

**VICKSBURG COMMUNITY SCHOOLS**  
**Board of Education**  
**November 12, 2012**  
**VAB – 7:00 pm**  
**MINUTES**

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Members Present: Wil Emmert, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, and Virgil Knowles

Secretary Karen Hill

Members Absent: Rudy Callen

Administrators Present: Charles Glaes, Stephen Goss, Keevin O'Neill, Adam Brush, Laura Kuhlman, Pat Moreno, Mike Barwegen, Ruth Hook, Tonya Nash, Ric Beers, Maureen Ouvry

Guests Present: Cara Brink, Robin Peck, Leslie Tuttle, Michele Wolthuis, Brenda Eberstein, Heather Fenwick, Scott Wills, Sandra Bonarski, Steve Thomas, Mary Burke, Steph Mallery, Amie McCaw, Mike McCaw, Deb McLovth, Veralyn Cline, Brad Geesaman, Holly Graff, Karen Waterhouse, Julie Skrypek, Deborah Harsha

**I. SUPERINTENDENT'S REPORT**

- A. Vicksburg Community Schools Foundation (VCSF) Annual Report - Warren Lawrence:  
Mr. Lawrence presented the VCSF highlights for the 2011-12 year including 12 Bardeen Grants, five Curiosity Grants, 19 scholarships, and a collaboration grant with the Vicksburg Schools, VCSF and the Vicksburg Community Foundation. Mr. Lawrence was recognized for receiving the Volunteer Kalamazoo Organization's Irving S. Gilmore Lifetime Achievement STAR (Sharing Time and Resources) Award.
- B. Election Results: Supt. Glaes congratulated Virgil Knowles and Carol Lohman for their election to six year terms.
- C. Legislative Update: Supt. Glaes reviewed the election results for all proposals and discussed possible lame duck agenda items.
- D. Important Dates: Supt. Glaes referred to the listing of dates included in the Board packet. Of particular note is the HS combined band and choir collage concert on December 20.
- E. Investigation Update: Supt. stated that on September 25, the district was informed of an ongoing investigation involving the MS Principal Greg Tibbetts. Within hours, Mr. Tibbetts was placed on administrative leave. The district has cooperated fully with the Kalamazoo County Sheriffs' Department and the Kalamazoo County Prosecutor's Office. Counselors have been made available for students. The district's focus is a safe and stable learning environment for all students. The district received a voluntary resignation from Mr. Tibbetts late last week and the Board will be taking action to approve the resignation and to appoint Laura Kuhlman as Acting Principal later on the agenda.

**II. REPORTS AND PUBLIC INQUIRY**

A. Business & Finance Report - Steve Goss

- 1. Monthly Report for October, 2012: Asst. Supt. Goss reviewed the budget progress

report for October, 2012 showing total revenues of \$3,813,830; total expenditures of \$5,237,883; and deficiency of revenues over expenditures of -\$2,054,053.

2. 2011-2012 Audit Report: Asst. Supt. Goss reported that the audit has concluded and has been filed with the State of Michigan. The district received an unqualified, or clean, opinion from BDO Seidman in all areas.
3. Refunding of 2003 Bonds: Asst. Supt. Goss stated that the district is requesting approval to refinance the 2003 bond in order to take advantage of lower interest rates. The 2014-2020 maturities will be refinanced. The bonds will be sold mi-January, with a closing date of February 1. It is important to note that the refinancing will not affect the district's operating dollars but will favorably impact the local tax payers.

B. Food Service Annual Report - Maureen Ouvry, Director: Mrs. Ouvry introduced Food Service staff present at the meeting. The Department continues to receive exemplary inspections from the County Health Department which is a direct reflection of our ServSafe® certified staff. Mrs. Ouvry stated that the Summer Feeding Program had a successful second year of providing nutritious lunches to children that may not have had the opportunity to receive them.

C. Professional Development Report - Mary Burke: Mrs. Burke provided the Board and audience with insight to the course changes for Instructional Skills and Cooperative Learning mandated for new teachers. The goals of the courses are to assist new teachers in implementing best practice strategies, ensure that students are experiencing the best instruction possible, and to ensure that both teachers and students are growing as learners.

