



## Lincolnshire-Prairie View School District 103

Memo

To: Board of Education  
From: Scott Warren, Ed.D.  
Date: February 19, 2026  
Re: Superintendent Informational Report

---

### Class Size and Structure Task Force Update

The Class Size and Structure Jr. High section of the Task Force met on February 19. The task force discussed the class size and section numbers, and reviewed parameters that would impact these areas, including the schedule, enrollment, and staffing. A more detailed update will be provided to the Board at the meeting.

### Strategic Planning

Please find enclosed a revised strategic planning process and timeline for the Board's review. We will distribute surveys to our community, staff, and students the week of February 23, with a submission deadline of March 6. Following this, our consultant will analyze and synthesize the data for presentation to the Strategic Planning Committee in late March. The Board will review the Committee's findings at the April Board meeting and provide guidance for the second planning session to be scheduled in April. Following the final Committee meeting in April, the Board will review the produced work to finalize the strategic plan in May.

We look forward to engaging with our community to define the district's direction for the coming years.

### Kindergarten Enrollment

Below is the Kindergarten enrollment for each year during the month of February.

2026 - 2027 80 - as of 2/17 (all full day)  
2025 - 2026 139 - as of 2/25  
2024 - 2025 101 - as of 2/28  
2023 - 2024 103 - as of 2/28  
2022 - 2023 84 - as of 2/28

---

## **D103 Strategic Planning Process: Timeline & Action Plan**

### I. Data Collection Phase

- February 2026: Stakeholder Input Survey
  - Distribution of District-wide surveys to students, staff, parents, and community members.
  - Request community and staff to participate in Strategic Planning Meetings
  - Deadline for completion: March 6, 2026.
- Early March 2026: Data Analysis

- Review and analysis of survey results to identify overarching patterns, trends, and themes across stakeholder demographics.

## II. Strategic Planning Sessions (Collaborative Workshops)

- Session 1: Data Synthesis & Priority Identification
  - Date/Time: TBD | 7:00 PM – 9:00 PM
  - Objectives:
    - Analyze future workforce trends, skills, and competencies required over the next 10–20 years.
    - Utilize cross-stakeholder table groups to synthesize survey data.
    - Establish consensus on table-specific priorities based on data analysis.
    - Identify comprehensive strategic priorities for Board review
- Board Discussion Meeting
  - Date/Time: April Board meeting | 7:00 PM
  - Objectives:
    - Presentation of synthesized survey data and preliminary priorities.
    - Board discussion to provide guidance, refinement, and strategic direction prior to Session 2
- Session 2: Goal Formulation
  - Date/Time: TBD | 7:00 PM – 9:00 PM
  - Objectives:
    - Review Board-identified priorities based on Session 1 outcomes.
    - Gather stakeholder input on the operational definition of these priorities (defining the "look-fors" and "feel-fors" of success).
    - Engage in a collaborative, whole-group process to draft actionable strategic goals for final Board approval.

## III. Creation of Strategic Plan

- Board Discussion Meeting
  - Date/Time: May Board meeting | 7:00 PM
  - Objectives:
    - Presentation of synthesized group discussions and draft strategic goals.
    - Board discussion to finalize strategic direction and plan.

## FOIA requests

The District received four FOIA requests this month.

1. Max Binnington from Judiciocracy requested bills and engagement agreements from attorneys or law firms, any documents showing attorneys, law firms, law clerks, paralegal who appeared on behalf of, represented, advised, or otherwise counsel the entity in 2024, and for 2025 through July 18, 2025.
2. Michael Henry requested bonds sold by the district, primary attorney, documentation the district complied with Illinois law and performed background checks for Board members prior to them being given the oath of office.
3. Michael Henry requested documents and procedures how the district verifies, requests, and determines its school Board Members are not sex offenders, reside in the district, registered to vote, are a U.S. citizen and over the age of 18 from January 1, 2010 thru present.

4. Oshea Smith from Sunlight Access requested contracts, agreements, amendments, and renewals from a list of vendors from January 1, 2021 through January 29, 2026.

The specific requests and responses are included for your review and can be found in the Extras section of the meeting agenda.

#### Leave of Absence Requests

The District received seven leave of absence requests this month.