



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC:** Missed Instructional Day Waiver for United Middle School

**SUBMITTED BY:** Thelma Martinez **OF:** Director of Admissions, Attendance,  
Drop Out Recovery and Planning Department

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** December 13, 2023

**RECOMMENDATION:**

It is recommended the Board of Trustees approve the Missed Instruction Day Waiver for United Middle School for the date of November 3, 2023.

For a day when school was held but attendance was at least 10 percentage points below the overall average attendance rate for the district or the applicable campus for the prior year because of issues related to weather, health, or safety, the district may apply for a waiver to have the day excluded from ADA and FSP funding calculations.

**RATIONALE:**

United Middle School closed for instruction on Friday, November 3, 2023 due to plumbing issues. The Facilities Department worked diligently starting that Thursday afternoon through the weekend to assure the campus would be ready for instruction on Monday, November 6, 2023. Because the middle schools operate on a 450 minutes a day schedule, there are enough minutes in the academic calendar to request this waiver.

The Attendance & Admissions Department has supporting documentation to provide to TEA to request this waiver, if approved to submit.

**BUDGETARY INFORMATION:**

N/A

**BOARD POLICY REFERENCE AND COMPLIANCE:**

Board Policy: FEB Local Attendance Accounting and BF Board Policies