

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF BUDGET AMENDMENT #3**

**DATE:** November 15, 2011

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Attached is a summary of the recommended Budget Amendment #3 for the 2011 - 2012 budget.

The net result of the amendment is as follows:

Net Decrease in Fund Balance – General Fund	(\$96,991)
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It is recommended that the Board of Trustees approve Budget Amendment #3 for the 2011 – 2012 budget as presented in the attachment.

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Respectfully submitted,

***Hector Mendez,***  
Superintendent of Schools

***Tonya Tillman,***  
Assistant Superintendent  
for Business Operations