



**MEETING MINUTES OF THE BOARD OF REGENTS  
LEE COLLEGE DISTRICT  
POLICY COMMITTEE  
August 26, 2025**

The Board of Regents Policy Committee of the Lee College District met on August 26, 2025, at the President's Conference Room, Rundell Hall, Room 200-G. Mark Hall, Committee Chair, called the meeting to order at 4:01 p.m.

**PRESENT:** Mark Hall, Committee Chair; Weston Cotten; Heron Thomas

Dr. Lynda Villanueva, President; Leslie Gallagher, Chief of Staff and Vice President, Strategic Initiatives; Annette Ferguson, Chief Operations Officer and Executive Vice President; Jacob Atkin, Chief Financial Officer and Vice President, Finance; Dr. Douglas Walcerz, Provost and Vice President, Academic and Student Affairs; Fheryl Prestage, Chief Information Officer and Interim Vice President, Information Technology; Shana Whittington, Coordinator of Strategic Initiatives and Administrative Services; David Mohlman, Coordinator of Board Relations

**ABSENT:** Amanda Summers, Executive Director, Human Resources

**TASB UPDATE 49 POLICY REVISIONS**

**CGF (Local)** – Ms. Ferguson said Policy CHA (Local) has been deleted, and the wording is moved into this policy. Changes are minor, she said. Lee College security officers have jurisdiction at all locations operated by the college, except for Huntsville Center offices, where Huntsville Police Department is the authority, she said.

Discussion ensued regarding geographic jurisdiction for college law enforcement officers, in light of Section 51.203 of the Texas Education Code, which states a peace officer's jurisdiction includes all counties in which property is owned, leased, rented or otherwise under control of the employing institution. Ms. Gallagher noted Lee College security officers are not at the level of state-commissioned peace officers to whom the code applies. Mr. Atkin stated the intent of the policy is that Lee College officers have enforcement authority only on college-owned or operated property. Ms. Ferguson said wording in that section of the proposed policy will be revised and sent to committee members for review.

Additional Q&A ensued regarding reporting of outside employment, reporting use of force, brandishing of a weapon, and contrast between incident reports and the annual reports the proposed policy specifies.

**CHA (Local)** – This policy was deleted; its wording has been incorporated into CGF (Local).

**DIAB (Local)** – Ms. Gallagher said the policy is reorganized to move retaliation to the bottom of the policy, and language is added regarding false claims. Brief discussion ensued as to handling of accusations against a board member, and grievances against the President. Ms. Gallagher said Regents have jurisdiction over mid-contract terminations, and over grievances against the President.

**ECC (Local)** – Dr. Walcerz said most of the changes involve wording that does not change the intent of the policy, and that all changes are acceptable. Nothing in the proposed policy will change any practices the college currently has in place, he said.

**FFDB (Local)** – Dr. Walcerz said updates to this policy, which is to ensure students the freedom from harassment and retaliation, are parallel to DIAB (Local), which relates to employees.

**FLBC (Local)** – Noting this is a new policy, Dr. Walcerz said nothing previously has been in print regarding hazing. Hazing is possible not only with fraternities and sororities at universities, but also with student organizations, clubs, and athletic teams, making it reasonable to have a hazing policy for community colleges, he said.

### **PROPOSED LOCAL POLICY UPDATES**

**CDB (Local)** – To align with a recent federal government change, and to reduce administrative burden, Mr. Atkin said the administration proposes increasing the capitalization threshold from \$5,000 to \$10,000.

**CF (Local)** – To reflect updated purchasing guidelines by the state, this policy proposes requiring only one quote or bid for purchases up to \$50,000, three quotes or bids for purchases of \$50,000 to \$100,000, and a formal competitive process involving an RFP or RFQ for purchases more than \$100,000, Mr. Atkin said. These changes will make college operations more efficient, and more aligned with the state, he said. In answer to a question by Committee Chair Hall, Mr. Atkin elaborated on the college's processes for purchasing by its departments.

### **MATTERS OF CONCERN FOR FUTURE AGENDAS**

Regent Cotten asked if the committee could meet virtually and begin at 4:30 or 4:00.

Dr. Villanueva said the administration would review and consider levels to which the employee grievance appeal process rises. It was noted that, in recent years, considerable time and expense has been incurred with the Board of Regents hearing employee grievances and that, in every case, the Board has upheld the administration's recommendation.

### **Adjournment**

Meeting adjourned at 5:46 p.m.

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Chairman, Board of Regents

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Secretary, Board of Regents