

February 5, 2018

Mr. Martin Pascale  
Principal  
Derby High School  
75 Chatfield Street  
Derby, CT 06418

Dear Mr. Pascale:

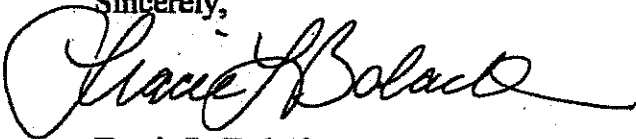
I am writing to let you know that I will be resigning from my position as lead Art Teacher at the end of this academic year. I will end the academic year at Derby High School by June 30, 2018.

I have nothing but the deepest gratitude for the Derby High School family and community I have found during my tenure here. My years here have been filled with a rich and rewarding professional experience with the warmest of memories. I will forever remember my time here and look on it fondly.

I am already taking steps to make the transition a smooth one; fine-tuning curriculum and detailing yearbook tasks. I would be more than happy to dedicate time during current classes or at years end to on-board the candidate to replace me.

Throughout my years as the yearbook advisor, I always included the parting message to our graduates: "Remember, wherever you may go, you always take Big Red with you!" It never occurred to me, that one day, it would apply to me first. However, I *will* remember and I *will* always take Big Red with me!

Sincerely,

A handwritten signature in black ink, appearing to read "Tracie L. Bolack". The signature is fluid and cursive, with a large initial "T" and "B".

Tracie L. Bolack