

Aztec Travel/ Trip Estimate Worksheet

Dates of Travel:	March 26-29, 2025
Destination:	Albuquerque, NM
Name of Event:	SkillsUSA State Leadership and Skills Conference
Trip Supervisor, Coach or Traveler:	Brooke Hawkins and Windy Shult-Hellewell

of Buses
BUS Miles (One Way) **Cost**
 \$1.25/mile plus 5% contingency

of SUV's
SUV Miles (One Way) **Cost**
 \$0.65/mile plus 5% contingency

Bus Miles at Destination **Cost**

SUV Miles at Destination **Cost**

of Drivers
Drive Time (One Way) **Wages**
 \$19.00/hour

Hours at Destination **Wages**
 Driver receives 8 hours minimum if staying multiple days at destination

Bus Driver Days on Trip **Wages**

of Students Line # to Charge:

of Teachers/Coaches Line # to Charge:

Hotel Expense Total Trip Line # to Charge:
 (Reasonably priced)

Meal Expense Total Trip Line # to Charge:
 (\$12.00 per meal maximum)

Registration or Entry Fee Line # to Charge:

Misc. Expense Estimate Line # to Charge:

Total Trip Expense

Cost Per Student

Transp Dept Total

All Other Exp Total

