

**SCURRY-ROSSER INDEPENDENT
SCHOOL DISTRICT**

DRUG TESTING POLICY



**PARTICIPATING STUDENTS IN
COMPETITION EXTRACURRICULAR ACTIVITIES**

AND

**STUDENTS PARTICIPATING IN
THE VOLUNTARY DRUG TESTING PROGRAM**

SCURRY - ROSSER INDEPENDENT SCHOOL DISTRICT

POLICY FOR DRUG TESTING OF PARTICIPATING STUDENTS IN COMPETITION EXTRACURRICULAR ACTIVITIES AND STUDENTS PARTICIPATING IN THE VOLUNTARY DRUG TESTING PROGRAM

I. OBJECTIVES

Recognizing that observed and suspected use of alcohol and illicit drugs by District students is increasing, a program of deterrence will be instituted as a pro-active approach to providing truly drug free schools. This drug-testing program in no-way seeks to modify the Student Code of Conduct or Chapter 37 regulations.

II. DRUGS ELIGIBLE FOR TESTING

The drugs eligible for testing may include but are not limited to the following:

Alcohol	Cannabinoids	opiates
Amphetamines	Cocaine	phencyclidene (PCP)
Barbiturates	inhalant panel	propoxyphene
Benzodiazepine	Methaqualone	steroids

III. MANDATORY DRUG TESTING PROGRAM FOR STUDENTS PARTICIPATING IN COMPETITION EXTRACURRICULAR ACTIVITIES

Prior to participating in athletics, band, drill team, or cheerleading, students in grades 7-12 shall be tested for drug use by means of a urinalysis. In addition, participants in those programs shall be subject to drug testing throughout the school year as set out in the program plan.

IV. MANDATORY DRUG TESTING PROGRAM OBJECTIVES

The objectives of the Scurry-Rosser ISD drug testing program are:

- A. To provide a deterrent to drug use for Scurry-Rosser High School and Middle School students/participants in athletics, band, drill team, and cheerleading.
- B. To require a drug education program for those participating students who test positive for drug use more than once, and to provide drug education for those students who volunteer for such a program.
- C. To ensure the health and safety of athletes, band members, cheerleaders, and U.I.L. academic participants during performances and practices.
- D. To help maintain a drug-free school environment.
- E. To be non-punitive when possible.

V. DEFINITIONS

The following definitions are for the purposes of the drug-testing program in this policy.

1. **Testing regime:** the random scheduling of drug test dates.
2. **GC/MS: Gas Chromatography/Mass Spectroscopy;** a scientific process to identify specific chemical compounds. A molecular fingerprint is obtained that identifies a chemical compound with 100 percent accuracy.
3. **DOT:** Department of Transportation
4. **Chain of Custody Form:** A preprinted form provided by the testing laboratory that records all contact with the provided specimen.
5. **Participating students:** All students in grades 7-12 who practice or participate in the Competition Extracurricular Activities (see #7) which includes athletics, band, cheerleading U.I.L. academics as an extracurricular activity.
6. **Extracurricular activities:** As per Board Policy - FM (LEGAL). An extracurricular activity is an activity sponsored by the University Interscholastic League, or an organization sanctioned by School Board Resolution. The activity is not necessarily directly related to instruction of the essential knowledge and skills, but may have an indirect relation to some areas of the curriculum. Extra curricular activities include, but are not limited to: public performances, contests, demonstrations, displays, and club activities.
7. **Competition Extracurricular Activities** shall include the following:

SPORTS	SPORTS	ORGANIZATIONS
Baseball	Track and Field	Band
Basketball	Volleyball	Cheerleading
Cross Country		
Football	Off-Season Programs	Academic U.I.L.
Golf		
Power Lifting	Sports Team Managers	Organization Managers
Softball	Sports Team Mascots	Organization Mascots

8. **District Drug Program Administrator:** The person, designated by the Superintendent of Schools, responsible for the application of the drug testing policy.
9. **Parent:** When used in this policy, parent shall include the custodial parent, guardian or custodian of a student.
10. **Positive Drug Test:** A test which, as reported by the lab (vendor), indicates drug use by the student.

