



## UNITED INDEPENDENT SCHOOL DISTRICT INFORMATIONAL ITEM

**Topic:** RFCQ CQ026-2015 Testing, Adjusting and Balancing of HVAC System for Veterans Memorial Elementary – Bond Project

**Submitted by:** Cordelia Jackson / Ignacio Alaniz **Of:** Director of Purchasing / Director of Construction

**Approved for transmittal to school board:** July 22, 2015

### **Recommendations:**

The Administration recommends approval of RFCQ CQ026-2015 Testing, Adjusting and Balancing of HVAC System for Veterans Memorial Elementary in the amount of \$34,525.00. Staff has complied with all applicable federal, state, and local purchasing policies and procedures in obtaining pricing information for the items listed above.

### **Rationale:**

Testing, adjusting, and balancing of HVAC System for Veterans Memorial Elementary School is being requested in order to ensure the design intent is complied with. Items to produce design objectives include:

1. Balancing airflow flow within distribution systems, including submains, branches, and terminals, to indicated quantities according to specified tolerances, to ensure adequate performance of HVAC air system at all assembly areas and classrooms.
2. Adjusting total HVAC systems to provide indicated quantities of air flow.
3. Measuring electrical performance of HVAC equipment.
4. Setting quantitative performance of HVAC equipment.
5. Verifying that automatic control devices are functioning properly.
6. Reporting results of the activities and procedures specified in the Section.

### **Budgetary Information:**

This service is part of Phase I of the 2013 Bond Construction Program, to be funded through the funding plan of Phase I series 2015 Bond

Budget Amount for RFCQ CQ026-2015 Testing, Adjusting and Balancing of HVAC System for Veterans Memorial Elementary: \$40,000.00

### **Board Policy Reference and Compliance**


CV Legal – Facilities Construction  
Government Code 2269



# UNITED INDEPENDENT SCHOOL DISTRICT

## Construction Department

**To:** Ms. Cordelia Flores Jackson, Director of Purchasing

**From:** Ignacio R. Alaniz, Director of Construction 

**Date:** July 1, 2015

**Subject:** **Recommendation for Award of RFCQ-CQ-026-2015  
Testing, Adjusting and Balancing for Veterans Memorial Elementary**

The Facilities / Construction Department committee has reviewed all proposals received for RFCQ-CQ-026-2015 *Testing, Adjusting and Balancing for Veterans Memorial Elementary*. Based on their qualifications /past performance and best value offered to the District, we recommend that this project be awarded to PHI Service Agency, Inc. in the amount of \$34,525.00.

The original proposal amount received from PHI Service Agency was in the amount of \$37,975.00. A "best and final" proposal amount was submitted in the amount of \$34,525.00 (\$3,450.00 reduction)

Committee Members: Enrique Rangel, Assistant Superintendent  
Ignacio R. Alaniz, Director of Construction  
Ernesto Castillo-Mena, Construction Project Manager

If you have any questions, please let me know.

**United Independent School District**

RFCQ-CQ026-2015

Testing, Adjusting, and Balancing for Veterans Memorial Elementary

Company	PHI Service Agency, Inc.	Thomas R. McKeen TRM
Original Base Proposal	\$37,975.00	\$34,860.00
Best and Final Offer	\$34,525.00	\$34,860.00

Bid Bond is not required.