

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Organization Meeting
July 22, 2013**

President Johnson convened the meeting at 6:30 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present: Tammy Bonifield, Colleen Burton, Mark Johnson, Dianne Laura, Eileen McDonnell, Julie Robinson, Randy Roulier

Members Absent: None

Audience Communications: None

Adoption of 2013-2014 Bylaws to Establish Meeting Dates and Other Procedures: It was moved by Mrs. Bonifield and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District adopt the following bylaws to establish 2013-2014 meeting dates, procedures for the calling and posting of Board meetings, and authorization to sign contracts and legal documents for the Board.

**SCHEDULE OF MEETINGS OF THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
2013-2014**

Regular meetings of the Board of Education of the Livonia Public Schools School District shall be held at 7:00 p.m. on Mondays (except where noted), in the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, 734-744-2500, on the following dates:

July 22, 2013	July 29, 2013	August 26, 2013	September 23, 2013
October 21, 2013	November 18, 2013	December 16, 2013	January 21, 2014 (Tuesday)
February 10, 2014	March 17, 2014	April 14, 2014	May 19, 2014
June 2, 2014		June 23, 2014	

There are two regular meetings in July and June in order to cover all beginning and end-of-the-year school business. The Board regularly holds Committee and Subcommittee meetings throughout the year. Additional Special Meetings and/or Board Workshops may also be scheduled as needed.

Special meetings of the Board of Education may be called by the President of the Board, or any two members thereof, by serving on the other members a written notice of the day, time, location and purpose of such meetings. Service of the notices shall be made in

accordance with Board Policy BCAC and with the provisions of P.A. 267 and the General School Laws of the State of Michigan, and may be made by a member of the Board or any employee of the Board.

The Secretary of the Board shall cause public notice to be given of all meetings of the Board of Education in accordance with the Michigan Open Meetings Act.

Proposed minutes of Board meetings will be available for public inspection during regular business hours at the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, not more than eight business days after the date of each meeting, and approved minutes of each meeting will be on the LPS Web site and available for public inspection during regular business hours at the same location not more than five business days after the meeting at which the minutes are approved.

The President and/or Secretary of the Board shall be authorized to sign all contracts and legal documents on behalf of the Board of Education following approval by resolution of the Board, unless the Board specifically designates other members of the Board or administration in its resolution to approve the contract or legal document.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

**Designation of
2013-2014 Bank
Depositories:**

It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District adopt the resolution below designating JPMorgan Chase Bank, Bank of America and Fifth Third Bank as depositories for the school district during the 2013-14 school year.

**RESOLUTION OF BOARD OF EDUCATION
of
Livonia Public Schools School District**

RESOLVED: That the JPMorgan Chase Bank and Bank of America as designated depositories of this School District be and hereby are requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of this School District against the following accounts:

JPMorgan Chase Bank - Branch 41
95060 General Fund
457886 General Fund – Controlled Disbursement
15431 Payroll
363315124 Food Service
701332348 General Fund Flexible Spending Account

Bank of America
0064-7013-0953 Community Education Deposit Account MC/VISA

Fifth Third Bank, 2013 Bond
Depository account number to be determined
Custody account number to be determined

When bearing or purporting to bear the facsimile signature of Randy A. Liepa and Lisa Abbey or the manual signature of Randy A. Liepa or Lisa Abbey.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

Appointment of Investment Officer:

It was moved by Mrs. McDonnell and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District name the Superintendent or his designee as the Investment Officer in conjunction with the District’s Investment Policy for the 2013-2014 school year.

**LIVONIA PUBLIC SCHOOLS
BOARD RESOLUTION**

At the organizational meeting of the Board of Education of **LIVONIA PUBLIC SCHOOLS** (“District”) was held at 15125 Farmington Rd, Livonia, Michigan on July 22, 2013, at 7:00 p.m.

The meeting was called to order by Board President Mark Johnson.

Present:

Absent:

The following preamble and resolution was offered by Trustee _____ and supported by Trustee _____:

WHEREAS, the Board of Education has adopted an Investment Policy setting forth investment objectives for the management of public funds entrusted to the District, in order to safeguard funds on behalf of the District, to assure availability of operating and capital funds when needed and to provide an investment return that is competitive with comparable funds and financial market indices; and

WHEREAS, within the Investment Policy, the Board has determined and mandated that an Investment Officer shall be appointed to oversee the day-to-day management of the District investments, which shall include responsibility for transferring appropriate funds to affect investment transactions and for the investment of operating funds, operating reserve funds and bond proceeds, consistent with this policy and actions of the Board; and

WHEREAS, by this resolution, the Board desires to make selection of its Investment Officer for the year 2013-2014.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby appoints the Superintendent of Livonia Public Schools as Investment Officer of the District, or, in the alternative, such designated and delegated individual, who is an employee of the District, as the Superintendent shall from time to time deem appropriate to assume the duties of Investment Officer as enumerated in the District Investment Policy; provided, however, in the event that the Superintendent shall desire to designate an outside investment advisor to perform the duties of the Investment Officer, the individual or firm so nominated shall be approved first by the Board of Education and shall be registered under the Investment Advisor’s Act of 1940.

2. The appointment of Investment Officer is hereby made, deemed effective July 1, 2013 through June 30, 2014.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution shall be and are hereby rescinded.

Ayes: _____

Nays: _____

Resolution declared adopted.

Dianne Laura, Board of Education Secretary

The undersigned duly qualified and acting Secretary of the Board of Education of Livonia Public Schools, certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at the organizational meeting held on July 22, 2013, 6:30 p.m., the original of which resolution is a part of the Boards' minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Dianne Laura, Board of Education Secretary

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

Appointment of a Staff Member to Administer School Elections:

It was moved by Mrs. Robinson and supported by Mrs. Burton that the Board of Education acknowledge the appointment of **Lisa Abbey** as the staff member in charge of school elections for the 2013-2014 school year. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

Designation of Superintendent to be in Charge of Posting Meeting Notices:

It was moved by Mr. Roulier and supported by Mrs. Robinson that the Board of Education acknowledge the appointment of **Dr. Randy A. Liepa** as the administrator in charge of posting meeting notices. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

Adjournment:

President Johnson adjourned the meeting at 6:38 p.m.

Off/Supt/jw