

# Approval of Surplus Equipment

June 10, 2014

**SUMMARY:**

This item requests approval of surplus equipment to be sent to auction, disposed of or recycled.

**BOARD GOAL:**

**Growth & Change...In pursuit of excellence, the district will:**

- be environmentally responsible and aggressively pursue energy efficiency and conservation principles in building design, transportation alternatives, and operating procedures

**PREVIOUS BOARD ACTION:**

May 13, 2014

**BACKGROUND INFORMATION:**

Includes AV equipment, shop equipment, cafeteria equipment, furniture, office machines, and computer items that are obsolete or beyond repair.

**SIGNIFICANT ISSUES:**

None

**FISCAL IMPLICATIONS:**

None

**BENEFIT OF ACTION:**

Passage will allow surplus equipment to be sent to auction, disposed of or recycled.

**PROCEDURAL AND REPORTING IMPLICATIONS:**

None

**PUBLIC COMMENT RECEIVED:**

None

**ALTERNATIVES:**

None

**OTHER COMMENTS:**

None

**SUPERINTENDENT'S RECOMMENDATION:**

Recommend approval of declaration of surplus equipment.

**STAFF PERSONS RESPONSIBLE:**

Debbie Monschke, Assistant Superintendent of Administrative Services  
Kathy Arrington, Purchasing Agent  
Paul Andress, Director of Operations

**ATTACHMENTS:**

Memo dated June 2, 2014 - Gina Burgess

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Divisional Leader: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_