Board Correspondence

8 Board Member Considerations

- A. School Board Convention – November 18 – 20 Chicago, IL
 B. Other

9 Adjournment

Action: We will need a motion to adjourn the meeting.