



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A RETREAT SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a retreat session on Monday, June 18, 2018, at 6:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

**Monday 6/18/2018**

**1. CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to Sign Attendance Record

The meeting was called to order at 6:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Mike McCormick, Vice President Kelly Nowak, President Mark Grosso. Late: Finance Committee Chair Dave Lamb, Mary Stith. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Anne Giarrante, Director of Student Services; Mike Wilkes, Director of Technology; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

**2. PUBLIC COMMENTS**

None.

**3. BOARD DIALOGUE TOPICS**

**3.1 Goal Action Planning**

Board members met with administrators to review Board discussions from the previous retreat. Administrators led the retreat by asking Board members to share their thoughts from notes taken at the last retreat.

Mike Wilkes shared information on the summer tech support for the district. This year the district decided to hire students from the TSI Program at GHS. Two students applied and are now working for the district for the summer. New devices are arriving tomorrow so we are ready to go.

At 6:05 p.m., Mary Stith joined the meeting.

Dr. Barrett shared that there is plenty going on. We come to these meetings and it's a "talk at". We knew there had been several conversations about where we are going, so we wanted to get a better idea of what, you as a Board, are thinking. Collaborative presentation is where we will spend most of our time this evening. Administrators sat as a group and tried to look at the Board's ideas to see what goes together. One area is shared understandings, but the next three are where we thought we could engage the Board in conversation. The categories we will talk about are focused discussion and specific tasks, regularly scheduled communication activities and formal initiatives with stakeholders. The reflection process will consist of description, value proposition, resource investment, scope/timeframe and overall capacity score.



At 6:13 p.m., Dave Lamb joined the meeting.

As administrators, we can best move forward after we have time to collaborate to start prioritizing. Below is a list of topics that the Board felt needed to be addressed.

1. Data Dashboard
2. Extracurricular Activities
3. Grow Classroom Invites
4. Expanded Tech-focused Curriculum Offerings
5. State of District Finances/Finance Presentations
6. Tech/PD Presentations
7. Improvement/Data Presentations
8. Community Engagement/Public Forums
9. Start Times
10. Faculty Master Plan
11. ITTF Safety Recommendations
12. Extended Elementary Day

Board members reflected on each topic to give administrators a better understanding of what they are looking for.

Comments, questions, concerns: Do we do a course analysis on an annual basis? (Yes, it happens every year in November.) What would a tech program look like at the high school level? (It would be figuring out what they need to know ten years from now. Coding is big now, but it is about knowing what the future holds.) Does professional development make you better as an administrator? (Absolutely.) With Community Engagement, how much of this is about giving information to the community versus getting feedback from the community? (We did talk about this with the Communications Task Force. We talked about how much feedback we got on the drug workshop we offered, but it was a lot of push out and how maybe if we could have had breakout sessions after to get more feedback.) Isn't bussing a big issue when changing start times? (It's huge.) Do we want to put anything on the Board agenda about extending the elementary day? (Not at this time. We need to pull more information on this topic.)

Administrators thanked the Board members for their time this evening. They will take the matrices that were worked on tonight, put them together and get them back to the Board so that we can keep moving forward.

**4. ADJOURNMENT**

At 8:10 p.m., motion by McCormick, second by Lamb, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING SECRETARY