

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval to Amend the Existing Contract for Executive Search Firm Services

DATE PREVIOUSLY SUBMITTED: 10/2023

SUMMARY:

The Administration requests approval to amend the existing contract for executive search firm services. This amendment will enable the University to engage specialized support in identifying and recruiting top-tier leadership talent, ensuring access to a broad and highly qualified candidate pool. By securing the right leaders, Texas Southern University will strengthen its capacity to advance institutional priorities, drive student success, and position the University for sustained excellence.

A Request for Proposal (RFQ 717-24-701) was posted on the Electronic State Business Daily and Texas Southern University's website per Texas Government Code §2155.083.

The University awards contracts to a respondent whose proposal provides the best value to the State of Texas and Texas Southern University, as defined by Texas Government Code, § 2155.074.

WittKieffer was selected for the award under this solicitation. Wittkeifer is not a HUB vendor and form 1295 was submitted.

Contract Term: October 2025 – August 2026

SUPPORTING

DOCUMENTATION: Scope of Work (Under Separate Cover)

FISCAL IMPACT: NTE: \$360,000
FOAP: 1000-31001-7253-70

ACTION REQUESTED: Administration recommends approval of this item

Legal Certification: Based on available information to date, this action item and its implementation will not be in violation of any applicable federal, state, or local law, or regulation.



GENERAL COUNSEL

09/28/2025

DATE

Fiscal Certification: This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



John Pittman (Sep 29, 2025 08:00:37 CDT)

INTERIM CHIEF FINANCIAL OFFICER

09/29/2025

DATE



PRESIDENT

10/08/2025

DATE