



Gatesville ISD – Board of Trustees Agenda Item Information

Meeting Date:		
Meeting Type: (Please Check One)		Agenda Placement: (Please Check One)
<input type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting/ Workshop <input type="checkbox"/> Hearing		<input type="checkbox"/> Public Hearing <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Information Items <input type="checkbox"/> Presentation/ Discussion/ Action Items
Subject (What needs to be printed on the agenda):		
Executive Summary (Brief description of agenda item):		
Fiscal Impact		
Cost: <input type="checkbox"/> Recurring <input type="checkbox"/> One-Time <input type="checkbox"/> No Fiscal Impact Total Cost:	Funding Source: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Funds <input type="checkbox"/> Bond Funds <input type="checkbox"/> Other Funds (Specify)	Fiscal Year: Amendment Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Administration's Recommendation:		
Submitted By:		
Board Approval Required: <input type="checkbox"/> Yes <input type="checkbox"/> No		

Gatesville ISD Substance Abuse Policy for Students Participating in Extracurricular Activities

Purpose

The purpose of the Gatesville ISD (District) substance abuse policy is to encourage an alcohol and drug-free educational environment, deter student use of drugs, alcohol, and prohibited substances, and educate students regarding the harm of illegal drugs. It is recognized that drugs, alcohol, and prohibited substance use is a major health problem in adolescents across this country. By participating under this policy, the student will be subjected to the risk of detection and its consequences to help offset the ordinary pressures concerning drugs, alcohol, and prohibited substance use.

Implementing this program is intended to send a message to the students that we do care about them as individuals and what they do to their bodies. It is a clear indication that Gatesville schools will not tolerate drugs, alcohol, and prohibited substance use in its extracurricular programs.

This program requires that any student in grades 7-12 desiring to participate in any District extracurricular program to follow the guidelines of the Substance Abuse Policy, including consenting to mandatory random drug testing as described in this document. Also, participating students in grades 9-12 may randomly be selected for testing for performance enhancing drugs (PED). Coaches and sponsors shall review the Substance Abuse Policy with their students at the beginning of each season. The student/parental consent form for the substance abuse program must be completed and submitted prior to any extracurricular participation (including practice).

List of Extracurricular Activities Required to Follow the Substance Abuse Policy:

Students who participate in any extracurricular activities/organizations in grades 7-12 will be required to participate under the District substance abuse policy. Students in 6th grade band and choir must also participate under the District substance abuse policy. Such activities and organizations include, but are not limited to the following:

Gatesville High School:

Athletics, Band, Cheer and Dance Teams, Choir, Theater, Skills USA, FFA competitions, FCCLA, Class Officers, National Honor Society, Student Council, UIL Academic competitions, Yearbook, Career Technology Education (CTE) Practicum, Certified Nurses' Assistant (CNA), Emergency Medical Technician (EMT), Art Competitions

Gatesville Junior High:

Athletics, Band, Cheerleaders, Choir, Student Council, Theater, National Junior Honor Society, UIL Academic Competitions

Gatesville Intermediate:

Band and Choir

GISD Substance Abuse Program Process

All students in grades 7-12 who participate in an extracurricular activity, and 6th grade band and choir students, are expected to follow the requirements of the District substance abuse policy. Students will be required to provide the District with written consent signed by both the student and a parent/guardian. The student / parental consent form for the substance abuse program must be completed and submitted prior to any extracurricular participation (including practice). If the student or his or her parent(s) or guardian(s) refuse to provide written consent to participate in the District substance abuse policy, the student will be denied participation in all GISD extracurricular activities.

Gatesville ISD Substance Abuse Policy for Students Participating in Extracurricular Activities

Substance Abuse Policy Violations

A student found to be in violation of the District substance abuse policy will be subject to consequences according to the extracurricular program code of conduct, the campus Student Code of Conduct, **AND** these procedures.

Violations of the District substance abuse policy include:

- Positive drug test result
- Refusal to submit to a drug test
- Tampering with the drug testing process or urine sample
- Failure to produce a urine sample at a drug testing session
- Engaging in illegal or inappropriate activities that may result in drug, alcohol, or prohibited substance related criminal charges by a law enforcement agency (other than traffic tickets)
- Admission of illegal/inappropriate drug, alcohol, or prohibited substance related activities
- Any violation of the GISD Student Code of Conduct section titled **Illegal, Prescription, and Over-the-Counter Drugs**.
- Video or photographic evidence of student drug, alcohol, or prohibited substance use
 - With the exception of anonymously submitted evidence, photographic or video evidence of possible drug, alcohol, or prohibited substance use may be reviewed by the District regardless of when the alleged use occurred, including but not limited to off-season, school holidays, and summer. Anonymously submitted evidence will not result in consequences. Confirmed evidence of a student being involved with drug, alcohol, or prohibited substance will be limited to within 90 days from the submission of the evidence.
- Parent report / confirmation of student drug, alcohol, or prohibited substance use

The above list of violations is not an exhaustive list of substance abuse policy violations. Unique situations involving drugs, alcohol, and prohibited substances related activities often occur. Any student activity related to drugs, alcohol, or prohibited substances could be considered a violation of the District substance abuse policy.