VI. THE MANDATORY DRUG TESTING PLAN FOR PARTICIPATING STUDENTS

The drug-testing program for participating students shall be administered as follows:

1. At the beginning of each school year, or at the time of enrollment, the Informed Consent Agreement and the Consent to Perform Drug Testing for Participation in Competition Extracurricular Activities shall be signed by the Participating Student and his/her parent(s) in order for the student to be eligible to practice or participate in any Competition Extracurricular Activity, including off-season programs. The form shall be filed with the District Drug Program Administrator.
2. All Participating Students shall be tested for drugs at the beginning of their first Competition Extracurricular Activity each year. Dates for initial testing and dates for random drug tests throughout the school year shall be determined by the Superintendent or designee.
3. Participating Students selected for random testing shall be chosen from a pool that includes all Participating Students. For each testing regime, a computer program will be used to randomly select:
 - a. A group of students from the middle school pool **and**
 - b. A group of students from the high school pool.
4. After student identification numbers are selected for testing, they will be placed back into the random selection pool.
5. Participating Students may also be enrolled in the Voluntary Drug Testing Program. The drug-testing regime for the Voluntary Drug Testing Program shall be conducted separately from the mandatory drug testing of Participant Students.
6. Participating Students shall be required to produce a urine sample for the designated lab supervisor during the time constraints provided.
7. Any student randomly selected for testing who is absent from school on the day of testing, shall be tested at the next testing regime.
8. Any student failing to produce an adequate specimen of urine will be subject to testing at the next testing regime.
9. A student failing to produce an adequate urine sample at a (second) subsequent testing regime shall be considered as refusing to test and subject to this policy's sanctions.
10. No Participating Student shall be penalized academically for testing positive for illegal drugs or substances, nor shall test results be documented in any student's academic record.
11. Information regarding the results of drug tests shall not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the Board shall not solicit. The student and the student's parent shall be notified at least 48 hours before the Board makes response, to the extent permitted by such subpoena or legal process.

VII. DRUG TESTING PROCEDURES AND PROTOCOL

An independent laboratory shall be employed to use an accepted immunological urinalysis screening procedure. All drugs detected by the screen shall be confirmed by MS/GC at a DOT-certified laboratory before being reported. Testing procedures shall be as follows:

1. The vendor shall send qualified collectors to the school. These collectors shall oversee the collection of all specimens as outlined in VENDOR REQUIREMENTS.
2. All specimen shall be identified by the student's social security number or student I.D. number. The specimen shall be taken to the selected independent testing lab for processing by qualified lab personnel.
3. All positive screenings will be confirmed by the Participating Student's admission and/or an additional test from a split specimen, which may include Gas Chromatography/Mass Spectrometry testing by an independent laboratory. Lab sends same specimen to different lab if not hair sample.
4. The testing laboratory will submit final test results to the District Drug Program Administrator who will notify the parent/guardian/custodian and the appropriate principal and activity sponsor or coach in writing, as outlined in the Sanctions for Positive Drug Tests – Participating Students section.

VIII. CONFIDENTIALITY

All drug test results are considered confidential information and shall be handled according to the following guidelines:

1. A strict chain of custody shall be enforced regarding the collection and coding of specimen samples to ensure total confidentiality and proper identification.
2. Those persons having results reported to them as set forth by this policy must sign a confidentiality statement.
3. Positive test results shall be divulged only to the student, parent, Drug Program Administrator, principal, activity sponsor or coach, and the Superintendent. The parent and listed District personnel shall also be notified of any sample that has a presence of an illegal substance, even if below the levels of a "positive test".
4. When the student's final year of eligibility to participate in extracurricular activities has expired, all test results will be destroyed.

IX. VENDOR REQUIREMENTS

At a minimum, the vendor must be able to provide the following services:

1. Selection of Test Dates: Once provided with a school schedule, the vendor shall assist the Superintendent and the Drug Program Administrator in selecting random test dates.

