

DUCHESNE COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION

REGULAR SESSION

January 7, 2025

District Office 1010 East 200 North, Roosevelt, Utah

OFFICERS: President Tony Smith presided with Board Members Mark Thacker, Brandon Bench, and Emilee Wells present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles. Board Member Don Busenbark was excused.

VISITORS:

Gwen Prescott	Sheena Earl	David Green	Jim Young	Aja Gubler
Phillip Bertoch	Christina Hurley	Shelby Thayne	Jolana Young	Jackie Reary
Mike Ross	Aubrey Yack	Lynn Sorensen	Katrina Barrett	Nikki Beal
Janalee Goodrich	Clifford Murray	Glena Sorensen	Derrick Harkness	
Kendra Embleton	Julie Seeley	Kimberley Murray	Japheth McGee	
McKenna Powell	Sharon Smith	Andrea Shoenfeld	Eric Gubler	

WORK SESSION: The Board discussed the vital competencies program.

REGULAR SESSION: President Smith called the regular session to order at 7:00 p.m. Ms. Wells offered prayer. Mr. Thacker led the Pledge of Allegiance to the Flag of the United States of America. The Roosevelt Jr. High band raised the roof under the direction of McKenna Powell.

MINUTES: Mr. Bench moved and Ms. Wells seconded to approve the minutes of the regular board meeting held December 5, 2024; voting was unanimous in the affirmative. An audio recording is available at: <https://www.utah.gov/pmn/files/1216633.mp3>

SWEARING-IN NEW BOARD MEMBERS: Mark Thacker and Brandon Bench were elected to another term and took the Oath of Office.

RECOGNITION: The Extra Degree award was presented to Katrina Barrett, Jim Freston, and Derrick Harness for their exceptional contributions to student success.

ADMINISTRATIVE REPORTS: Sheena Earl, Roosevelt Jr. High School Principal, reported on goals and action plans. Priorities include increasing proficiency of ELL, Native American, and SPED students, and supporting teachers with tools and professional development. The Rider PRIDE program recognizes student character. Superintendent Young expressed appreciation for the Jr. High leadership team. Board members were impressed by what they saw during their visit to Neola Elementary.

OPEN TIME: At 7:37 p.m. President Smith opened the meeting for those who signed up for public comment. Clifford Murray praised the student Vital Competency program. President Smith closed open time at 7:40 p.m.

ACTION ITEMS:

1. Board Reorganization – Mr. Bench expressed appreciation to Mr. Smith for a job well done as Board President. President Smith opened the floor for nominations. Mr. Thacker nominated Mr. Bench as president. Ms. Wells seconded; passed unanimously. Mr. Thacker nominated Ms. Wells as vice-president. Mr. Bench seconded, passed unanimously.
2. Annual Auditor Report for 2023-2024 – Mike Miles, Auditor, reported on a clean audit, and reviewed fund balance, general and capital fund operations, and debt obligations.
3. Policy 2nd Reading: 3.0710.02 Class Attendance – Superintendent Young noted the redundant policy is being removed. Ms. Wells moved to approve. Mr. Bench seconded; passed unanimously.

4. Travel Requests
 - a. BYU-I Hiring Fair March 3-5 – Administration would attend to recruit new staff. Mr. Thacker moved to approve. Ms. Wells seconded; passed unanimously.
 - b. UHS FFA in southern Utah/Arizona – Mr. Thacker moved to approve. Ms. Wells seconded; passed unanimously.
 - c. Tech Director to Tech Fair in Las Vegas, April 2-4 - Mr. Thacker moved to approve. Ms. Wells seconded; passed unanimously.
5. Buildings – Superintendent Young noted Duchesne High is complete with only minor issues remaining. Altamont High Shops should be completed by spring.
6. Resolution expressing intent to issue lease revenue bonds and hold a public hearing relating to the lease revenue bonds – Japheth McGee noted the new requirement to issue a notice, and the next meeting would set the parameters. Ms. Wells moved to adopt the resolution. Mr. Thacker seconded; passed unanimously.

DISCUSSION ITEMS:

1. Policy 1st Reading: 5.0223 Concurrent Enrollment – Superintendent Young noted the update matches new State code.
2. Policy 1st Reading: 3.0411.02 Maternity Leave – Superintendent Young reviewed the update that does not change the policy, but does make it more clear for employees.
3. Policy 1st Reading: 3.0411.16 Principal Review – Superintendent Young noted a change to make the policy more flexible.
4. Policy 1st Reading: 4.0200.05 Parent-Teacher Conferences – Superintendent Young noted a change to the policy to clarify when and how much time parent-teacher conferences are approved for.
5. USBA Convention, January 9 - 11, 2025 – The Board finalized plans to attend.

EXECUTIVE SESSION: Not needed this month.

ADJOURNMENT / FUTURE PLANNING: Mr. Thacker moved to adjourn; Mr. Bench seconded. President Smith adjourned the meeting at 8:30 p.m. The next Regular Meeting will be held Thursday, February 6, 2025, at Duchesne High School, Duchesne, Utah.