

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

November 20, 2017

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair, Bonnie Heins at 4:37 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair, Bonnie Heins; Vice Chair, Rick Stimpson; Trustees, Jeff Gibson, Tammy Stevenson, and Mary Andersen.

Agenda Review (4:37-5:00)

The Board reviewed the agenda that was presented for the meeting. It was discussed that the Good News portion of the agenda be limited to 5 minutes each. Dr. Cox will make adjustments to the Board Presentation Guidelines policy.

Executive Session

A motion was made by Trustee Andersen, seconded by Vice-Chair Stimpson to go into Executive Session. Chair Heins called the Executive Session to order at 5:00 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel and (f) legal. The poll of the trustees follows: Stevenson - Yes; Gibson - Yes; Heins - Yes; and Stimpson - Yes; Andersen - Yes

Personnel 5:00 – 5:45 p.m.

Legal 5:45 – 6:00 p.m.

Trustee Andersen made a motion to move to close the Executive Session and move to the Open Session. It was seconded by Trustee Stevenson The motion was approved. Chair Heins declared the Executive Session closed at 6:00 p.m.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins; Vice Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen - Yes. The Board Clerk reported a quorum was present.

Chair Heins welcomed everyone to the Work Session.

Work Session (6:00)

Elementary Accountability

Laurie Copmann presented to the Board highlights and the agenda of the accountability report. Each elementary school shared their building strengths and weaknesses based on data. They also shared goals for next year.

Break: 6:55-7:00 p.m.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Reed Cotten, Board Clerk, Kerri Tibbitts; Principals, Sanie Baker; Laurie Copmann; Heather Hepworth; Ellen Austin; Dyann Blood; Kim Kidd; Tim Perrigot; Kelly Arritt; Angela Davidson; IT Director, Kent Jackson; Special Ed Director, Sherry Bingham; Student Achievement Director, Ashley Johnson; Patrons, and Staff.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins; Vice Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chair Heins welcomed everyone. Trustee Stevenson led the group in prayer and Will Harrison led the Pledge of Allegiance.

Agenda Approved

A motion to accept the agenda as presented was made by Trustee Gibson and seconded by Trustee Andersen. Motion carried.

Good News

Minico Ag Department

The Ag students shared their experience at Nationals this year in Indianapolis.

Minico Spartan Forward (Brooke Claridge/Jacoby Sneddon)

Mrs. Sneddon and Mrs. Claridge shared with the Board the many successes they have had at Minico and Mt. Harrison with Gear Up and Advanced Opportunities. They stated there are many scholarships available for students. They had 93% of seniors apply for college. This was among the top ten highest in the State.

Rupert Elementary (Angela Davidson)

Mrs. Davidson informed the Board Rupert Elementary had received a \$4,000 Fuel Up to Play grant. These funds were used to purchase PE equipment and coolers that may be used for field trips. They also received a \$5,000 library grant and purchased non-fiction books for the library. They received a \$2,000 grant for the Mayor Challenge and used these funds to also buy more PE equipment.

Board Awards

Dr. Cox handed out awards Board members received from the Idaho State Board Association. The Board as a whole also received a Master of Boardsmanship Award for the fourth year in a row.

Effective Instruction

Elementary

Fourth grade teachers, Tara McCall, Amanda Studer and Joann Christiansen presented on their effective instruction using STEM.

Secondary

Tina Williams (West Minico) shared the activities that are occurring with their Science Club.

Brandi Milliron (West Minico) informed the Board she had received two STEM grants (\$2,500 and \$10,000) to continue the flight” drone” program for next year. This class has been very successful at West Minico.

Student Representative Reports

Minico

Brian Borden shared events that have taken place at Minico and thanked the many supporters who attended the State championship football game. He also thanked the businesses who provided food for the before game “tailgating”.

Mt. Harrison

Ryden Juno shared Mt. Harrison’s activities. He thanked those who attended their annual Veteran’s Day Dinner. There were 18 veterans who attended.

Patron Comments

There were no patron comments.

Consent Agenda

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for: October 16, October 30, and November 13, 2017. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: 387,558.61

Payroll: 2,031,607.49

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

Discussion Items

1. Board Member Training, Updates & Committee Reports

Trustee Gibson shared with the Board and audience members information regarding Superintendent Evaluations from the monthly newsletter Board members receive. He also stated when evaluating the Superintendent, Board members should not have an “agenda” or get caught up on certain things. He also reminded the Board, when being confronted by patrons or staff members, to ask them to speak to the Superintendent regarding issues they may have.

