

Carmel Clay Public Library Joyce Winner West Branch

We officially rolled out the name of our new branch at this year's Guided Leaf Author Luncheon. Jim Winner was present to share some touching thoughts about Joyce and the branch. When we were planning and conceptualizing the space, I reached out to Joyce Winner for input. Joyce was a great supporter and frequently and enthusiastically shared ideas and feedback with me. Some of the character of the new branch is thanks to Joyce, and so the branch name is very appropriate. Our October 18 announcement of the branch name received a warm welcome on Facebook as well, receiving 210 "likes," and 30 shares, with a reported reach of 10,874 people as of October 20.

Please see our Owner's Rep report in the board packet. You will note the four change orders that have been tracked. For additional information, I have also included copies of the four change orders we have received to date.



I want to thank Peter Konshak in particular for his involvement and leadership in keeping this project on track. The following is Peter's progress report for the branch:

Overall, we are still on target for substantial completion on 11/15. The site has gotten very busy as more different tradespeople are on site and everyone is pushing hard to make that deadline. A tremendous amount of progress has been made:

All wall framing is done, drywall is hung. Drywall has been finished and a primer coat of paint is being applied.

The ceiling has been painted. It's a light pewter gray. Ceiling light fixtures are being installed.

Doors and windows have been installed.

The roof has been replaced.

Much of the concrete in the back has been re-poured.

Tiling has started in the bathrooms. Floor and wall tile are in process.

Exterior brick is being repaired. New brick was needed for the base of the four season room.

Speaking of the four season room, it's beautiful. The ceiling bead board is in. The room is very light and airy. The fireplace is installed except for the front fascia. Workers were installing ceiling trim moldings yesterday.

Exterior signage was approved by the Village of West Clay and we are now awaiting approval by the city. Essential signs will produce the sign as soon as the permit is issued.

Fire alarm is being installed, a phone line has been run for it.

Furniture was ordered some time ago, and is in a local warehouse ready for delivery. Shelving is being built this week.

Wall cabinets are installed in the Branch Manager office, as well as the small back of house space.

I have also been coordinating outside contractors who will supply much of the IT and automation needs. Most of these items hinge on the fiber install being completed by 10/31. The initial fiber was pulled into the building on Tuesday. It still needs to be terminated and activated. In addition:

- Security camera locations were set and wired. Cameras are ordered.
- Network equipment was specified, ordered, and has arrived. This will be installed after fiber.
- Lyngsoe has done their preliminary site visit and verified all measurements. Everything was correct. The AMH system is to be installed starting 11/11.

Owner's Rep:

An interview committee met and interviewed five firms who had delivered proposals to provide owner's rep services on October 16. The committee was comprised of the following personnel:

- Jim Garretson, Vice President of the Board of Directors
- Bob Swanay, Director
- Beth Meyer, Assistant Director
- Fred Sheats, Facilities Supervisor

- Young Kim, Library Volunteer

All proposals were solid and we appreciated receiving all of them. Following the interviews and after a period of careful deliberation, the committee unanimously decided to award the owner's rep contract to The Veridus Group.

Rebranding and Strategic Planning:

Our Strategic Planning Coordinator Phil Anderson will be working closely with our Assistant Director to implement a planning process that will culminate with a completed plan for approval by no later than December 16. The process will involve a community group, a teen group, a staff group, staff managers, and the library board.