2. **Random Selection of Participating Students:** Once provided a list of participating students, the vendor shall select by computer, the required number of students in a random and confidential manner. The vendor shall arrange with the Drug Program Administrator a day and time to do the collection of specimens. The schedule shall not follow any recognizable pattern. Upon arrival at the school, the vendor shall give the selected student names to the Drug Program Administrator who shall arrange for these students to report to the collection area.
3. **Collection of Specimens:** The vendor shall provide chain of custody forms that meet the criteria of this policy and the testing laboratory. The vendor shall oversee the collection of specimens for drug testing of students, giving as much privacy as possible in obtaining the specimen.
4. **Testing of Specimens:** The vendor shall have all specimens tested for the specified illicit or banned substances by a qualified laboratory. The testing laboratory shall have experience in toxicology testing and chain of custody procedures. All specimens shall be initially tested using a highly accurate immunoassay technique, with all presumptive positive results then confirmed by a Gas Chromatography/Mass Spectroscopy (GS/MS) confirmatory test.
5. **Statistical Reporting and Confidentiality of Drug Test Results:** The vendor shall certify all drug screens as negative or positive and report the positive presence of illicit drugs in a confidential manner to the Drug Program Administrator.

X. SANCTIONS FOR POSITIVE DRUG TESTS - PARTICIPATING STUDENTS

All positive tests are cumulative for the duration of the student's middle school and high school career. The following actions shall be imposed for any student testing positive on a drug test.

- A. FIRST Positive Drug Test** - For the first positive drug test result the following actions will occur:
 1. The parent shall receive notification and shall be requested to attend a conference to discuss the student's drug test results. This conference shall include the student, parent, District Drug Program Administrator, principal, and the student's activity sponsor or coach.
 2. Upon receiving notice by the proper school official, the student shall be immediately suspended from contests and/or activities in all extracurricular activities for a minimum of thirty (30) calendar days. (Student is allowed to remain involved during classroom period (athletics) as well as before and after school practices for the activities they're involved in). If a participating student's sanctions are not complete at the end of the school year, the participating student shall complete his or her sanctions the following school year if necessary.
 3. A letter of intent to remain in the extracurricular program must be signed by the student and parent before the student will be reinstated.

4. The student must pass (negative results for drugs) a drug retest before they will be reinstated in extracurricular activities. The **cost** of this retest **will be at parent's expense (CASH ONLY)**. The retest must be performed by the School District's contracted lab (vendor) and scheduled by the District Drug Program Administrator.
5. The student shall be subject to mandatory drug testing at each subsequent random testing regime for a minimum of one calendar year from the date of receipt of the positive drug test result. Mandatory testing following a **first** positive drug test will be paid by the school district.
6. The student will also be required to run fifteen (15) miles in the 30 day period.

B. SECOND Positive Drug Test - For the second positive drug test result the following actions will occur:

1. The parent shall receive notification and shall be requested to attend a conference to discuss the student's drug test results. This conference shall include the student, parent, District Drug Program Administrator, principal, and the student's activity sponsor or coach.
2. Upon receiving notice by the proper school official, the student shall immediately be suspended from practices, contests, and/or activities in all extracurricular activities for a minimum of ninety (90) calendar days. If a participating student's sanctions are not complete at the end of the school year, the participating student shall complete his or her sanctions the following school year if necessary.
3. A letter of intent to remain in the extracurricular program must be signed by the student and parent before the student will be reinstated.
4. The student must pass (negative results for drugs) a drug retest before they will be reinstated in extracurricular activities. The **cost of this retest will be at parent's expense (CASH ONLY)**. The retest must be performed by the School District's contracted lab (vendor) and scheduled by the District Drug Program Administrator.
5. The student shall be subject to mandatory drug testing at each subsequent random testing regime for a minimum of one calendar year from the date of receipt of the positive drug test result. **Mandatory testing following a second positive drug test will be paid by the parent(s) cash only to the equivalent of 9 months of drug testing totaling \$360; paid up front. Failure to pay will constitute a 'refusal to drug testing' and will be considered a 'positive drug test' resulting in a lifetime ban in competition extracurricular activities.**
6. The student will also be required to run thirty (30) miles in the 30 day period.
7. Prior to being reinstated into extracurricular activities, the participating student must complete, at the parent's expense, a drug counseling or education program approved the District Drug Program Administrator.

