

## Summer Projects, Personnel Needs, and Temporary Employees

**Background:**

The staff has been compiling lists of cleaning, maintenance, and improvement ideas for summer projects.

• Install temperature scanners in the hallways of both buildings.	\$0
• Replace faulty faucets in the restrooms in the high school.	\$1,000
• Paint six-foot marks on walk-ways and playgrounds.	\$100
• Repair ceiling in the high school boiler/geothermal room.	\$10,000
• Repaint rusting lockers in the west hall of the elementary.	\$5,000
• Check for roof leaks and seal potential holes.	\$8,000
• Mount televisions and projectors in classrooms.	\$10,000
• Mount two televisions in the high school student center.	\$2,000
• Hang white boards in select classrooms in the high school.	\$4,000
• Hang telephones on walls in the elementary classrooms.	\$0
• Paint the weight room.	\$1,000
• Replace all stained ceiling tiles.	\$300
• Cultivate sod on elementary playground.	\$1,000
• Repair/replace ceiling tiles in voc ag office, store room, and drafting computer lab.	\$1,000
• Refinish the two gymnasium floors.	\$6,300
• Student desks need to undergo routine cleaning and repair.	
• Lockers cleaned out, mechanisms oiled, and graffiti removed.	
• Improvements to the new alternative school classroom and central offices.	
• Cultivate sod on the football practice field.	
• Miscellaneous small and routine cleaning, maintenance, wiring, and plumbing projects.	\$6,000

**TOTAL COST** **\$55,700**

**Recommended Action:**

I recommend the board move to approve the budget for the summer work listed above.

## Temporary Summer Help

**Background:**

Last summer we hired a total of seven temporary summer helpers: two for cleaning, two for painting and repairs, and one to help supervise and coordinate the various projects. We also had two people to help clean, recondition, and load software on our laptops and tablets.

With two additional months for summer cleaning and maintenance, we will not be needing additional help the way we have the last few summers. I only recommend the three additional summer employee positions below for hire.

**My Requests to the Board are as Follows:**

Work Assignment	Hourly Wage	Total Hours*	Total Wages
• Painting and Maintenance (1)	\$15.00	320	\$4,800
• Computer Maintenance (2)	\$10.00	2 x 160 = 320	\$3,200
TOTAL			\$8,000

\*Calculating for forty-hour weeks for eight weeks (June 8 through August 7) for summer help.

**Recommended Action:**

I recommend the board move to approve the budget for temporary summer employees.