



**Wharton County
Junior College**

**PAID PROFESSIONAL ASSIGNMENT
(PPA) REQUEST FORM**

TO: Vice President of Instruction DATE: September 24, 2019

FROM: Kevin Dees

DIV or UNIT: Biology Dept./Life Sciences Division

SUBJ: PPA request for: John Dettling

Title of PPA activity: Online Study Aid development for A&P students/faculty

Dates (or semesters) of activity: Fall 2019

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

To address the high attrition rate in BIOL 2401 & 2402 A&P classes, develop a series of online resources for all BIOL2401/2402 students and faculty use as study aids for the lab portion of the course. One set of the PPT and video clip resources will be placed in the Instructor Resources folder in Blackboard for all faculty to access. The other set of resources is designed for students and will be placed in the common student resources in Blackboard. Compensation equals 1 lab overload.

Budget No. 1110.14301.6092.100

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$840	\$840
TOTAL		\$	\$840

C. **Approvals**

Supervisor: Kevin Dees Digitally signed by Kevin Dees
DN: cn=Kevin Dees, o=Wharton County Junior College, ou=Division Chair, email=kevind@wcjc.edu, c=US
Date: 2019.09.24 15:37:06 -05'00' Date: 9/24/2019

VPI: Leigh Ann collins Digitally signed by Leigh Ann collins
DN: cn=Leigh Ann collins, o=WCJC, ou=VPI, email=la.collins@wcjc.edu, c=US
Date: 2019.09.25 14:58:48 -05'00' Date: 9-25-19

President: *Betsy G. M. Cook* Date: 9-29-19