

**Exhibit A—Resolution of the Board Delegating Authority  
to Accept a Contract Employee’s Resignation  
Effective Before the End of the School Year**

**Note to administrator:** This resolution should be adopted by the Board only if the Board wishes to designate a District employee, in addition to the Superintendent, to serve as the Board’s designee to accept a contract employee’s resignation that will be effective before the end of the school year.

WHEREAS, Education Code 21.105(b), .160(b), and .210(b) and DFE(LOCAL) provide that a contracted employee may resign effective before the end of the school year, with the consent of the Board or the Board’s designee; and

WHEREAS, in addition to the delegation of authority to the Superintendent in DFE(LOCAL), the Board seeks to also delegate authority to the [Executive Director of Human Resources or Associate Superintendent of Athletics/Human Capital/Operations](#) to accept a contract employee’s resignation when the resignation is effective before the end of the school year;

NOW THEREFORE BE IT RESOLVED that in addition to the delegation of authority to the Superintendent in DFE(LOCAL), the Board of [Ector County Independent School District](#) also delegates to the [Executive Director of Human Resources or Associate Superintendent of Athletics/Human Capital/Operations](#) authority to accept a contract employee’s resignation when the resignation is effective before the end of the school year.

The Superintendent or other person designated by Board action will either accept the resignation or submit the matter to the Board in order to pursue sanctions allowed by law.

The authority granted by this resolution is effective until the Board revokes such authority by further action.

Adopted this \_\_\_\_\_ (date) day of \_\_\_\_\_ (month), \_\_\_\_\_ (year), by the Board of Trustees.

Presiding Officer: \_\_\_\_\_

Secretary: \_\_\_\_\_