

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 11/14/17



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   10/17/17

**To:**        **Corrina Guardipee-Hall**  
                    Superintendent

**From:**   Matthew Johnson  
                    Title:    Director of Alternative Education

**Subject:**   **Out of State Travel: NCTE Annual Convention - School Related Leave Only**

**Description:** Attend National Council of Teachers of English (NCTE) Annual Convention at St. Louis, Missouri Wednesday, November 15, 2017 Thursday, November 16 2017 and Friday, November 17, 2017.

**Financial Impact:** School Related Leave Only

**Funding Source:** Buffalo Hide Academy 226-75-150-1700-582 School Related Leave Only

**Attachment(s):** Travel Request/Conference Agenda

**Comments:** \_\_\_\_\_



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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

the first chapter  
2017 NCTE Annual Convention  
St. Louis, Missouri

Join thousands of educators, experts, authors, administrators, publishers, and others in St. Louis, Missouri, for the 2017 NCTE Annual Convention  
November 16-19, 2017

Register

SHARE  (<http://www.facebook.com/sharer/sharer.php?u=http://convention.ncte.org/2017-convention/schedule/>)   
([http://twitter.com/share?text=Don%27t miss %23NCTE17 in St. Louis. Register today at &url=http://convention.ncte.org/2017-convention/schedule/](http://twitter.com/share?text=Don%27t%20miss%20NCTE17%20in%20St.%20Louis.%20Register%20today%20at%20http://convention.ncte.org/2017-convention/schedule/))

Menu 

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## Schedule



### Wednesday, November 15

**4:00 p.m.-8:00 p.m.**

Registration Open

**4:00 p.m.-8:00 p.m.**

NCTE Central Open



### Thursday, November 16

**8:00 a.m.-6:00 p.m.**

Registration Open

**8:00 a.m.-8:00 p.m.**

NCTE Central Open

**11:30 a.m.-3:30 p.m.**

Preconvention Workshops (<http://convention.ncte.org/app/uploads/2017/07/workshops-website.pdf>) (*\*additional registration required*)

**4:00 p.m.-5:30 p.m.** ☆

Thursday General Session: "Our Family Gathering: A Conversation with Students and Educators"

**5:45 p.m.-7:15 p.m.**

Section Get-Togethers

## Friday, November 17

**7:00 a.m.–6:00 p.m.**

Registration Open

**7:00 a.m.–6:30 p.m.**

NCTE Central Open

**8:00 a.m.–9:15 a.m.** ☆

Friday General Session: Poet and Writer Jimmy Santiago Baca (</2017-convention/speakers/#cbpi=#jimmy-santiago-baca>)

**9:30 a.m.–10:45 a.m.**

A Sessions

**11:00 a.m.–12:15 p.m.**

B Sessions

**11:00 a.m.–6:30 p.m.**

Exhibit Hall Open

**12:00 p.m.–1:45 p.m.**

Ticketed Luncheons

Speakers:

UPDATE: Jewell Parker Rhodes (<http://convention.ncte.org/2017-convention/speakers/#cbpi=#update-jewell-parker-rhodes>), Middle Level Section Luncheon

Angie Thomas (</2017-convention/speakers/#cbpi=#angie-thomas>), CEE Luncheon

**12:30 p.m.–1:45 p.m.**

C Sessions

**2:00 p.m.–3:15 p.m.**

D Sessions

**3:30 p.m.–4:45 p.m.**

E Sessions

**5:00 p.m.–6:30 p.m.**

Annual Business/Board of Directors Meeting

**6:30 p.m.–8:45 p.m.**

Evening for All Attendees: Join NCTE and Astronaut Leland Melvin (</2017-convention/speakers/#cbpi=#leland-melvin>) for an evening of Chasing Space and pursuing our shared passion in spite of adversity

## Saturday, November 18

**6:30 a.m.–8:45 a.m.**

Ticketed Breakfast

Speakers:

Rick Riordan (</2017-convention/speakers/#cbpi=#rick-riordan>), ALAN Breakfast

**7:00 a.m.–5:00 p.m.**

Registration Open

**7:30 a.m.–8:45 a.m.**

Awards Session

**8:00 a.m.–6:00 p.m.**

NCTE Central Open



**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

Employee Name Nick Rink  
Building William Buffalo Hide Academy

Employee #13626  
Substitute Name NA

**LEAVE REPORT**

Date of Leave 11/15, 11/16, 11/17/17 Hours 20 Type of Leave SR LEAVE ONLY

Employee Signature  Date \_\_\_\_\_  
 Approved; Condition upon the specific leave being available for the specific employee  Not Approved  
 Principal/Supervisor  Date \_\_\_\_\_

**TYPE OF LEAVE**

AN Annual PL Personal Leave ALWO Approved Leave W/O Pay  
 SL Sick Leave JD Jury Duty (attach verification) ULWO Unapproved Leave w/o Pay  
 \*EX/SR Extra-Curricular/School Related NG National Guard SWP Suspended w/Pay  
 FN Funeral SWOP  
 Suspended w/o Pay

**(Master Contract) Relationship**

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)**

Conference/Workshop 2017 NCTE Convention **(Attach Brochure/Agenda)**

Location St. Louis, Missouri

Departure Date 11/15/17

Return Date 11/18/17

Departure Time 12:00 p.m.

Return Time 6:00 p.m.

Transportation:  Personal Vehicle  
 District Vehicle  
 Professional Development

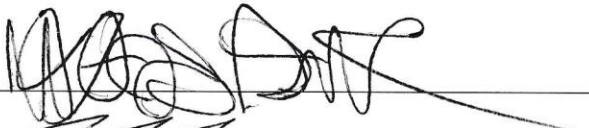

Mileage \_\_\_\_\_ =  
 Per Diem \_\_\_\_\_ =

Registration PO# \_\_\_\_\_ = \$  
 Hotel PO# \_\_\_\_\_ = \$  
 Other PO# \_\_\_\_\_ =  
 Other PO# \_\_\_\_\_ =

**Sub Total \$**

Budget 226.75.150.1700.582 (100 %)  
 \_\_\_\_\_  
 ( \_\_\_\_\_ %)

**Check Total \$**

Employee Signature  Date \_\_\_\_\_  
 Principal/Supervisor  Date \_\_\_\_\_  
 Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_