



Howard Valentine Coffman Cove School

618 Howard Valentine Drive

Coffman Cove, AK 99918

(907) 329-2244



Advisory School Council Meeting Minutes

Wednesday, October 11, 2023 3:00pm

Time Zone Alaska Standard Time (AKST)

Google Meet Link: <https://meet.google.com/oia-aggq-gje>

Judy Adamson stepped in to run the meeting as neither Jamie C nor Dania A were here in person or on Google Meet. Jamie C is south on vacation. (Dania arrived towards the end of the meeting.)

I. Call to order at 3:06pm

A. Individuals Present: See attached

II. Approval of Agenda:

Janie W. makes a motion to add a vote for Kate Holtman as 5th voting Board Member. Judy A. seconds. All in favor, motion carries.

Christi N makes motion to add a Veterans Day breakfast. Judy A seconds. All in favor, motion carries.

Janie W makes a motion to approve the agenda as amended. Christi N seconds the motion. All in favor, motion carries.

III. Approval of minutes from prior meeting: Judy makes a motion to approve the minutes. Christi N seconds. All in favor, motion carries.

IV.

V. People to be Heard/Public Comment

A. Public Comment: Kate H would like to have Dylan Holtman's graduation May 30th. Dylan would like to see a senior trip to Sitka with all of the Coffman Students.

VI. District Administration

A. Superintendent: NA

B. Principal: NA

C. Board Member(s): NA

D. Others: NA

VII. School Staff

A. Lead Teachers' Report: Christi N reports that the students are starting a new book at the City library with Dawn. This book will be a set of short stories. Melissa D reports that harvest day was great and the students have apples and plums that they need to do something with. Volleyball nights are going well. Melissa is looking to turn one of the volleyball nights into a volleyball night/community potluck. November 2nd the high school



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kids and staff are going to Alyeska Resort to attend a Brightways conference.

B. Coaches Report: NA

VIII. ASC Board

- A. Presidents' report: NA
- B. Vice Presidents' report: NA
- C. Treasurers' report: Judy A reports we have \$25,430.00. The halloween committee has spent approximately \$1000 on Amazon.com and \$300 at Walmart.com. She has spent \$400 on snacks and \$39.99 on the Ring.
- D. Secretaries report: NA
- E. Committee reports: Janie W reports that the Amazon decorations are starting to come in. Janie W requests the teachers make time to call residents.

IX. Old Business

- A. Order Uniforms - order local- Jamie C is still working on this
- B. 3D Target Fundraiser: This will become a Thanksgiving fundraiser. Christi N and Shaine N will work on getting prizes.
- C. Overview of sports and activities planned for the year (Shaine): Basketball is Oct 3rd-Nov 13th. Wrestling is Jan 3-Feb 19, Volleyball is Feb 20-Apr 16.
- D. Local Charters to take students out fishing (Kate): We will keep this on the agenda. Kate H. will start to talk with local charters about a fishing trip sometime May 13th-16th, 2024
- E. Jason Wakefield - coach archery? Christi N makes a motion to offer the position as a volunteer Archery Coach to Jason W. Judy A seconds. All in favor, motion carried.
- F. Create new HVCC Vision, Goals, and Mission: keep working on this. The district just talked about this in the last board meeting.
- G. Update the graduates nameplates in the lobby (Janie or Judy?) Judy A will get with Thorne Bay school and see where they order theirs.

X. New Business

- A. Thanksgiving Fundraiser: Melissa D states her students would like to have a table at the Halloween Carnival to sell crafts. There is talk about starting to do bake sales at the post office. Janie W would love to see more fundraising. Sell Pizzas? Janie W makes a motion to sell AK49 pizzas as a fundraiser with a delivery of Oct 30th. Judy A seconds. All in favor, motion passed. Janie W makes a motion to hold a 3D target shoot fundraiser on November 18th at 12pm and to sell hot soups and drinks. Melissa seconds. All in favor, motion carried. Christi N and Shaine N will work on getting prizes. Christi N makes a motion to hold a Community Thanksgiving potluck lunch at 12 on Nov 21st. Kate H seconds. All in



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favor, motion carried. Judy A is going to reach out to 3 Bears grocery to see about a turkey or ham donation.

- B. Christmas Program: Janie W makes a motion to hold our Christmas potluck and Program December 9th at 5pm and to set a budget of \$1000 for presents and food. Melissa D seconds. All in favor, motion carried. Kate H suggests we seek donations of presents. The city will donate \$500 towards presents.
- C. Reschedule school on Friday for our Anchorage trip (not have school Nov 2nd and possibly November 6th due to travel; reschedule on a Friday or a Saturday? Melissa and/or Christi to ask about available dates. Christi N and Melissa D would like to do a make up day November 17th, 2023. All parents present are in agreement to that day.
- D. Add Kate Holtman as 5th voting board member: Janie W. makes a motion to officially add Kate H as our 5th voting board member. Judy seconds. All in favor, motion carries.
- E. Veterans Day Breakfast: Shaine N would like to know if we would like to host a flag raising and breakfast for our veterans. Kate states Krusteaz will donate pancake mix. Janie makes a motion to have a Veterans Day flag raising and breakfast on November 11th at 8:30am with a budget of \$250. Melissa D seconds. All in favor, motion carries.

XI. Public comment: Janie W notifies the ASC that she has requested the city address the dangerous right of way at the end of our school road but has been told that they are still working on getting brushing equipment or a contract with someone to do it. Janie W asks if any of the moms present would be free Friday to help clear the dangerous right of way. Moms will meet Friday at 10 am.

XII. Next meeting scheduled for (the 2nd Wednesday of each month at 3pm)
Wednesday November 8th, 2023 at 3pm

XIII. Adjournment at 4:24pm

Signature_____

Date_____



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Individuals present:

Gwynnaviere Wainscott
Liliana Wainscott
Theo Wainscott
Cerek Wainscott
Reese Carver
Aubery Carver
Zoey Carver
Austin Keys
William Keys
Melissa Dougherty
Buddy Wakefield
Dylan Holtman
Kate Holtman
Judy Adamson
Sylis Green
Wyatt Carter
Finn Dougherty
Christi Nixon
Janie Wainscott
Dania Allen