Students who possess, sell, give, or are under the influence of drugs, alcohol, or prohibited substances while on District property or at a District sponsored event, will be assigned to the District's Discipline Alternative Education Program (DAEP) according to the Student Code of Conduct. Students placed in DAEP will also be placed under the GISD School-Community Guidance Center program. DAEP placements and School-Community Guidance Center placements run concurrently. The GISD School-Community Guidance Center plan may stay in effect after a student is no longer assigned to DAEP. Repeat offenders may be assigned to DAEP according to the Student Code of Conduct. During the student's assignment to DAEP, the student is not permitted to participate in interscholastic competitions/performances. The number of games used to calculate the % suspension from competitions/performances includes competitions/performances that occur during a DAEP assignment but the games missed while in DAEP will not count as part of the student's SAP suspension.

In addition to the actions of possessing, selling, giving, or being under the influence of drugs, alcohol, or prohibited substances while on/at a school function, a student's involvement with drugs, alcohol, or prohibited substances, including but not limited to evidence from social media, conversations, parent confirmation, etc.,

Gatesville ISD Substance Abuse Policy for Students Participating in Extracurricular Activities

outside the purview of school property/a school function, may result in a violation of the District substance abuse policy.

Drug Testing Process

All students in grades 7-12 who participate in an extracurricular activity will be subject to random drug throughout the school year. Suspicion of drug usage by a student in extra-curricular activities could result in the student being drug tested during the next round of testing. Students will be required to provide the District with written consent signed by both the student and a parent/guardian prior to any extracurricular participation (including practice). The laboratory used to provide the drug testing will be certified to administer drug testing by the Substance Abuse and Mental Health Services Administration (SAMHSA). The vendor will determine the students to be tested for each testing occurrence by use of a computerized method that ensures randomization. Under no circumstances will human interference be allowed to alter the randomized nature of student selection.

Through the collection of urine samples, the drug testing vendor will be able to detect the presence of drugs taken prior to the test. If a student has been taking medication, the student's parent will be given the opportunity to indicate the type of medication being taken. A "chain of custody" procedure will be used to monitor the identity and integrity of the sample throughout the collection, transportation, and testing process. The drug testing vendor will provide the personnel to conduct the collecting, transportation, and testing. The Superintendent or District designee shall determine the percentage of students to be tested for drugs and PEDs each semester.

Definitions

Confirmation Test-A drug test conducted to substantiate the results of a prior drug test on the same specimen. The confirmation test must use an alternative method of equal or greater sensitivity than used in the previous drug test.

Consent-All students desiring to participate in the District's extracurricular programs will be required to provide the District with written consent signed by both the student and parent. If the student or his or her parent(s) or guardian(s) refuse to provide written consent to be tested, the student will be denied participation. The student / parental consent form for the substance abuse program must be completed and submitted prior to any extracurricular participation (including practice).

Drug-Drugs that an individual may not buy, possess, use, sell, or distribute under either federal or Texas law. Such drugs may include but are not limited to, amphetamines-methamphetamines, opiates (morphine-codeine), cocaine, phencyclidine (PCP), Delta 9 tetrahydro-cannabinol (marijuana), and MDMA (Ecstasy); all prescription drugs upon reasonable suspicion that they were obtained without authorization; all prescription and over-the-counter drugs upon reasonable suspicion that they are being used in an abusive manner; all manner of steroids; illegal performance enhancing drugs (PED).

Drug Test-A chemical test administered for the purpose of determining the presence or absence of a drug or metabolite in a person's urine.

Medical Review Officer-A Medical Review Officer (MRO) is a licensed physician who has additional training and certification in the area of drug testing. Specifically, they have detailed knowledge in how drug testing is done, how testing is affected by foods and medications, and the various methods used to adulterate specimens to give a

Gatesville ISD Substance Abuse Policy for Students Participating in Extracurricular Activities

false negative result. The medical review services of the drug-testing vendor will be used.