C. THIRD Positive Drug Test - For the third positive drug test result the following actions will occur:

1. The parent shall receive notification and shall be requested to attend a conference to discuss the student's drug test results. This conference shall include the student, parent, District Drug Program Administrator, principal, and the student's activity sponsor or coach.
2. Upon receiving notice by the proper school official, the student shall be permanently removed from all extracurricular activities for the remainder of the student's school career.

SCURRY-ROSSER I. S. D. will not be responsible for any cost incurred by the parent or student for retests, drug education, drug counseling, or residential treatment.

XI. REFUSAL TO TEST

Participating Students who refuse to be tested shall be treated the same as those who have a positive drug test result. Refusal shall include: refusing to sign authorization and consent forms for testing, refusing to provide a test sample, refusing to report for testing, or other actions which indicate a refusal to be tested.

VOLUNTARY DRUG TESTING – NON-EXTRACURRICULAR STUDENTS

XII. VOLUNTARY DRUG TESTING PROGRAM

The District shall make available to parents an important tool to use in the fight against, and prevention of, illegal drug use by our students. This tool is a Voluntary Drug Testing Program. A student's participation in this program is voluntary and parents may enroll their students in the program at any time.

XIII. VOLUNTARY DRUG TESTING PROGRAM OBJECTIVES

The objectives of the voluntary program are to:

1. Provide students an avenue to combat drug use by arming students with a "social out" when faced with temptation and/or peer pressure to use drugs.
2. Provide the parents/guardians with factual information regarding possible drug use by their children.
3. Provide for accountability of the student and reality to the parent.
4. Help maintain a drug-free school environment.
5. Provide a non-punitive voluntary program.

XIV. THE VOLUNTARY DRUG TESTING PROGRAM PLAN

1. Each school year a parent may, at their own expense, elect to have their child participate in the program.
2. All District students in grades 6-12 may participate in the program.
3. Students participating in the program shall be randomly selected for testing throughout the school year.
4. The District shall engage a lab (Vendor) to perform random drug testing at the parent's expense.
5. Test results shall be revealed only to the student's parent/guardian by use of a result card code.

XV. VOLUNTARY DRUG TESTING PROGRAM PROCEDURES AND PROTOCOL

Testing procedures and protocol for the Voluntary Drug Testing Program shall be as follows:

1. An informed consent and authorization form to enroll a student in the random selection pool shall be required.
2. The parent may elect to enroll the student in multiple random tests each semester.
3. The parent shall be required to pay for all tests at enrollment.
4. Random drug testing shall be performed during each semester of the school year.
5. The results shall be confidentially communicated to the parents.
6. Individual Voluntary Drug Testing test results shall not be reported to the District.
7. A list of enrolled participants shall be compiled for grades 6-12 for random testing.
8. The lab (vendor) will randomly select students for testing.
9. Testing will be administered by qualified lab personnel on the students' home campus.
10. The parent shall be notified when a student fails to take a scheduled drug test or refuses to take a scheduled drug test. The parent shall be responsible to set a date and time with the selected lab if they wish to reschedule a test. The parent shall be responsible for transporting their child to the lab for all rescheduled tests.
11. Participating Students enrolled in the Mandatory Drug testing program for students participating in Competition Extracurricular activities may also enroll in the Voluntary Drug Testing Program, The drug testing regime for the voluntary program will be handled separately from drug testing of extracurricular participants.

SCURRY - ROSSER INDEPENDENT SCHOOL DISTRICT
REPORT OF STUDENT SANCTIONS

Dear Parent/Guardian :

Student Name: _____

Your son/daughter has had the listed action imposed under the District's Drug Testing Policy.

_____ **Suspended Indefinitely from Competition Extracurricular Activities due to:**

- _____ failure to return the required Consent to Perform Drug Testing form.
- _____ failure to return the required Drug Testing Authorization form.
- _____ failure to provide a passing report (negative results for drugs) on a drug test required for reinstatement.

