

BUDGET MEETING MINUTES  
Tuesday, October 12, 2021  
Howard Male Conference Room

**DRAFT**

COMMISSIONERS PRESENT: Bob Adrian, Don Gilmet, Dave Karschnick, Brenda Fournier, Kevin Osbourne, Marty Thomson, and John Kozlowski. Commissioner Bill Peterson excused.

OTHERS PRESENT: County Administrator Mary Catherine Hannah, County Clerk Bonnie Friedrichs, County Treasurer Kim Ludlow, Alpena Central Dispatch Rory Sherwood, The Alpena News Reporter Steve Schulwitz, and County Board Assistant Lynn Bunting.

Chair Bob Adrian called the meeting to order at 1:01 p.m.

INFORMATION ITEM: Treasurer Kim Ludlow passed out an historical spreadsheet from previous budgets and a request sheet of questions to the commissioners. The commissioners went through the list. Kim reported that the Cost Allocation for 2020 was received today from MGT Consulting and will include in an updated 2022 budget sheet to the board at the next Budget meeting next week.

INFORMATION ITEM: Clerk Bonnie Friedrichs requested to add two additional items to the 2022 Budget: 1) Election Budget increase to \$2,000-3,000 due to training requirement by the state and 2) First Aid Training/AED – Workers Comp.

INFORMATION ITEM: Discussion on a possible millage in the future and will look at departments and if possible, to combine services with the city, county and township.

INFORMATION ITEM: County Administrator Mary Catherine Hannah reported the need for a capital improvement plan (5-year) and she will work on a budget flow chart and present to the commissioners.

INFORMATION ITEM: Discussion on grants and Mary Catherine informed the board that she will work on tracking the grants and create a spreadsheet for tracking reimbursement grants and will send to the commissioners. Discussion and recommendation for the Grant Review Committee to also receive this reimbursement grant spreadsheet for future grant requests.

INFORMATION ITEM: Commissioner Thomson presented the Prosecuting Attorney's request and board discussed statutory and mandatory departments.

INFORMATION ITEM: Discussion and recommendation to transfer monies from the Jail Levy Fund to the General Fund to pay for two correctional officers and Bonnie reported she will figure out the numbers. Commissioner Thomson and Mary Catherine will speak with Attorney John Axe on the Jail Levy use.

INFORMATION ITEM: Bonnie informed the board on the Employee Benefit Fair on Monday, October 25, 2021 and a welcome session at 8:00 a.m. in the Howard Male Conference Room. Bonnie noted the Commissioners approved the Courthouse and Annex buildings to be closed from 8:00 a.m. to 9:00 a.m. on Monday, October 25, 2021, so that the employees can attend

ADJOURMENT

Moved by Commissioner Gilmet and supported by Commissioner Karschnick to adjourn the meeting. Motion carried. The meeting adjourned at 3:34 p.m.

**\*Next 2022 Budget meeting next Tuesday, October 19, 2021 at 1:00 p.m. in the Howard Male Conference Room.**

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Robert Adrian, Chair

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Lynn Bunting, Board Assistant

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