Prohibited Substances - 1. All prescription drugs obtained and/or taken without authorization, and 2. All other products and substances capable of causing intoxication, inebriation, excitement, stupefaction, or the dulling of the brain or nervous system as a result of introducing the substance into the human body however they are taken or used, including but not limited to, inhaling, ingesting, and/or injecting.

Prescription or Non-Prescription Medication-A drug prescribed for use by a duly licensed physician, dentist, or other medical practitioner licensed to issue prescriptions or a drug that is authorized pursuant to federal or state law for general distribution and use without a prescription in the treatment of human diseases, ailments, or injuries.

Random Testing-The students selected for each testing occurrence will be determined by use of a computerized method that insures randomization.

Specimen-A product of human physiology chemically capable of revealing the presence of drugs in the human body. As referred to in this procedure, the product will be urine.

Steroids-Anabolic steroids are synthetic versions of the male hormone testosterone. At normal body levels, testosterone triggers the onset of male secondary sexual characteristics during puberty and boosts muscle development and growth. Used medically to supplement normal hormone levels after injury or disease, steroids are also used illegally by athletes and others to increase muscle mass and to reduce body fat.

Student Participating in Activities-A student enrolled in Gatesville ISD who is participating in any extracurricular activity or organization as defined in these procedures. Drug testing is mandatory for all students participating in extracurricular activities, whether the student is in the period of participation for his or her activity or in the off-season of his or her activity. Also, students in grades 7-12 competing for future offices, positions, or team/squad memberships shall be considered to be students participating in extracurricular activities.

Urinalysis Drug Testing Procedures

1. The collection of specimens shall be performed under reasonable and sanitary conditions. Individual dignity and privacy shall be preserved to the extent practical. The student will be directed to a private toilet area with instructions to void into an individually assigned collection cup. The collection technician will be the same gender as the student providing the specimen. The collection technician will remain in the area that provides visual security of the facility but will not enter the private toilet. Voiding of the specimen will not be observed by a collection technician under any circumstances.
2. All students chosen to be tested must report immediately to the test site upon notification. If the student is unable to produce a urine sample at that time, he/she will be given up to 2 hours and allowed to drink up to 40 oz. of liquid. If the student is again unable to produce a specimen, the parent may, at his or her own expense, take the student to a physician before the end of the business day to obtain a written medical explanation describing why the student could not provide a specimen. The failure to provide a urine sample during the testing procedure at school or the failure to provide a written medical explanation from a physician will be considered a violation of the

Gatesville ISD Substance Abuse Policy for Students Participating in Extracurricular Activities

- District substance abuse policy. However, this will not be documented as a "positive" test result, but documented as a failure to provide a urine sample or written medical explanation from a physician.
3. If at any time a student is found to be tampering with or attempting to adulterate the sample, the collector shall inform the Superintendent or his or her designee. Tampering or adulteration of samples will be considered a violation of the District substance abuse policy. The act of tampering supersedes a negative test result because the sample can no longer be considered reliable. However, this will not be documented as a "positive" test result, but documented as tampering. Once tampering has occurred, the district will not attempt to retrieve a second sample from that student on that day of testing.
 4. All samples will be identified with the student's specific identification number, sealed, and submitted to the vendor's testing laboratory.
 5. Specimen collection, storage, and transportation to the testing site will be performed in a manner that will reasonably preclude specimen contamination, adulteration, or erroneous student-specimen identification.
 6. Specimen testing for drugs shall conform to scientifically-accepted analytical methods and procedures and shall be conducted by laboratories certified for drug testing by the Substance Abuse Mental Health Services Administration (SAMHSA).
 7. A specimen for a drug test may be taken or collected by any of the following non-school personnel: a physician, a physician's assistant, a registered professional nurse, a licensed practical nurse, a nurse practitioner, or a laboratory technician.
 8. In the case of a positive test result, the vendor shall contact the Superintendent or designee. The student and his or her parent(s) or guardian(s) will have the opportunity to provide any information on currently or recently used prescription or non-prescription drugs or other relevant medical information. The Superintendent or designee will inform the student and a parent or guardian of the confirmed positive test result. Every attempt will be made to contact the student and his or her parent or guardian within twenty-four (24) hours of notification by the vendor. The student is subject to the consequences under this policy and those specified in the program's Code of Conduct from the date that the student is first informed of the confirmed positive test results.
 9. Every specimen that produces a confirmed positive test shall be preserved in a frozen state by the licensed laboratory that conducts the confirmation test for a period of one (1) year from the time the results of the confirmed positive test are mailed or otherwise delivered to the District. During this period, the student who has provided the specimen shall be permitted by the District to have a portion of the specimen retested. The cost of the re-test shall be at the student's expense. The laboratory conducting the re-testing will be chosen by the student's parent or guardian, but must be certified for drug testing by the Substance Abuse Mental Health Services Administration (SAMHSA). The laboratory that has performed the test for the District shall be responsible for the transfer of the portion of the specimen to be retested and for the integrity of the chain of custody during such transfer. The results of the retest will be forwarded to the MRO representing the District for evaluation. If a retest yields a negative test result, the student will be reinstated to the District extracurricular program after a confirmation by the MRO.
 10. An adulterated test sample will be considered a violation of the District substance abuse policy. However, the incident will not be documented as a "positive" test result, but documented as tampering.
 11. Students designated for testing who are absent from school at the time the specimens are collected

