

Beaverton School District 48J

Code: **DM**
Adopted: 3/10/97
Orig. Code(s): DM

D

In Building Finance

The administrator shall be responsible for the management of all financial records and the handling of all funds within his/her cost center. He/She shall also be responsible for management of budget allocations for his/her cost center.

There must be no collection or deposit of funds without a numbered receipt. A copy of all receipts must be retained.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

L

E

T

E

3/21/00 | NC

Corrected 3/08/17