

Resolution of Board-Approved Credit-by-Examination Audit Process

Kindergarten–Grade 5

WHEREAS, 19 Texas Administrative Code 74.24(b)(1) provides that a board of trustees must approve an audit process for credit-by-examination assessments used for kindergarten–grade 5 acceleration;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Coppell Independent School District, by adoption of this resolution, approves the following credit-by-examination assessments used for kindergarten–grade 5 acceleration from the listed testing vendors:

- The University of Texas
- Texas Tech University

The Board of Trustees of The Coppell Independent School District, by adoption of this resolution, approves the following district audit process for credit-by-examination assessments used for Kindergarten – Grade 5 acceleration:

Each examination is aligned to all assessable TEKS for the course and each examination will not be published and is not publically available.

The SBOE has established guidelines for CBE assessments that enable the University of Texas and Texas Tech University to develop credit-by-examination assessments which may be used by districts; each entity ensures that the assessments they provide are aligned to the Texas Essential Knowledge and Skills (TEKS) at the appropriate level of rigor. 19 Texas Administration Code 74.24(a)(3)

Each of the testing vendors is to provide an audit to the Texas Education Agency no later than May 31 of each year. 19 Texas Administration Code 74.24(a)(3)

Grades 6–12

WHEREAS, 19 Texas Administrative Code 74.24(a)(4) and 74.24(c)(1)(B) authorize a board of trustees to approve of the district’s development and use of its own examinations that thoroughly test the essential knowledge and skills in the applicable grade level or subject area;

WHEREAS, 19 Texas Administrative Code 74.24(c)(2) and 74.24(c)(4) provide that, prior to the first administration of an examination for credit, a district must certify that the examination for credit in grades 6–12 meets certain validation criteria;

WHEREAS, 19 Texas Administrative Code 74.24(c)(1) requires a board to approve an audit process for examinations for credit that are developed by the district;

NOW, THEREFORE, BE IT RESOLVED that the Coppell Independent School District chooses to utilize validated and audited testing vendors to provide credit-by-examination assessments to ensure that the required validation elements in 19 Texas Administrative 74.24(c)(2) are met and as allowed by 19 Texas Administration Code 74.24(a)(3).

- To ensure that the examination is aligned to all assessable TEKS for the course, the District will utilize the following testing vendors:
 - The University of Texas
 - Texas Tech University
- To ensure that the examination is not published and is not publically available, the District will follow all security procedures as outlined by the testing vendors;
- To ensure that the examination is administered in a secure environment under standardized conditions by the District, the District will train and utilize testing proctors who will follow the guidelines and procedures set forth by the testing vendors; and
- To certify that the examination is evaluated to ensure test scores can be interpreted as indicators of what the test is intended to measure and for consistency of test results across testing conditions, the District will accept the audit findings provided to the Texas Education Agency by the listed testing vendors. Per 19 Texas Administration Code 74.24 (a)(3), the audit shall be provided to the Texas Education Agency no later than May 31 of each year.

BE IT FURTHER RESOLVED that if the examination for credit is for a course that has a state end-of-course assessment instrument, the Board approves the following process to be used to ensure that the additional required validation elements in 19 Texas Administrative Code 74.24(c)(4) are met.

To ensure that the examination:

- is aligned with and appropriately addresses all assessable TEKS for the course;
- assesses the appropriate level of rigor for each student expectation; and
- yields comparable distribution of results across tested subgroups, the District will utilize credit-by-examination assessments developed by The University of Texas or Texas Tech University as allowed by 19 Texas Administration Code 74.24(a)(3).

The authority granted by this resolution is effective until the Board revokes such authority by further action.

Adopted this _____ (date) day of _____ (month), _____ (year), by the Board of Trustees.

Presiding officer: _____

Secretary: _____