2. ISBA Conference Report

Trustees Gibson, Andersen and Chair Heins shared information on classes they had attended at the ISBA convention

Administrator/Department/Committee Reports

1. Parent/Teacher Conference Report

It was noted that West Minico did not report only on advisory parent conferences, so the percentages were not correct.

2. Migrant Ed Program

Michele Widmier introduced Jamie Arteaga who oversees the Migrant Education program. Ms. Arteaga shared events that have taken place so far this year. She informed the Board of changes made on the definition of a migrant child. They are 191 migrant students in our district this year.

Policy Discussion

1. Staff Handbook

Dr. Cox updated the Board that the staff handbook had again been sent out to all staff. It will be brought to the Board for approval in December. Revisions needed for next year will be approved when student handbooks are approved in July.

2. Policy 600.00 District Calendar Committee

Dr. Cox made changes in regards to the committee. There will be representation from Mt. Harrison and the athletic director. A tentative meeting will be held the first week in December. He will be asking for input on the District calendar. This policy will be brought back to the Board in December for approval.

Superintendent's Report

Dr. Cox reviewed items on the Superintendent Report. He indicated that ARTEC Charter School will be splitting to form ARTEC Industrial. This expansion of the program will be presented to the Board for approval in December. On December 13 the Region IV Superintendent's meeting will be at 8:00 a.m. at CSI where local legislatures will be attending. He invited Board members to attend.

Business

A. Approval of Senior Project Softball Fundraiser

Dr. Cox asked the Board to approve an additional fundraiser for softball as part of a Senior project. They are asking for enough money to put a shed behind the backstop (\$3,500). A motion was made by Trustee Stevenson to approve the senior project request fundraiser if local businesses that are not parents of softball players are not solicited. Seconded by Vice Chair Stimpson. Motion carried.

B. Student #1120173343 Request

A motion was made by Vice Chair Stimpson to accept the request of student #1120173343, seconded by Trustee Gibson. Motion carried.

New/Amended/Deleted Policies

1. Policy D302.00 Evaluation of Administrators (1st Reading)

Dr. Cox recommended to approve this policy. This was presented to administrators at the beginning of the year. A motion to approve policy D302.00 Evaluation of Administrators was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

2. Policy D402.00 Evaluation of Certificated Employees (1st Reading)

Dr. Cox has shared this policy with MCEA leaders. He recommended to the Board to approve this policy. A motion was made to approve policy D402.00 Evaluation of Certificated Employees by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried. Dr. Cox also shared with

the Board the District Performance Evaluation Program showing what percentages are being used for evaluations. This will be presented to the Board next month as a policy.

3. Policy D405.21 Staff Travel (1st Reading)

There are some minor changes to the policy. This will be held for a second reading.

4. Policy D501.66 Homeless Education (2nd Reading)

Dr. Cox recommended the Board approve this policy. A motion to approve policy D501.66 Homeless Education was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

5. Policy D502.20 Use of Restraint, Seclusion and Aversion Techniques for Students (1st Reading)

This will be held for a second reading.

6. Policy D604.10 English Learners Program (2nd Reading)

Dr. Cox recommended this policy be approved. A motion to approve policy D604.10 English Learners Program was made by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

7. Policy D604.20 Education of Migratory Children (2nd Reading)

Dr. Cox recommended Board approval for this policy. A motion was made to approve policy D604.20 Education of Migratory Children by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

8. Policy D809.97 Cellular Phone Use (3rd Reading)

Dr. Cox recommended approval of this policy. A motion was made to accept policy D809.97 Cellular Phone Use by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.

9. Policy D812.00 Per Diem (To Be Deleted)

This policy was included in Staff Travel (405.21). Dr. Cox recommended this policy be deleted. A motion was made to delete policy D812.00 Per Diem by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

10. Policy D1002.00 Parent Involvement (1st Reading)

This will be held for a second reading.

11. Policy D1002.00P Parent Involvement (1st Reading)

This will be held for a second reading.

12. Policy D1002.50 Parent's Right to Know Notices (1st Reading)

This will be held for a second reading.

Travel Approvals


A motion was made to approve travel as presented by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

Personnel Recommendations

A motion was made to approve personnel recommendations as presented by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

Meeting Adjourned

A motion to adjourn the regular board meeting was made by Trustee Stevenson, seconded by Vice Chair Stimpson at 8:44 p.m. Chair Heins declared the meeting adjourned.

 on behalf of Bonnie Heins

Bonnie Heins, Chair of School Board

Attest: December 11, 2017 kt



Kerri Tibbitts, Board Clerk