

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 3/19/24



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**   3-11-24

**To:**   Corrina Guardipee-Hall  
            Superintendent

**From:**   Dalaina Grant  
**Title:**   Director

**Subject: Quote for Risso Machine 2023-2024**

**Description:** We are in need of a new Risso Machine. The Risso machine we currently have is over 20 years old, and the parts are discontinued. The Risso Machine is used for envelopes and duplicates that are widely used in the district and the Food Warehouse. We received 2 quotes from Kelley Create who provides the Risso Machines. We are recommending to purchase the 11x17 paper size which gives us the capability for more printing options (\$10,395.00); the 8x10 paper size is \$5,372.00 but does not give us options for large size paper printing.

**Financial Impact: \$10,395.00**

**Funding Source (Budget/grant, etc.):** 274-92-920-3200-730

**Attachment(s):** Kelley Direct Quote

**Superintendent Action:**    Approved    Denied    Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**         N/A (Info)         Approved         Denied         Tabled to: \_\_\_\_\_



02/15/2024

Browning Public Schools  
Browning, MT

Re: RISO upgrade

Thank you for allowing us the opportunity to continue to serve your district. Based on the information in our system as well as our conversation, I have come up with a proposal for a replacement to your current system.

On the following page I have included the specs and investment information for an option which would best meet your needs and allow us to address your challenges.

Best regards,

**Rett Hollar**  
SALES MANAGER – GREAT FALLS/HELENA  
406-750-2862  
[kelleyconnect.com](http://kelleyconnect.com)

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**Proposed System**

**RISO SF5450E IIU Single Color Duplicator**

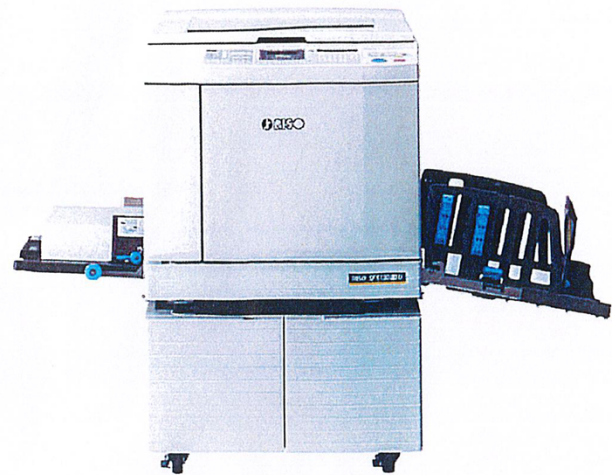
- Up to 150 pages per minute
- 1000 sheet Paper Feeder
- **Up to 11x17 paper size**
- USB or optional network connection
- Stand with storage

Includes delivery, installation, and unlimited user training.  
Includes satisfaction of current lease.

**Purchase Price**      **\$8,700.00**

**Additional Drums**

**Purchase Price**      **\$1,695.00 ea**



**Service Rate**

Annual agreement (Parts, Labor and Travel, does not include ink, drums or masters) which includes up to 200,000 images \$600.00 (\$0.003 for all images over that amount)

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