Gatesville ISD Substance Abuse Policy for Students Participating in Extracurricular Activities

will be tested on the next random testing date. Truancy from school in order to avoid drug testing will be considered a violation of the District substance abuse policy. However, the incident will not be documented as a "positive" test result, but documented as avoiding testing. Students who leave or get signed out of school after the testing has started, but before they provide a sample will be considered avoiding testing. Avoiding the test will be considered a violation of the District substance abuse policy.

12. Students designated for testing who refuse to participate in testing will be considered in violation of the District substance abuse policy. However, the incident will not be documented as a "positive" test, but documented as a refusal.
13. The student's parent(s) or guardian(s) may request and receive from the District a copy of the test result report.

Confidentiality

Testing results shall be kept confidential and disclosed only to the student, his or her parent(s) or guardian(s), and school officials designated by the Superintendent. Confidentiality shall be maintained at all levels. Results shall not be placed in student permanent records. Results shall not be voluntarily shared with law enforcement agencies.

Student participants who engage in illegal or inappropriate activities that may result in criminal charges by a law enforcement agency (other than traffic tickets) are required to report such incidents verbally and in writing to school personnel within five calendar days of the incident. The written self-report must be signed by the student's parent or guardian. Subject to administrative discretion, admission of illegal/inappropriate activities will be considered a violation of the District substance abuse policy. However, the incident will not be documented as a "positive" test, but documented as a self-report.

Again, refusal to submit to a drug test will result in the same consequences as a positive test result. Students who intentionally tamper with the drug testing process or urine sample will receive the same consequences as a positive test result. Tampering with the urine sample process will automatically result in a "strike" and will supersede any negative results from the sample because the urine sample can no longer be considered reliable.

Sanctions for Substance Abuse Policy Violations

A student with a substance abuse policy violation will be subject to consequences according to the extracurricular program code of conduct, the campus Student Code of Conduct, **AND** these procedures. Substance abuse policy violations are cumulative from grades 7 - 12. A student identified through law enforcement, or involved in the use, possession, or consumption while at school, on school grounds, or at a school sponsored function/event will be subject to consequences according to the campus Student Code of Conduct **AND** these procedures.

The first confirmed violation will result in the following consequences:

1. Upon first notice of a violation, a conference will be scheduled with the student, his or her parent or guardian, the athletic director/sponsor of the interscholastic program in which the student is involved, the individual team coach in which the student is involved, and the superintendent's designee.

Gatesville ISD Substance Abuse Policy for Students Participating in Extracurricular Activities

2. Regarding all student participants in this program, the student will be suspended for 30% of his or her in-season competitions/performances scheduled at the onset of the season or next competitive season. Suspensions are for whole events only. Rounding rules will be used when the percentage calculation is not a whole number. During this time, the student shall not represent Gatesville ISD in any capacity (i.e. 7-on-7 football, team camps, fall/spring/summer leagues, scrimmages, pep rally, school performances, etc.). Students not eligible for extracurricular participation (failing, in DAEP, etc.) will serve their substance abuse policy suspension AFTER they regain eligibility. For athletes, an additional physical regimen outlined by the coach must also be completed. The 30% suspension of competitions/performances requirement shall be met, even if the 30% is not met until the next school year. Competitive scrimmages and playoff/post-season play do not count as games towards the 30% suspension. For example, a single-sport athlete will serve the suspension in his or her season. If 30% of the season did not remain, the remainder of the suspension would be served in the following year's season. A multi-sport athlete will also serve the suspension in his or her current or upcoming season. If 30% of the season did not remain, the remainder of the suspension would be served in the next sport played.
3. Students who failed a drug test will be re-tested prior to the end of the 30% suspension. The student must pass a drug test before returning to competition.
4. The student must attend and complete a District approved substance abuse assessment and evaluation for continued participation in interscholastic events. The substance abuse assessment and evaluation for continued participation in interscholastic events shall result in a placement under the GISD School-Community Guidance Center program, whereby an individually devised plan would be implemented to better support the student where applicable. The student must complete a 4 week assignment to the School-Community Guidance Center intervention. The student must at least be in the process of completing the 4-week assignment or the student will continue to be held out of competition.
5. Prior to reinstatement, another conference with the student, the student's parent or guardian, athletic director/sponsor of the interscholastic program in which the student is involved, and the superintendent's designee shall take place to ensure steps 1 through 4 have been completed and documented. The student will be reinstated once the necessary documentation is filed with the District's Central Administration Office.
6. If reinstated, the student will be subject to mandatory drug testing, each time drug testing is scheduled, for a period of one school year.

