

Union Grove Independent School District
Board of Trustees
Minutes
October 6, 2025

The Union Grove ISD Board of Trustees met in a regular meeting on Monday, October 6, 2025 in the High School Library at 6:00 pm

Members present: Jody Day, Tim Turner, Tim Bower, Justin Smith, Michael Potter, Brian Cox and Karey Barbee arrived at 6:08 p.m.

Members absent: None

Also present: Brian Gray, Interim Superintendent; Kelly Klein, Business Manager; Terri Woodfin, Superintendent's Secretary, Stephaney Wallace, Elem. Principal; Kyle Adams, Athletic Director; Staff Members: Shelby Burrow, Donne Cline and Mandy Cox; Students of the month and parents

The meeting was called to order by Jody Day, and he also led the Board in a prayer.

The Pledge of Allegiance was led by Saylor Rosales – 2nd grade student

It was the consensus of the Board to approve the agenda as presented.

PUBLIC COMMENTS: There were no requests to be heard by the board.

Board member statements - None

INFORMATION REPORT

- A. Lion of the Month student Recognition– Elementary: Saylor Rosales, JH: Noah Dippold, HS: Kendall Sartain
- B. “Triple E” Staff of the Month Recognition – Elementary: Mandy Cox; JH/HS: Donne Cline
- C. Bill Listing
- D. Budget Analysis
- E. Investment Report
- F. Enrollment Report – Elem – 372, JH – 109, HS – 227, Total Enrollment – 708
- G. Athletic Report – Kyle Adams gave an update on all the fall sports programs and their current records. He also gave a report on the condition of the football field, track and press box.
- H. Superintendent Report:
 - 1. DVA Update – District Vulnerability Audit
 - 2. EOP Update – Emergency Operation Plan
 - 3. Safety Annexes Update
 - 4. District Radio Update
 - 5. Safety & Security Committee Meeting Oct. 8th
 - 6. CDL Update
 - 7. Scholarship Foundation Update
 - 8. XC Update (Hosting meets) – JH Girls won the district meet and the JH Boys were second. HS will compete on Wednesday, Oct. 8th
 - 9. Hunter’s Education Update (FFA) – 29 new hunters were certified on Saturday. Mr. Shafer presented the class with the help of Brian Courneya, Game wardens: Todd Long, Nathan Skeen; Brian Gray
 - 10. Muffin’s with mom – Oct. 9th @ Elementary campus
 - 11. Donuts with dad – Oct. 10th @ Elementary campus
 - 12. Yamboree – Oct. 15th – 18th
 - 13. Band UIL Marching Contest – Oct. 14th @ Mt. Pleasant
 - 14. Shout out to Student / Spirit section at the football games
 - 15. October is Principals month – We will recognize them
 - 16. Nov. 7th UG Veterans day program

CONSENT AGENDA - It was the consensus of the Board to approve the minutes for the following, as presented:

- A. Minutes of regular meeting - September 8, 2025

ACTION AGENDA

A. Business Matters

1. Budget Amendments – Deleted
2. Motion was made by Tim Turner and seconded by Brian Cox to approve the Memorandum of Understanding with the Union Grove Education Foundation. All members voted YES; except Tim Bower who abstained from voting. Motion carried.

B. Education Matters

1. Motion was made by Tim Turner and seconded by Karey Barbee to approve the Library materials that are proposed for procurement as required by SB 13 and Policy EFB(LOCAL). All members voted YES; Motion carried. Unanimous

C. Board Matters

1. Announcement of Board training credits for 2024-2025 – Jody Day, Board President read the training. The following members have completed the required training for Post-Legislative Update to the Texas Education Code: Jody Day and Tim Tuner; the following members have time to complete the training and have not yet scheduled this training: Justin Smith, Tim Bower, Michael Potter, Karey Barbee and Brian Cox. All members have completed for the required annual team-building training. The following members have completed their additional continuing education credits: Jody Day, Tim Turner, Michael Potter, Brian Cox, and Tim Bower. The following members have time to complete the training and have not yet scheduled this training: Justin Smith and Karey Barbee. The following members have completed their additional continuing education credits for Evaluating Student Academic Performance and Setting Goals: Jody Day, Tim Turner, Michael Potter, Brian Cox, and Tim Bower. The following members have time to complete the training and have not yet scheduled this training: Justin Smith and Karey Barbee. Identifying and reporting Abuse, Trafficking and Other Maltreatment of Children: Jody Day, Tim Turner, Michael Potter, Brian Cox, and Tim Bower. The following members have time to complete the training and have not yet scheduled this training: Justin Smith and Karey Barbee. All members have completed the School Safety Training.

D. Safety & Security Matters

1. Motion was made by Tim Bower and seconded by Tim Bower to approve the recommendation from Interim Superintendent Brian Gray to have one SRO on each campus of Union Grove ISD, for a total of two SROs at Union Grove ISD. All members voted YES, Motion carried. Unanimous
2. Motion was made by Tim Turner and seconded by Michael Potter to approve the preliminary Emergency Operation plan for 2025-2026 as recommended by Superintendent Brian Gray. All members voted YES, Motion carried. Unanimous
3. Motion was made by Tim Turner and seconded by Justin Smith to approve the preliminary District Vulnerability Assessment as recommended by Superintendent Brian Gray. All members voted YES, Motion carried. Unanimous

CLOSED SESSION [Authority: Texas Govt. Code Section 551.071, 551.072, 551.074, 551.076, 551.082, 551.0821]

Motion was made by Tim Turner and seconded by Tim Bower to adjourn to Closed Session beginning at 7:21 pm. Motion carried. Unanimous

ACTION FOLLOWING CLOSED SESSION:

1. Motion was made by Tim Bower and seconded by Justin Smith to approve hiring Michelle Moore Registered Nurse, 10 Month Term contract for the 2025-2026 school year. Salary to follow Union Grove ISD salary scale. All members voted YES, Motion carried. Unanimous
2. Motion was made by Tim Bower and seconded by Michael Potter to approve a 3% pay increase for Jennifer Applegate, school counselor. All members voted YES, Motion carried. Unanimous

ADJOURN

Motion was made by Tim Bower and seconded by Brian Cox to adjourn. Motion carried. Unanimous

President, Board of Trustees

Secretary, Board of Trustees

Superintendent of Schools