D. Audience: VEA President Brad Geesaman expressed his appreciation to the Board for a smooth negotiation process.

### III. BOARD ACTION REQUIRED

#### A. Approval of the Following Meeting Minutes:

1. Regular Meeting Minutes Dated October 8, 2012 - Open Session: A motion was made by Lohman and supported by Danielson to approve regular meeting minutes dated October 8, 2012.  
Motion carried unanimously.
2. Regular Meeting Minutes Dated October 8, 2012 - Closed Session: A motion was made by Forsyth and supported by Emmert to approve regular meeting minutes dated October 8, 2012 – closed session.  
Motion carried unanimously.

#### B. Approval of the Following General Fund Invoices - ROLL CALL VOTE:

1. October 12, 2012 = \$164,203.76: A motion was made by Lohman and supported by Forsyth to approve payment of invoices dated October 12, 2012 totaling \$164,203.76.

Ayes: Emmert, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: Callen

Abstain: None

Motion carried unanimously.

2. October 26, 2012 = \$132,337.26: A motion was made by Emmert and supported by Danielson to approve payment of invoices dated October 26, 2012 totaling \$132,337.26.  
Ayes: Emmert, Schriemer, Danielson, Forsyth, Lohman, Knowles  
Nays: None  
Absent: Callen  
Abstain: None  
Motion carried unanimously.
  3. October 31, 2012 = \$50,777.75: A motion was made by Forsyth and supported by Schriemer to approve payment of invoices dated October 31, 2012 totaling \$50,777.75.  
Ayes: Emmert, Schriemer, Danielson, Forsyth, Lohman, Knowles  
Nays: None  
Absent: Callen  
Abstain: None  
Motion carried unanimously.
- C. Approval of the Following Teacher Contracts Based Upon Results of State and Federal Records and Unprofessional Conduct Checks: A motion was made by Lohman and supported by Emmert for approval of the following teacher contracts based upon results of state and federal records and unprofessional conduct checks.
1. Krista Wilson - Indian Lake 4th/5th Grade Split, BA Step 1
  2. Kristen Glerum - Tobey 1st Grade Teacher, BA+20 Step 11
  3. Ellen Klinedinst - School Psychologist, MA+15 Step 7
- Ayes: Emmert, Schriemer, Danielson, Forsyth, Lohman, Knowles  
Nays: None  
Absent: Callen  
Abstain: None  
Motion carried unanimously.
- D. Approval of FMLA Leave for Jennifer DeBoer to Begin on or About December 17, 2012 for the Birth of a Child Returning February 25, 2013: A motion was made by Lohman and supported by Forsyth for approval of FMLA leave for Jennifer DeBoer to begin on or about December 17, 2012 for the birth of a child returning February 25, 2013.  
Motion carried unanimously.
- E. 1st Reading Approval of Revisions to Policy 5610.01 - Permanent Expulsion - ROLL CALL VOTE: A motion was made by Forsyth and supported by Emmert for 1<sup>st</sup> reading approval of revisions to Policy 5610.01 – Permanent Expulsion.  
Ayes: Emmert, Schriemer, Danielson, Forsyth, Lohman, Knowles  
Nays: None  
Absent: Callen  
Abstain: None  
Motion carried unanimously.
- F. Approval of Resolution to Authorize 2013 Refunding Bonds - ROLL CALL VOTE: A motion was made by Schriemer and supported by Forsyth for approval of Resolution to Authorize 2013 Refunding Bonds.

Ayes: Emmert, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: Callen

Abstain: None

Motion carried unanimously.

- G. Approval to Accept Resignation of Vicksburg Middle School Principal Greg Tibbetts effective November 7, 2012: A motion was made by Forsyth and supported by Danielson for approval to accept resignation of Vicksburg Middle School Principal Greg Tibbetts effective November 7, 2012.

Motion carried unanimously.

- H. Approval to Appoint Laura Kuhlman as Acting Principal of Vicksburg Middle School effective Immediately: A motion was made by Schriemer and supported by Forsyth for approval to appoint Laura Kuhlman as Acting Principal of Vicksburg Middle School effective immediately.

Ayes: Emmert, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: Callen

Abstain: None

Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:33 p.m.

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President Virgil Knowles

Date: December 10, 2012

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Secretary Karen Hill