The second confirmed violation will result in the following consequences:

1. Upon notice of a violation, a conference will be scheduled with the student, his or her parent or guardian, the athletic director/sponsor of the interscholastic program in which the student is involved, and the superintendent's designee.
2. Regarding all student participants in this program, the student will be suspended for 50% of his or her in-season competitions/performances scheduled at the onset of the season or next competitive season. Suspensions are for whole events only. Rounding rules will be used when the percentage calculation is not a whole number. During this time, the student shall not represent Gatesville ISD in any capacity (i.e. 7-on-7 football, team camps, fall/spring/summer leagues, scrimmages, pep rally, school performances, etc.). Students not eligible for extracurricular participation (failing, in DAEP, etc.) will serve their substance abuse policy suspension AFTER they regain eligibility. For

Gatesville ISD Substance Abuse Policy for Students Participating in Extracurricular Activities

athletes, an additional physical regimen determined by the coach must also be completed. The 50% suspension of competitions/performance requirement shall be met, even if the 50% is not met until the next school year. Competitive scrimmages and playoffs/post-season play do not count as games towards the 50% suspension. For example, a single-sport athlete will serve the suspension in his or her season. If 50% of the season did not remain, the remainder of the suspension would be served in the following year's season. A multi-sport athlete will also serve the suspension in his or her current or upcoming season. If 50% of the season did not remain, the remainder of the suspension would be served in the next sport played.

3. Students who failed a drug test will be re-tested prior to the end of the 50% suspension. The student must pass a drug test before returning to competition.
4. The student will remain under the GISD School-Community Guidance Center program, whereby an individually devised plan shall be reviewed to better support the student during his or her suspension from interscholastic activities. The District will require the student to attend a district approved drug/substance abuse counseling program that is free of charge to the District and parent. The parent may choose a different district approved drug/substance abuse counseling program at the parent's expense if any expense accrues. The student must complete a 4-week assignment to the School Community Guidance Center intervention. The student must at least be in the process of completing the 4 week assignment or the student will continue to be held out of competition. The student will also be assigned 20 hours of community service by the School Community Guidance Center. The student will also be assigned a mentor from an approved pool by the School Community Guidance Center.
5. Prior to reinstatement after the suspension, another conference with the student, his or her parent or guardian, athletic director/sponsor of the interscholastic program in which the student is involved, and the superintendent's designee shall take place to ensure steps 1 through 4 have been completed and documented. The student will be reinstated once the necessary documentation is filed with the District's Central Administration Office.
6. If reinstated, the student will be subject to mandatory drug testing, each time drug testing is scheduled, for a period of one school year.
7. Failure to comply with any of the above sanctions will result in the student being removed from the District's interscholastic programs for the remainder of his or her U.I.L. eligibility.

The third confirmed violation will result in the student being removed from all District interscholastic programs for the remainder of his or her U.I.L. eligibility. However, the student shall remain under the GISD School-Community Guidance Center program under the direction of the district social workers and the student's individually devised plan. It is important to note that violations do accumulate during grades 7-12. In other words, there is no "reset" once a student enters high school.

Students who participate in extracurricular activities represent themselves, their family, our school, and their program year-round. In evaluating any evidence of drug, alcohol, or prohibited substance use, school officials must only form a reasonable belief that a student has violated this policy in order to impose the consequences hereunder and are not held to a criminal burden of proof (i.e. beyond a reasonable doubt).

Parent(s)/guardian(s) may appeal the consequences of a positive test as outlined in board policy FNG (legal) and FNG (local). Any sanctions imposed will remain in effect during the appeal.

Gatesville ISD Substance Abuse Policy for Students Participating in Extracurricular Activities

Nothing in this policy limits or prohibits the application of other District policy, including the District Student Code of Conduct, regarding student possession, use, sale, or distribution of illegal drug, alcohol, or prohibited substance on school property or at school activities or events.

DRAFT