_____ **Suspended from all extracurricular activities for 30 calendar days due to:**

- _____ 1st positive drug test
- _____ refusing drug test for 1st time
- _____ other _____

Acknowledgement: _____ **Student** _____ **Parent** _____ **Date:** _____

_____ **Suspended from all extracurricular activities for 90 calendar days due to:**

- _____ 2nd positive drug test
- _____ refusing drug test for 2nd time
- _____ refusing drug counseling program
- _____ refusing to pay mandatory testing fee for calendar year
- _____ other _____

Acknowledgement: _____ **Student** _____ **Parent** _____ **Date:** _____

_____ **Suspended from all extracurricular activities for remainder of student's school career:**

- _____ 3rd positive drug test
- _____ refusing drug test for 3rd time
- _____ refusing drug counseling program
- _____ refusing to pay mandatory testing fee for calendar year
- _____ other _____

Drug Program Administrator _____ **Date:** _____

Acknowledgement: _____ **Student** _____ **Parent** _____ **Date:** _____

NOTE: This document will be valid for the duration of this student's participation in Competition Extracurricular Activities.

SCURRY - ROSSER INDEPENDENT SCHOOL DISTRICT

DRUG TESTING AUTHORIZATION

ALL COMPETITION EXTRACURRICULAR PARTICIPATING STUDENTS

Student's Name _____ Social Security # _____

AS A PARTICIPATING STUDENT

- I understand and agree that participation in extracurricular activities is a privilege that may be withdrawn for violations of the Scurry-Rosser Independent School District Drug Testing Policy.
- I have read the Scurry-Rosser Independent School District Drug Testing Policy and thoroughly understand the consequences that I will face if I do not honor my obligations under the drug testing policy.
- I understand that when I participate in Competition Extracurricular Activities, as defined in the Drug Testing Policy, I will be subject to initial and random drug testing. If I refuse testing, such refusal will be treated the same as a positive drug test. I have read the content of the Consent to Perform Drug Testing for Extracurricular Activities and agree to its terms.
- I understand this is a binding agreement while a student in the Scurry-Rosser Independent School District.

Student Signature: _____ **Date:** _____

AS A PARENT/GUARDIAN/CUSTODIAN

- I have read the Drug Testing Policy and understand the responsibilities of my son/daughter/ward as a participant in the COMPETITION EXTRACURRICULAR ACTIVITIES in the Scurry-Rosser Independent School District.
- I pledge to promote healthy life styles for all students in the school district.
- I understand that my son/daughter/ward when participating in Competition Extracurricular Activities, will be subject to initial and random drug testing. I also understand the consequences that they will face if they refuse to honor their obligations under the drug testing policy.
- I understand this is a binding agreement while my son/daughter/ward is a student in the Scurry-Rosser Independent School District.

Listed below are the prescription drugs and dosages my son/daughter takes on a regular basis. I understand that, depending on the type of medication and the circumstances, its use may have to be verified and discussed with the doctor who prescribed it. I give permission for the doctor(s) who prescribed medication for my daughter/son/ward's medical condition(s) to verify the circumstance and discuss any effects that the medication(s) may have on my son/daughter/ward's lab test results or school performance.

Drug Name: _____ Dosage: _____

_____ My son/daughter does not take any prescription medication on a regular or permanent basis.

Parent/Guardian Signature: _____ **Date:** _____

SCURRY - ROSSER INDEPENDENT SCHOOL DISTRICT

CONSENT TO PERFORM DRUG TESTING

ALL COMPETITION EXTRACURRICULAR PARTICIPATING STUDENTS

I/we hereby consent to allow _____ to undergo drug testing for the presence of illicit drugs or banned substances in accordance with the Policy and Procedures for the Drug Testing of Scurry-Rosser Independent School District students as approved by the Scurry-Rosser Independent School District Board of Trustees.

We understand that a qualified vendor will oversee the collection process.

We understand that any urine samples will be sent only to a certified laboratory for testing, and that the samples will be coded to provide confidentiality.

We hereby give our consent to the vendor selected by the Scurry-Rosser Independent School District, its Doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform drug testing for the detection of illicit drugs or banned substances.

We further give permission to the vendor selected by the Scurry-Rosser Independent School District, its doctors, employees, or agents, to release all results of these tests to the Scurry-Rosser Independent School District. We understand these results will be forwarded to the superintendent or designee and will be made available to us.

We understand that consent pursuant to this Informed Consent Agreement will be effective for all Participating Students In Competition Extracurricular Activities as defined in the Drug Testing Policy.

We hereby release the Scurry-Rosser Independent School District Board of Education and it's employees from any legal responsibility or liability for the release of such information and records.

Parent/Guardian Signature

Date

SCURRY - ROSSER INDEPENDENT SCHOOL DISTRICT

DRUG TESTING AUTHORIZATION

VOLUNTARY PROGRAM (NON-EXTRACURRICULAR ACTIVITIES)

Student's Name _____ Social Security # _____

AS A STUDENT ENROLLED IN THE VOLUNTARY DRUG TESTING PROGRAM

- I understand and agree to participate in the Voluntary Drug Testing Program of the Scurry-Rosser Independent School District as defined in the Drug Testing Policy.
- I have read the Scurry-Rosser Independent School District Drug Testing Policy and thoroughly understand the procedures contained therein.
- I understand that when I participate in the Voluntary Drug Testing Program permitted under the District Drug Testing Policy I am expected to maintain a healthy drug-free lifestyle.
- I understand that this agreement with the Scurry-Rosser Independent School District may be canceled by either parties involved.

Student Signature: _____

Date: _____

AS A PARENT/GUARDIAN/CUSTODIAN

- I have read the Drug Testing Policy and understand my responsibilities and that of my son/daughter/ward as a participant in the VOLUNTARY DRUG TESTING PROGRAM in the Scurry-Rosser Independent School District.
- I pledge to promote healthy life styles for all students in the school district.
- I understand that my son/daughter/ward when participating in VOLUNTARY DRUG TESTING PROGRAM, will be subject to random drug testing. I also understand that the results of that testing will be provided to me and that the District will not have any responsibilities concerning those results.
- I understand that this agreement with the Scurry-Rosser Independent School District may be canceled by either parties involved.

Listed below are the prescription drugs and dosages my son/daughter takes on a regular basis. I understand that, depending on the type of medication and the circumstances, its use may have to be verified and discussed with the doctor who prescribed it. I give permission for the doctor(s) who prescribed medication for my daughter/son/ward's medical condition(s) to verify the circumstance and discuss any effects that the medication(s) may have on my son/daughter/ward's lab test results.

Drug Name: _____

Dosage: _____

_____ My son/daughter does not take any prescription medication on a regular or permanent basis.

Parent/Guardian Signature: _____

Date: _____

SCURRY - ROSSER INDEPENDENT SCHOOL DISTRICT

CONSENT TO PERFORM DRUG TESTING

VOLUNTARY PROGRAM (NON-EXTRACURRICULAR ACTIVITIES)

I/we hereby consent to allow _____ to undergo drug testing for the presence of illicit drugs or banned substances in accordance with the Policy and Procedures for the Drug Testing of Scurry-Rosser Independent School District students as approved by the Scurry-Rosser Independent School District Board of Trustees.

We understand that all costs associated with participation in this Voluntary Drug Testing Program will be our responsibility. The District will not pay the costs of participation in the Voluntary Drug Testing Program.

We understand that a qualified vendor will oversee the collection process.

We understand that any urine samples will be sent only to a certified laboratory for testing, and that the samples will be coded to provide confidentiality.

We hereby give our consent to the vendor selected by the Scurry-Rosser Independent School District, its Doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform drug testing for the detection of illicit drugs or banned substances.

We further give permission to the vendor selected by the Scurry-Rosser Independent School District, its doctors, employees, or agents, to release all results of these tests to the following:

Name

Mailing Address

City, State, Zip

We understand that consent pursuant to this Informed Consent Agreement will be effective for all students participating in the Voluntary Drug Testing Program as defined in the Drug Testing Policy.

We hereby release the Scurry-Rosser Independent School District Board of Education and its employees from any legal responsibility or liability for the release of such information and records.

Parent/Guardian Signature: _____ **Date:** _____